

MINUTES of Haxby Town Council Meeting held on Monday 10 June 2013 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Harrison
	Cllr D Rice	Cllr D Lee
	Cllr G Cockburn	Cllr S Newton
	Cllr M Preston	Cllr N Wyatt
	Cllr R Cousans	Mr M W Scott (Clerk)
	Mrs J Bell (Deputy Clerk)	

Also present: Councillor I Cuthbertson - City of York Council

APOLOGIES FOR ABSENCE

1. Apologies had been received from Cllr A Leak, Cllr H Ridge, Cllr A Richardson, Cllr D Hunter and Cllr M Guilford.

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the meeting held on 13 May 2013 be confirmed as a true and accurate record and signed by the Chairman.**

AMENDMENT TO MINUTE OF 14 JANUARY 2013

4. The Clerk explained that minute 12 from the Full Council meeting held 14 January 2013 was recorded incorrectly. The rate of pay for the extra hours involved should have read £7.40 per hour and not £7.80 per hour.
RESOLVED that the amendment was received and accepted

NEW COUNCILLOR

5. The Chairman welcomed Douglas Lee to Haxby Town Council where upon Mr Lee signed the Declaration of Acceptance of Office. Cllr Lee was then appointed a member of the Planning Committee.

POLICE WARD REPORT

6. The Police Ward Report for May 2013 was read out to the Councillors by the Chairman. It stated that there had been 18 incidents of crime during the month of May and that the figure was down 10% from the previous year. The report did highlight that 2 thefts from unattended motor vehicles

had taken place. These were both where holes had been drilled in to the fuel tank of cars to steal fuel. The report went on to say that there had been a significant number of such offences across the city. Cllr Wyatt then pointed out that he was aware that the police had been called out during May to a number of incidents on Mancroft relating to noise disturbance and that the report made no comment of this.

RESOLVED that the police are going to be asked to provide details in respect of incidents relating to Mancroft in future reports

CASH CHECK

7. Two Councillors had carried out a Financial/Cash Check on 6 June 2013 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 MAY 2013

8. **RESOLVED that the financial statement as at 31 May 2013 be approved.**

BUDGET OUTTURN FIGURES AT 31 MAY 2013

9. The Budget Outturn figures at 31 May 2013 were copied to each Councillor. These were received.

APPOINTMENT OF 2 COUNCILLORS TO CARRY OUT CASH CHECK

10. The Councillors discussed the need for flexibility and decided that although 2 Councillors would be elected, a 3rd person would also be elected in case the two nominated Councillors were not available. Standing Orders should therefore be amended with ratification taking place at the July Full Council Meeting.
RESOLVED that Cllr D Rice and Cllr M Harrison be appointed as the two who will carry out the monthly cash check with Cllr N Wyatt appointed as a deputy who will do the cash check if required.

FINANCE COMMITTEE

11. The formation of a Finance Committee was discussed but in the end it was decided not to form a Finance Committee. Instead it was decided that the Council would meet in full twice a year to discuss finance. These would be at the time of deciding Section 137 requests and the setting of the precept.
RESOLVED that a Finance Committee would not be established.

YLCA YORK BRANCH MEETING

12. The Chairman reported that she and the Clerk had recently attended the meeting of the York branch of YLCA. She gave a brief description of the meeting and explained that the main issues discussed were electronic planning, The York Plan and the Electoral Review of York.

YORK LOCAL PLAN

13. The Council were made aware by the Chairman that a drop-in exhibition concerning the York Plan will take place on June 19th at Oaken Grove Community Centre between 2.30pm and 7.00pm and that the Council and members of the public have until July 31st 2013 to make their comments concerning the proposals. It was decided that the Green Belt Working Party should meet after this exhibition in the Council Office at 7.30pm in order to formulate their response. The Council also expressed a wish that representatives from Wigginton Parish Council should also attend the meeting.

RESOLVED that Clerk should contact the Clerk of Wigginton Parish Council to invite him and two of their Councillors to the meeting.

ELECTORAL REVIEW OF YORK

14. The Chairman gave details on the draft recommendations for the electoral arrangements for City of York Council. She explained that the number of ward councillors and the ward boundaries are to remain unchanged under the draft recommendations. This being the case Cllr M Harrison pointed out that this meant the previous request from this Council to have the properties on Crompton Terrace brought within the Haxby/Wigginton Ward had been ignored. With the exception of this fact the Council were happy with the draft recommendations.

RESOLVED that the Clerk and Ward Councillor Ian Cuthbertson are to contact Andrew Flecknor, City of York Council to establish the situation in respect of the properties on Crompton Terrace.

9th EDITION OF THE LOCAL COUNCIL ADMINISTRATION BOOK

15. **RESOLVED that the 9th edition of the Local Council Administration book be purchased at a cost of £60.**

IDENTIFICATION BADGES

16. It was agreed that photographs will be taken at the next Full Council meeting so that identification badges can be made.

ADOPTION OF STANDING ORDERS

17. **RESOLVED that the recent revised Standing Orders be adopted**

CHANGES TO SECTION 106 PAYMENTS

18. The Chairman explained that Section 106 payments have been replaced by the Community Infrastructure Levy (CIL). The CIL will restrict Haxby Town Council to receiving a maximum of 15% capped at £100 per dwelling per year. The impact of this will be to greatly reduce the amount of money the Council will receive in respect of future new developments. She went on to explain that this would increase to 25% should Haxby Town Council have a neighbourhood plan in place. It was thought that the cost of establishing a neighbourhood plan at this stage would not make this option feasible.

REQUEST FROM MEMORIAL HALL TRUSTEES

19. A letter was read out by the Chairman from the Memorial Hall trustees requesting release of monies previously set aside by this Council for the redevelopment of the Memorial Hall. It went on to say that in exchange for this the Memorial Hall would upgrade the gas supply into the Memorial Hall.
RESOLVED that £9294 be released to cover the cost of Architects fees and Planning application fees providing the Memorial Hall trustees upgrade the gas supply into the Memorial Hall to allow the Council to install adequate heating in the office it occupies.

LETTER FROM HAXBY HELPERS

20. The Chairman read out a letter from Haxby Helpers thanking them for the grant which they were recently awarded.

ANNUAL TOWN MEETING

21. The minutes of the meeting held on 15 May 2013 were received.

AMENITIES COMMITTEE

22. The minutes of the meeting held on 20 May 2013 were received.

HAXBY AND WIGGINTON JOINT BURIAL COMMITTEE

23. The minutes of the meeting held on 21 May 2013 were received.

STAFFING COMMITTEE

24. The minutes of the meeting held on 29 May 2013 were received.

PLANNING COMMITTEE

25. The minutes of the meeting held on 3 June 2013 were received.

CARNIVAL COMMITTEE

26. The minutes of the meeting held on 5 June 2013 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

27. Electronic Planning with Wigginton Parish Council
Adjustment to Standing Orders in respect of monthly Cash Check

There being no further business the meeting closed at 8.55 pm.

.....
Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)