

MINUTES of Haxby Town Council Community Assets Committee meeting held on Monday 15 June 2020 by videoconference at 6.30pm.

PRESENT      Cllr N Wyatt (Chairman)                      Cllr M Guilford  
                    Cllr T Carmichael                                      Mr M W Scott (Clerk)

APOLOGIES

1. None

APPROVAL OF REASONS FOR ABSENCE

2. None.

MINUTES

3. **RESOLVED** that the minutes of the meeting held on 18<sup>th</sup> May 2020 be confirmed as a true and accurate record and signed by the Chairman.

DECLARATIONS OF INTEREST

4. None.

ETHEL WARD PAVILION

5. The Clerk explained that he had been advised by City of York Council that planning permission was going to be required for the proposed work on Ethel Ward pavilion and that he and the Chairman were currently preparing the documentation.

HITCHING RAILS

6. The Clerk advised that the re-painting of the hitching rails had started.

VILLAGE WALK / INSPECTION

7. The Clerk advised that he had contacted the Ward Councillors who had advised that they would be happy to meet once lockdown rules had been eased.

### CHRISTMAS TREE

8. The Chairman advised that he, Cllr Guilford and the Clerk had met to determine the location of the new Christmas tree. The Clerk added that he had met with a contractor who advised that the cost of digging the hole for the tree would be in the region of £400 and that he had asked for the work to be carried out. It was agreed that the Clerk would make enquiries relating to the ordering of the tree and new lights.

### RESURFACING AND WHITE LINING

9. The Chairman referred to the resurfacing of the parking area in front of Sainsbury's as job well done. The Committee then discussed the installation of a sign restricting the length of stay.  
**RESOLVED that a signs restricting the length of stay to the same limit as the car park to the rear of Sainsbury's should be sourced and erected.**

The Committee then discussed the area in front of the Red Lion public house for which a quote of £4580 had been received for carrying out a similar resurfacing job. The Committee **resolved in principle** to refer the level of expenditure to the Full Council for approval (the sum being over its approved spending limit) but first agreed to meet on site to confirm the need for resurfacing.

### OFFICE COMPUTER SYSTEM

10. Cllr Guilford explained his thoughts that the current COVID -19 pandemic had revealed that the current office computer system is in need of further upgrade. He explained that staff working from home had not been able to access the server and that all work carried out during the lockdown will need to be transferred to the server on resumption of normal working. The Committee agreed that the Clerk would make enquires with the Council's IT providers in order to establish possible solutions. Cllr Guilford thoughts on the matter were that laptops would be a better option.

### MATTERS FOR INCLUSION

11. Councillors were asked to submit any requests they felt needed to be addressed by the Committee, in writing to the Clerk for inclusion on the next agenda, 7 days prior to the date of the next meeting.

DATE OF NEXT MEETING

12. The next meeting of the Community Assets Committee is to take place on Monday 20<sup>th</sup> July 2020 at 6.30pm.

Meeting closed at 7.00pm

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Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**

DRAFT