

MINUTES of Haxby Town Council Meeting held on Monday 8 July 2013 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Harrison
	Cllr D Rice	Cllr D Lee
	Cllr G Cockburn	Cllr H Ridge
	Cllr M Preston	Cllr N Wyatt
	Cllr A Richardson	Cllr M Guilford
	Cllr D Hunter	Mrs J Bell (Deputy Clerk)

APOLOGIES FOR ABSENCE

1. Apologies had been received from Cllr S Newton and Cllr R Cousans. Cllr A Leak was not present.

DECLARATIONS OF INTEREST

2. Cllr T Richardson declared a non-prejudicial interest in items 10 and 11. Cllr M Crawford, Cllr M Preston and Cllr G Cockburn declared a non-prejudicial interest in item 11. Cllr N Wyatt declared a non-prejudicial interest in item 21.

MINUTES

3. **RESOLVED that the minutes of the meeting held on 10 June 2013 be confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT

4. The Police Ward Report for June 2013 was read out to the Councillors by the Chairman. It stated that there had been 21 incidents of crime during the month of June and that the figure was down 30% from the previous year. The report highlighted 1 burglary which occurred in an empty property in The Village, a theft of fuel from an unattended motor vehicle and three thefts from shops in the village. There had been no reports of nuisance behaviour from the Mancroft area in June.

It was noted that PCSO Michael Hannon was now covering the Strensall Ward but he would be covering the Haxby Carnival and PCSO Andy Smith had taken over responsibility for the Haxby and Wigginton Ward.

CASH CHECK

5. Two Councillors had carried out a Financial/Cash Check on 5 July 2013 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

### AMENDMENT TO STANDING ORDERS

6. At the June Full Council meeting a resolution was made to nominate Councillor David Rice and Councillor Mike Harrison to carry out the monthly cash check and also Councillor Neil Wyatt in case either of the two were not available. A revision to the existing Standing Orders was therefore required.

**RESOLVED to change Standing Orders to allow two out of three Councillors to be nominated to carry out cash checks. The nominated Councillors being Councillor David Rice, Councillor Mike Harrison and Councillor Neil Wyatt.**

### FINANCIAL STATEMENT – 30 JUNE 2013

7. **RESOLVED that the financial statement as at 30 June 2013 be approved.**

### BUDGET OUTTURN FIGURES AT 30 JUNE 2013

8. The Budget Outturn figures at 30 June 2013 were copied to each Councillor. These were received.

### YORKSHIRE LOCAL COUNCILS ASSOCIATIONS MEETING ON THE CITY OF YORK LOCAL PLAN

9. The Chairman attended the meeting and gave a report. Martin Grainger and Rachael Mansfield from City of York Council gave a presentation. The plan was to have a target of building 1,000 houses per year with the intention of creating jobs alongside house building. Brown field sites would be used first. If the Draft Local Plan went through it would allow them to establish a more permanent plan.

### JULIAN STURDY MP MEETING ON CITY OF YORK COUNCIL'S DRAFT LOCAL PLAN

10. Councillor T Richardson gave a report on the meeting and spoke about the concerns made by residents regarding the proposed plans for housing development. The main concern was the strain on the local amenities without upgrading the existing infrastructure. Concerns were also expressed about the proposals to include wind farms. A discussion took place regarding the existing comments about the Local Plan which had been formulated by this Council and it was felt that there were further concerns which needed to be addressed. It was agreed that the Green Belt Working Party would meet at 6.30pm in the Council Office before the Amenities Committee meeting on 15 July 2013 to discuss and include any additional comments. It was felt that City of York Council response forms

should be made available in the Council Office to members of the public. It was also felt that residents should be better informed by providing them with additional information.

**RESOLVED that a letter explaining the York Council's Draft Local Plan and the proposal to build houses in the area be delivered to all residents in Haxby at a cost of £150.00 for printing the leaflets and £370.00 for delivering them by 19 July 2013. Also RESOLVED that a large Banner be purchased at a cost of £250.00 to be fixed to the Netball Court Fencing on the Ethel Ward Playing Field.**

#### RESPONSE BY THIS COUNCIL TO THE DRAFT LOCAL PLAN

11. Following the decision to hold a Green Belt Working Party meeting on 15 July it was agreed to circulate the finalised response to Councillors for comments no later than 19 July 2013.

#### CITY OF YORK STREETScape STRATEGY & GUIDANCE CONSULTATION DRAFT

12. This was received and had been copied to all Councillors.

#### LOCAL HERITAGE LIST FOR YORK SPD CONSULTATION DRAFT

13. This was received and had been copied to all Councillors.

#### ELECTORAL REVIEW OF YORK

14. The Chairman read out a reply from Councillor Ian Cuthbertson who had contacted Andrew Flecknor, City of York Council regarding the proposal to include Crompton Terrace and other properties to the south of the railway line and north of the A1237 within the Ward of Haxby and Wigginton. There will be a local governance review later this year which will include the proposal. It was expected that it will take a year to complete because all affected residents need to be consulted. The consultation for the review will be commenced along with the annual canvass for the electoral roll in October.

#### YORKSHIRE INTERNAL AUDIT SERVICES REPORT

15. The Chairman read out the report on the Internal Audit carried out on 24 May 2012 which had been received.

No matters arose to give concern and it was confirmed that the internal controls were operating as expected. Recommendations made in the previous report had been considered and action had been taken where appropriate. Contracts of employment arising from the previous review

had all been dealt with. Two items require additional action – To review the timesheet for the Litter Picker as he was self-employed and payment should be made on production of an invoice and to review the Council's asset register.

#### REQUEST BY WIGGINTON PARISH COUNCIL

16. A request had been made by Wigginton Parish Council to use the Council Office and technology for their monthly Planning Committee meetings. However, further correspondence had been received from the Chairman of Wigginton Parish Council stating that following much discussion about scheduling, logistics and best use of time they had decided that their planning meetings would be held at the Old School in Wigginton. He appreciated having had the opportunity to consider holding E-planning meeting in the Haxby Town Council Office.

#### MEMORIAL HALL REDEVELOPMENT EXPENSES

17. The Chairman read out correspondence received from the Treasurer confirming that the Trustees had been informed about the release of £9,294 by this Council for Architects Fees and Planning Application Fees, provided that the gas supply was upgraded. The Trustees had unanimously agreed to accept the Council's proposal and had instructed the Treasurer to arrange for the necessary gas work to be carried out.

#### ID CARDS UPDATE

18. Photographs of Councillors had not yet been taken. It was agreed that Councillor David Rice would make a start on taking photographs and report back to the next meeting. It was agreed to discuss the provision of ID Cards at a future meeting once all photographs had been taken.

#### YORKSHIRE LOCAL COUNCILS ASSOCIATIONS ANNUAL MEETING

19. Councillors had been invited to attend the Annual Meeting on Saturday 20 July 2013. No one was able to attend.

#### YORKSHIRE LOCAL COUNCILS ASSOCIATIONS – CHAIRMANSHIP TRAINING COURSE

20. The Chairman gave a report on the training course she attended on 18 June 2013 at the Cedar Court Hotel in Wakefield. The course mainly focused on procedures, chairing meetings, managing conflict and managing the public at meetings. The Chairman found the course to be interesting and very good.

### HIGH SWING AND ROUNDABOUT ON MANCROFT PLAY AREA

- 21 The Chairman read out a report written by the Clerk detailing information regarding costs for relocating these two items of play equipment, complaints from residents, information from the Police and a response from the City of York Council. In conclusion there was found to be insufficient evidence to support the expense involved in relocating the play equipment. Councillor N Wyatt read out a report on nuisance youths in the play area after the closing time of 7.00pm for the period 19 June 2013 to 6 July 2013. A lengthy discussion took place and before a proposal was made Councillor N Wyatt requested a named vote.

**RESOLVED that based on the Clerk's report, the costs of relocating the play equipment, the advice received from the City of York Council and the results of reviews discussed in the past by this Council it was agreed to restore the play equipment back to the original operating condition. It was also agreed to continue to monitor the play area.**

**For: Cllr M Crawford, Cllr D Rice, Cllr M Harrison, Cllr H Ridge, Cllr M Guilford, Cllr T Richardson, Cllr D Lee, Cllr M Preston, Cllr D Hunter and Cllr G Cockburn.**

**Against: Cllr N Wyatt.**

### GORDAN COUSANS ANNUAL ALLOTMENT COMPETITION

22. **RESOLVED to hold an Allotment Competition with the prize being £100.00.**

### LETTERS OF THANKS FOR SECTION 137 DONATIONS

23. The Chairman read out letters of thanks for the donations granted by this Council from Haxby and Wigginton Over 60's Group, Haxby and Wigginton Youth and Community Association, The Yorvik Gateway Club and Haxby Memorial Hall Trust. These were received.

### AMENITIES COMMITTEE

24. The minutes of the meeting held on 17 June 2013 were received.

### CARNIVAL COMMITTEE

25. The minutes of the meeting held on 27 June 2013 were received.

### PLANNING COMMITTEE

26. The minutes of the meeting held on 1 July 2013 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

27. None

There being no further business the meeting closed at 9.35 pm.

.....  
Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**