

MINUTES of Haxby Town Council Meeting held on Monday 10 March 2014 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Harrison
	Cllr D Harkess	Cllr D Lee
	Cllr S Newton	Cllr Cockburn
	Cllr N Wyatt	Cllr D Hunter
	Cllr R Cousans	Cllr H Ridge
	Cllr D Rice	Cllr Richardson
	Cllr M Preston	Mr M W Scott (Clerk)

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr M Guilford

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the meeting held on 10 February 2014 be confirmed as a true and accurate record and signed by the Chairman.**

MATTERS ARISING

4. None

POLICE REPORT

5. The Chairman read out the ward report for February 2014. The report detailed 14 crimes that had taken place in the month and commented that this was 2 more than in the same period last year. It further added that no calls had been received in respect of the Mancroft play area in February. No representatives from the police were present at the meeting.

DOUBLE TAXATION

6. The Clerk explained that the amount received for grass cutting from City of York Council for 2013/2014 was very similar to the actual costs incurred by Haxby Town Council for the same period. He went on to say that he will provide the Council with full details of costs compared to other double taxation amounts received at the April meeting by which time the financial year will have ended and exact figures can be provided.

CASH CHECK

7. Two Councillors had carried out a Financial/Cash Check on 6 March 2014 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 28 FEBRUARY 2014

8. Financial Statement for Haxby Town Council for February 2014

Details		Amount
<u>Receipts to 28th February 2014</u>		
T Robert Hardy Nursery Rent		100.00
Haxby Juniors Levies		1400.00
Haxby United Levies		900.00
Sale of Photocopier		50.00
HMRC - VAT Refund		1253.76
Carnival Stall Income		65.00
		<hr/>
		3768.76
<u>Payments Made to 28th February 2014</u>		
Complete Office Solution	105992	2634.00
Petty Cash	105993	22.45
Complete Office Solution	105994	45.41
Hags-SMP	105995	120.00
LE Pickles	105996	744.00
William Birch & Sons	105997	144.00
Steve Gray - Mileage	105998	3.60
York Window Cleaning Service	105999	59.25
Matthew Porter w/e 31/01/14	DP	37.00
Matthew Porter w/e 07/02/14	DP	37.00
Matthew Porter w/e 14/02/14	DP	37.00
Matthew Porter w/e 21/02/14	DD	37.00
Talk Talk	DD	15.31
North Yorkshire Pension Fund	DP	1206.29
PAYE	DP	953.76
J Bell - Salary	DP	1001.39
Steve Gray - Salary	DP	1023.79
M Scott - Salary	DP	1516.72
Balancebest Limited	106001	45.48
Npower	DD	84.00

		5890
Green Thumb	106002	360.00
Complete Office Solution	106003	10.72
City of York Council	106004	192.00
Haxby Memorial Hall Trust - Electricity	106005	27.12

10357.29

Statement brought forward (m/e Jan 2014)		113487.29
Receipts		3768.76
		117256.05
Payments		10357.29
Balance carried forward		106898.76

RESOLVED that the financial statement as at 28 February 2014 which detailed payments totalling £10357.29 inclusive of VAT be approved.

BUDGET OUTTURN FIGURES AT 28 FEBRUARY 2014

9. The Budget Outturn figures as at 28 February 2014 were copied to each Councillor. The Clerk explained that these had been updated with details of projected income/expenditure for the year ending 31 March 2014. These were received.

ANNUAL BUDGET FOR 2014-2015

10. **RESOLVED to finalise the annual budget for 2014-2015 which comprised a total annual spend of £146618 against a forecasted income of £146210.**

LOCAL BUSINESSES QUESTIONNAIRE

11. The phrasing of a questionnaire which is to be sent to all local businesses was discussed along with how the questionnaire could reach all businesses in Haxby. It was agreed that the question asked should be, "Haxby Town Council would like to work closer with local businesses, how might we achieve this?"
- RESOLVED that this question is to be placed on the Council's website, in the next issue of the Town Crier and in a letter which is to be hand delivered to all known businesses within the village.**

HERALDIC LOGO

12. A number of designs for a 'Heraldic' logo were shown to the Councillors present and discussed. It became apparent that one particular type of design was favoured by Councillors and that this design was the one to be taken forward.

RESOLVED that the Clerk is to forward the favoured design to the gentleman skilled in designing 'Heraldic' logos for his views and input and report back to the next meeting.

FREEMAN / FREEWOMAN OF HAXBY

13. Cllr Rice put forward details of a nominee for the award of the title Honorary Freeman/Freewoman of Haxby.

RESOLVED to award the title Honorary Freeman/Freewoman to the nominated person but that details of the name of the person are to be kept confidential until an appropriate time for the announcement has been decided.

CITIZENS ADVICE SESSION FOR HAXBY

14. The Clerk explained that he had contacted Citizens Advice following last month's decision to fund a monthly session in Haxby and that plans were under way to start the sessions in April 2014.

HAXBY TOWN COUNCIL JOINING TWITTER

15. Cllr Harrison suggested that Haxby Town Council should have a presence on Twitter and showed examples of Twitter accounts to the Councillors.

RESOLVED that Haxby Town Council open a Twitter account and that it will be updated by the Clerk.

ANNUAL TOWN MEETING

16. The Clerk explained that the venue for the annual town meeting due to take place on 21 May 2014 had still not been finalised as the main hall in the Memorial Hall was already booked. He went on to explain that this however may well be cancelled in order for the Council to use the Memorial Hall. The Clerk said that he would update Councillors once the venue had been confirmed.

NEIGHBOURHOOD PLANNING CAMPS

17. The Clerk gave details of a Neighbourhood Planning Camp, which will take place on 23rd-25th March 2014 in York. Attendance, accommodation and food are provided free of charge and each Town/Parish is allowed to send 2 representatives. He explained that he had registered to attend the camp himself and suggested that it may be appropriate for the Deputy Clerk to attend as well.

RESOLVED that the Deputy Clerk is to attend the Neighbourhood Planning Camp along with the Clerk on behalf of the Council.

AMENITIES COMMITTEE

18. The minutes of the meeting held on 17 February 2014 were received.

PLANNING COMMITTEE

19. The minutes of the meeting held on 3 March 2014 were received.

CARNIVAL COMMITTEE

20. The minutes of the meeting held on 5 March 2014 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

21. Matters for inclusion at the next meeting are:
- To discuss the wording on the citation relating to the Freedom of Haxby.
 - To discuss how the award of Freedom of Haxby is to be made.

The meeting closed at 8.25pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)