MINUTES of the meeting of Haxby Town Council’s Community Assets Committee held on Monday 17th January 2022 at Oaken Grove Community Centre at 7.45pm.

PRESENT Cllr N Wyatt (Chairman) Cllr M Guilford

Cllr E Pearson Cllr G Cockburn Mrs L Winch (Town Clerk)

1. **Approve reasons for absence**

Cllr E Shaw

1. **Disclosures of interest**

None

1. **Minutes of the previous meeting**

Proposed by Cllr M Guilford, seconded Cllr N Wyatt and **resolved** with 1 abstention, to approve the minutes of the previous committee meeting held on the 15th of November 2021.

**Ongoing Business and Progress**

1. **Proposal from Haxby Town Juniors Football Club**

Proposed by Cllr M Guilford, seconded by Cllr M Preston and **resolved** unanimously to form a working group to consider an alternative management scheme for the Ethel Ward playing fields (including the pavilion, netball courts and play areas) The working group will consist of 3 councillors including Cllr Guilford, Preston and Carmichael.

**Proposals for discussion and resolution**

1. **Town Council office – requests from the Town Clerk**

Proposed by Cllr M Guilford, seconded by Cllr E Pearson and **resolved** unanimously to approve the spending of the approx. £1,050, to the Clerk for the purchase of a new laptop, disposal of the desks and purchase of used office furniture.

1. **Maintenance in the Village**

**6.1** Proposed by Cllr Guilford, seconded by Cllr Pearson and **resolved** unanimously to approve the trimming of the hedgerow on The Village near the Arcade (not in the nesting season) and to make this an annual maintenance item.

**6.2** Proposed by Cllr Guilford, seconded by Cllr E Pearson and **resolved** unanimously that the Clerk sends a polite letter to all residents along the north side of the Village Green to advise them that parking on the Village Green and pavements is not permitted.

**6.3** Proposed by Cllr Guilford, seconded by Cllr E Pearson and **resolved** unanimously for the Clerk to seek quotations for maintenance around the Wyre Pond area including, cleaning of the block paving, bus stop, cleaning and maintenance of the signage, installation of a drain gate along the concrete wall, cleaning debris from the pond and crown lifting to the trees and that this maintenance is followed by an annual maintenance programme for the area.

**6.4** To discuss and agree a standard bench range to be used when obtaining replacement benches throughout the village.

**Action:** The Clerk to present the committee with options at a future meeting.

**6.5** To discuss the renewal and /or replacement of the hitching rail. – Motion failed.

**Action:** To be brought back to a future agenda re the extension of the hitching rail in other parts of The Village.

1. **Installation of cycle racks**

Proposed by Cllr M Guilford, seconded by Cllr E Pearson, and **resolved**  unanimously to approve that the land owned by Haxby Town Council (layby in front of the Co-op) can be used for the installation of cycle racks as suggested by Haxby and Wigginton Traders Association.

1. **Creation of a working group**

To approve the creation of a working group to assist the Town Clerk with obtaining Planning Permission to update the pavilion veranda. – motion failed.

**Action:** The Clerk to retrieve historical documents relating to the pavilion and forward this to the working group for their information and assistance.

1. **Footpath between North Lane and Hawthorne Avenue**

To discuss the re-surfacing of the footpath, which has been reported by residents as being the cause of a recent serious accident.

**Action:** The Clerk is requested to obtain quotes for resurfacing works and return to a future meeting for further discussion.

**10. Promotional Opportunities**

None

# 11. To notify the Clerk of any item for future agendas

None

**12. Next Meeting date**

The next meeting of the Community Assets committee will take place at 7.45pm on Monday the 21st of February 2022 at Oaken Grove Community Centre.

Meeting closed at 9.20pm

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Chairman

**(These Minutes are displayed ‘unsigned’ and are subject to correction at**

**the next Council meeting.)**