

MINUTES of Haxby Town Council Meeting held on Monday 12 August 2013 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Harrison
	Cllr D Rice	Cllr D Lee
	Cllr G Cockburn	Cllr H Ridge
	Cllr N Wyatt	Cllr S Newton
	Cllr A Richardson	Cllr M Guilford
	Mr M W Scott (Clerk)	Cllr R Cousans

Also in attendance were Chris Moss, a trustee for The Memorial Hall Trust and Ward Councillor Ian Cuthbertson. Before the meeting started Chris Moss addressed the Council in respect of the plans for redevelopment of The Memorial Hall.

APOLOGIES FOR ABSENCE

1. Apologies had been received from Cllr M Preston & Cllr D Hunter. Cllr A Leak was not present.

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the meeting held on 8 July 2013 be confirmed as a true and accurate record and signed by the Chairman after an amendment to item 6 on page 5772 which should read “RESOLVED to change the Financial Regulation annexed to Standing Orders to allow two out of three Councillors to be nominated to carry out cash checks”.**

MEMORIAL HALL OWNERSHIP AND PLANNING APPLICATION

4. The Council was advised by the Clerk that following his investigation he is of the opinion that the Memorial Hall is owned by The Memorial Hall Trustees and that Haxby Town Council has no stake in the ownership. The Council then went on to discuss acting as agent on behalf of The Memorial Hall Trustees in respect of submitting their Planning Application to the City of York Planning Department. It was understood that if the Council were willing to do this the fees would be reduced by 50%. This approach was approved in principle by The Council with it to be discussed and resolved at the Full Council Meeting due to take place 10 September 2013.

POLICE WARD REPORT

5. The Police Ward Report for July 2013 was read out to the Councillors by the Chairman. It stated that there had been 16 incidents of crime during the month of July and that the figure was down 11.8% from the previous year. There had been 4 reports of youths/children playing at Mancroft in July, 2 of these both being on 30 July 2013.

CASH CHECK

6. Two Councillors had carried out a Financial/Cash Check on 9 August 2013 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 JULY 2013

7. **RESOLVED that the financial statement as at 31 July 2013 be approved.**

BUDGET OUTTURN FIGURES AT 31 JULY 2013

8. The Budget Outturn figures at 31 July 2013 were copied to each Councillor. These were received.

COST OF INCREASING AWARENESS OF THE LOCAL PLAN

9. The Councillors were advised that the total cost of increasing awareness of the Local Plan amongst the community was £930 (no VAT) including delivery.

2013/2014 PAY SETTLEMENT

10. The Clerk explained that a pay increase of 1% had been agreed by The National Joint Council for Local Government Services (NJC) with effect from April 2013 and that this will equate to £485 for the year 2013-2014

LETTER FROM JULIAN STURDY MP

11. The Chairman read out a letter from Julian Sturdy MP inviting representatives from Haxby Town Council to attend a meeting at Huntington Memorial Hall on Thursday 26th September 2013 from 6.30pm to 7.30pm. The Councillors asked for this date to be minuted and that they be reminded of this meeting at the next Full Council meeting scheduled for Monday 9th September 2013.

CHAIRMAN OF HAXBY & WIGGINTON YOUTH COMMUNITY ASSOCIATION

12. The Chairman read out a letter which advised that Pat Wilford had stepped down as Chairman of The Haxby & Wigginton Youth & Community Association. She was replaced by Mike Miller. The letter also explained that Paul Lawrence had decided to take voluntary redundancy and would be leaving the organisation on 27th September 2013. The Councillors expressed a wish that the Clerk is to write to Paul Lawrence and wish him all the best for the future.

YOUTH WORK FOR YEAR ENDING 31st MARCH 2013

13. A report was read out by the Chairman detailing youth work in the community for the year April 2012 to March 2013. The Council requested that a copy of the report be sent by the Clerk to all Councillors.

DRAINAGE PROBLEMS WITHIN THE VILLAGE

14. The Chairman spoke about recent problems relating to the drainage system within the village. She stated that she believes that the drainage system is presently reaching breaking point and is thinking of putting an article in the next Town Crier in order to gather further information from the community. The situation was then discussed and it was agreed that Cllr Richardson is to try and arrange for a presentation from Yorkshire Water in order for them to explain their proposals for the future of the village's drainage system. He is also to ask Julian Sturdy MP to be in attendance if possible. Cllr Richardson is to advise the Clerk once a date has been agreed.

ALLERTON PARK WASTE INCINERATOR

15. The Chairman advised that an Environmental Permit was issued on 17th July 2013.

PURCHASE OF ADOBE ACROBAT SOFTWARE

16. The Clerk and Cllr Newton are to investigate the costs of purchasing Adobe Acrobat software for use by the office.

2014 ENGLISH LOCAL ELECTIONS

17. The Chairman advised that the date of the English Local Elections for 2014 will now be held on Thursday 22nd May 2014. The Clerk is to contact Andrew Flecknor of City of York Council in order to establish how these elections effect Haxby Town Council.

GOOD COUNCILLOR'S GUIDE

18. The Clerk explained that the latest edition of the Good Councillor's Guide had been sent to everyone electronically but that paper copies were available if required. Only one Councillor requested a paper copy and the Clerk is to order it at a cost of £3.50 including package and posting.

ID CARDS UPDATE

19. Photographs of Councillors have been taken and the Clerk is to contact City of York Council regarding identity card making facilities.

ANNUAL CLEANING OF NETBALL COURTS

20. A letter was read out from Haxby Netball Club requesting a donation of £500 as in the last 2 years towards the cost of the annual cleaning of the Council's netball courts on Ethel Ward playing field. The councillors believed that in previous years they had contributed 50% of the costs. This years cost is £775.

RESOLVED that the council pays 50% of the £775 less VAT.

LETTER FROM FLYING DUCKS

21. The Chairman read out a letter from The Flying Ducks Youth Theatre thanking the Council for the grant of £250 that they were awarded.

AMENITIES COMMITTEE

22. The minutes of the meeting held on 15 July 2013 were received.

JOINT BURIAL COMMITTEE

23. The minutes of the meeting held on 30 July 2013 were received.

PLANNING COMMITTEE

24. The minutes of the meeting held on 5 August 2013 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

25. To remind Councillors of the date of the Julian Sturdy MP meeting. There being no further business the meeting closed at 8.50 pm.

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)