

HAXBY TOWN COUNCIL

Council Office, The Memorial Hall, The Village, Haxby, York, YO32 3HT.

Tel: 01904 750378 Email: Clerk@Haxbytowncouncil.gov.uk

You are hereby summoned to attend a meeting of Haxby Town Council 7.30pm on Monday 9th of May 2022, at Oaken Grove Community Centre for the purpose of transacting the following business.

Members of the public are welcome to attend and will be given the opportunity to speak regarding an item on the agenda if they wish to do so.

Members of the press and public are entitled by law to attend all meetings of the Council and to record and film the proceedings of those meetings in accordance with the Council's policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.

Louanna Winch – Town Clerk
4th May 2022

AGENDA

- 1. To elect a Chairman**
- 2. To receive the Chairman's declaration of the acceptance of office**
- 3. To elect a Vice-Chairman**
- 4. Approve reasons for absence**
- 5. Disclosures of Interest**
- 6. Joint Standards Committee recommendations to the council**
To receive and discuss the decision notice and recommendations of the Standards Committee dated 20th April 2002, and to agree the recommendations and determine a review date.
- 7. Minutes**
To receive and approve the minutes of the Oversight and Budgeting Committee held on the 14th of March and the Extraordinary meeting of the Full Council held on the 11th of April 2022.
- 8. Council committees**
 - 8.1** To review the current committee structure and to agree to any matters arising from this, including appointing new committees, dissolving old committees, and agreeing the number of members
 - 8.2** To appoint members to committees

8.3 To accept the terms of reference of the existing committees and to agree to review and / or receive new terms of reference at the first meeting of the committee.

9. Review of representation and subscriptions to external bodies

To review and appoint representatives to the following bodies,

YLCA York branch – 2 members	Haxby United Charities
Neighbourhood Plan Steering Group	York Bus forum
Haxby & Wigginton Traders Association	
Haxby & Wigginton Youth & Community Association	

10. Standing Orders and Financial Regulations

To confirm the adoption of Standing Orders (V6) and Financial Regulations and note that they will be reviewed within the next 12 months.

11. Finance

11.1 To appoint Councillors to be signatories on the council's bank accounts.

11.2 To appoint Councillors to carry out monthly cash checks and/or twice annual internal control checks as recommended by YLCA prior to the visits of the external auditor.

12. Policy review

To review the following policies,

Complaints procedure	Freedom of Information
Data Protection (GDPR)	Press / Media
Employment polices x 6	

13. Pensions Policies

To receive, note and approve the Pensions Discretions policies, as advised by North Yorkshire Pension Fund.

14. Insurance

To review arrangements for insurance cover in respect of all insured risks.

15. Assets

To review and approve the council's asset register and inventory of land including buildings and office equipment.

16. Review of Section 137 spending

To review Section 137 spending incurred on the last council year.

17. Calendar of meetings

To approve the calendar of meetings for the next council year, including the date of the Annual Town Meeting.

18. Promotional Opportunities

19. To notify the Clerk of any item for future agendas

20. Next meeting date