

cxHAXBY TOWN COUNCIL
The Memorial Hall, The Village, Haxby YO32 3HT

AGENDA
ANNUAL COUNCIL MEETING

30 April 2026

Dear Councillor,

You are hereby summoned to attend the annual meeting of Haxby Town Council to be held on Monday 11 May 2026 at 8pm in the Oaken Grove Youth and Community Centre, Haxby.

Yours faithfully,



Alan J Draper
Town Clerk

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal council meeting, though not, under current legislation, of the public participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

If anyone intends to record the meeting, please inform the chairman now.

1. Election of chairman

To elect the chairman of the council for the ensuing year and for the chairman to sign his/her declaration of acceptance of office.

2. Chairman's welcome

The chairman will welcome councillors and residents to the meeting.

3. Apologies for absence

Members are asked to receive apologies for absence for this meeting and to consider the approval of the reason(s) for absence.

4. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the monitoring officer.

5. Election of vice-chairman

To elect the vice-chairman of the council for the ensuing year and for the vice-chairman to sign his/her declaration of acceptance of office.

6. Public question time and participation

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of town council policy or practise and not relate to the individual affairs of either the questioner or any other named person.

7. Minutes – council meetings

To approve the minutes of the council meeting held on 20 April 2026.

8. Minutes – committee meetings

To receive the minutes of the following committee meetings:

- Staffing Committee – 13 April 2026
- Amenities Committee – 13 April 2026
- Finance Committee – 20 April 2026
- Planning Committee – 20 April 2026

9. Minutes – annual town meeting

To receive the minutes of the annual town meeting held on 27 April 2026.

10. Grant application

To consider a grant application from 'The Wednesday Club' for £255 to assist with the coach hire for the annual residents' Christmas shopping trip.

11. Ethel Ward playing field

To consider/review the following matters:

- a) Progress on the future of the pavilion and to authorise any action(s) accordingly,
- b) Renewal of the lease for the scout hut, including a request to locate Haxby Foodshare at the scout hut.

12. Police report

To consider the latest police report regarding Haxby.

13. Citizens Advice

To confirm the citizens advice provision for 2026-27.

14. Standing committees

To confirm the respective terms of reference and to determine the membership of the following committees:

- a) Amenities Committee
- b) Events Committee
- c) Finance Committee
- d) Planning Committee
- e) Staffing Committee – including an appeals committee

15. Representation on external bodies

To determine the representatives on the following external bodies:

- a) Haxby and Wigginton Cemetery Committee (four members)
- b) Haxby and Wigginton Traders Association
- c) Haxby and Wigginton Youth and Community Association
- d) York Bus Forum

e) Yorkshire Local Councils Association (two members)

16. Calendar of council/committee meetings

To confirm the calendar, location(s) and frequency of council/committee meetings for the ensuing year.

17. Code of conduct

To review and adopt the code of conduct for the ensuing year.

18. Standing orders and financial regulations

To review and adopt standing orders and financial regulations for the ensuing year.

19. Complaints procedure

To review and adopt the complaints procedure for the ensuing year.

20. Freedom of information publication scheme

To review and adopt the freedom of information publication scheme for the ensuing year.

21. General privacy notice

To review and adopt the general privacy notice in accordance with the General Data Protection Regulations.

22. Corporate risk assessment

To review and adopt the council's corporate risk assessment.

23. General power of competence

To confirm the council's eligibility for, and the adoption of, the general power of competence, in accordance with section 1, Localism Act 2011.

24. Asset register

To review the asset register.

25. Payments – quarter 4, 2025-26

To reaffirm the payments for the final quarter of 2025-26.

26. Payments – May 2026

To approve the payments for May 2026.

27. Exclusion of public and press

Due to the confidential nature of the business to be transacted, it is advisable and in the public interest that the public and press be excluded and that they are instructed to withdraw.

28. Legal proceedings

To receive an update on the legal proceedings brought against the council by an individual and to authorise any further action deemed necessary.

29. Next meeting

To confirm the date of the next full council meeting on 8 June 2026.