

MINUTES of the Meeting of Haxby Town Council held on Monday 13 April 2015 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Preston
	Cllr D Hunter	Cllr D Harkess
	Cllr D Lee	Cllr M Harrison
	Cllr H Ridge	Cllr D Rice
	Cllr S Newton	Cllr N Wyatt
	Cllr T Richardson	Cllr R Cousans
	Cllr M Guilford	Cllr G Cockburn
	Mr M W Scott (Clerk)	

In addition, City of York Council's Laura Haviland and Stuart Gladstone were also present.

Prior to the meeting Laura Haviland and Stuart Gladstone spoke to the Councillors about the forthcoming Tour de Yorkshire cycle race. They explained that the race would take place over the first 3 days in May 2015 with the 2nd day taking place in York.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr Ian Cuthbertson

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 9 MARCH 2015

3. **RESOLVED that the minutes of the meeting held on 9 March 2015 were confirmed as a true and accurate record and signed by the Chairman.**

MINUTES OF EXTRAORDINARY MEETING HELD ON 23 MARCH 2015

4. **RESOLVED that the minutes of the meeting held on 23 March 2015 were confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR MARCH 2015

5. The police ward report had been distributed to Councillors prior to the meeting. The report gave details of 8 crimes that had been recorded in March 2015 compared to 16 for the same period last year. The report also stated that in the year ending 31 March 2015, 165 crimes had been recorded compared to 216 in the previous year.

CASH CHECK

6. Two Councillors had carried out a Financial/Cash Check on 7 April 2015 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 MARCH 2015

7. Financial Statement for Haxby Town Council for 7 April 2015

Details	Amount
<u>Receipts to 31st March 2015</u>	
T Robert Hardy Nursery Rent	286.16
Cemetery Committee	184.00
City of York Council	22305.00
Bank Interest	12.12
Haxby United	1250.00
Haxby Juniors	1400.00
	<u>25437.28</u>

Payments Made to 31st March 2015

Complete Office Solutions - Photocopies	106184	24.01
Mick Lambert	106185	260.00
Haxby Memorial Hall Trust	106186	28.04
Bell Electrical Services	106187	245.91
Vertigrow	106188	238.80
York & District CAB	106189	2459.00
Yorkshire Window Cleaning Services	106191	70.00
Cash - Petty Cash	106192	33.48
City of York Council - Netherwindings	106193	10.00
Sleightholm Landscapes - Ashwood Glade	106195	384.00
City of York Council - Street Signs	106196	533.52
Yorkshire Water - Allotment site	106197	26.11
Complete Office Solutions - Photocopies	106198	15.47
Hags-SMP - Play equipment repairs	106199	1129.70
Complete Office Solutions - Photocopies	106200	41.94
Complete Office Solutions - Stationery	106201	148.16
David Rice - Ficture Frames (Freedom of Haxby)	106202	19.90
Haxby Memorial Hall Trust - Electricity	106203	28.35
City of York Council - Pond	106204	1058.40
Barclaycard	DD	2.35

HMRC	DP	1149.08
North Yorkshire Pension Fund	DP	1398.60
Talk Talk	DD	20.31
Jennifer Bell	DP	1057.19
Steve Gray	DP	1064.34
Mark Scott	DP	1543.04
BT	DD	222.28
Haxby & Wigginton Cemetery (Grass Cutting)	TRF	822.00
Matthew Porter	DP	444.00
Yorkshire Water - Ethel Ward	DD	74.79
Npower	DD	43.00
		<u>14595.77</u>
		<u>108508.43</u>
Statement brought forward (m/e February 2015)		<u>108508.43</u>
Receipts		<u>25437.28</u>
		133945.71
Payments		<u>14595.77</u>
Balance carried forward		<u>119349.94</u>

RESOLVED that the financial statement as at 31 March 2015 which detailed payments totalling £14595.77 inclusive of VAT be approved.

BUDGET OUTTURN FIGURES AT 31 MARCH 2015.

7. The Budget Outturn figures as at 31 March 2015 were copied to each Councillor. These were received.

BUDGET TO ACTUAL FIGURES FOR THE YEAR ENDING 31 MARCH 2015.

8. The Budget to Actual figures for the year ending were received.

SPENDING PRIORITIES FOR 2015/2016

9. The Committee considered a list of spending priorities for 2015/2016 which had been recommended by the Amenities Committee. This comprised of the resurfacing of Ethel Ward Car Park, re-staining the hitching rails, carrying out repairs to Wyre Pond and purchasing a new town sign for the village green.
RESOLVED to approve the list of spending priorities for 2015/2016 as put forward by the Amenities Committee

ETHEL WARD CAR PARK

10. Councillors briefly discussed 3 quotes obtained by the Clerk to resurface the Ethel Ward Car Park.

RESOLVED to allow the Amenities Committee to inspect the 3 quotes in more detail and allow them to make the decision as to which one to accept subject to a maximum spend of £20000 + VAT.

HITCHING RAILS

11. Three quotes were discussed and considered in respect of the re-staining of the hitching rails.

RESOLVED that the contract for the re-staining of the hitching rail should be granted to Stoneplan at a cost of £5250 plus VAT.

NEIGHBOURHOOD PLANNING

12. Cllr Harrison and Cllr Guilford gave the Council a verbal report on a presentation they had attended in Earswick concerning Neighbourhood Planning and the benefits of having a Neighbourhood Plan. They thought that it would be useful for Haxby to have a Neighbourhood Plan and they went on to explain that the formulation of a plan would have to involve the whole community. The Councillors then debated what the next steps should be.

RESOLVED that the following steps are to be taken:

- **To include a feature in the next issue of the Town Crier.**
- **To invite City of York's Martin Grainger to a meeting of Haxby Town Council to explain how the City of York would be involve.**
- **To invite Andrew Towlerton to give the same presentation to Haxby as he did to Earswick.**
- **For the Clerk to send copies of slides relating to the Earswick presentation to all Councillors**
- **For the Chairman to include Neighbourhood Planning on the agenda for the Annual Town Meeting.**

TOWN CRIER

13. The Clerk gave details to the Council of the responses received in respect of the article which appeared in the Town Crier about the usage of Headlands Lane. The Chairman commented that she was pleased with the level of responses received which confirmed the view that Headlands Lane is used very frequently by numerous residents.

HEADLANDS LANE

14. The Clerk reported that he had written to a resident of Greenshaw Drive, whose new fence had been erected in such a way that it claimed land which historically formed part of Headlands Lane. He explained that he had asked her for details of any permission she had received allowing her to erect the fence in this manner. The Clerk reported that the lady had replied advising that she was in discussion with City of York Council regarding the matter and would be back in touch soon. The Council decided to leave the matter with City of York Council for the time being until the outcome of their discussions was known.

WEEKEND LITTER PICKER

15. The Clerk conveyed his concerns to the Council that the contract for weekend litter picking was having little effect. He stated that he had spoken to the Groundsman and was told by him that there were no bags of rubbish left on a Monday and that there were large amounts of rubbish strewn around the Ethel Ward Playing Field.

RESOLVED not to renew the current contract with the weekend litter picker.

HAXBY & WIGGINTON YOUTH AND COMMUNITY ASSOCIATION

16. At last month's meeting the Council had approved in principle to the awarding of £9500, under Section 137, to the Haxby and Wigginton Youth & Community Association. This award had been made subject to a detailed breakdown being received from the Association detailing exactly where the money is to be spent. The letter giving these details had since been received from the Association and had been circulated to Councillors prior to the meeting. The Councillors were of the opinion that the letter did still not give sufficient details in order for the money to be released and asked the Clerk to arrange a meeting with the Chairman of the Association and representative of the Council in order to discuss the matter in detail and for Councillors to explain what Haxby Town Council expects in return.

OAKEN GROVE MEETING

17. The Clerk gave details of a meeting taking place at Oaken Grove Community Centre on April 14th 2015 commencing at 7pm. The Council had been asked if they wished to send a representative to the meeting. The Chairman asked for someone available to attend but unfortunately no one was available to go.

TOUR DE YORKSHIRE

18. The Councillors appreciated the presentation they had received prior to the meeting. Councillor Rice said that he would take the leaflets provided by Laura Haviland to the library. The Council decided that no further action was required.

2015 ELECTION

19. The Clerk explained that all application/nomination forms had been received and approved by the Deputy Returning Officer and that the 4 Haxby Wards would be uncontested at the forthcoming election. The 14 existing Haxby Town Councillors will therefore continue in their roles.

FREEDOM OF HAXBY

20. The Chairman reported that 3 nominations had been put forward for the award Freeman/Freewoman of Haxby. All 3 nominations were voted on and approved. The 3 successful nominees are to be approached to see if they will accept the award prior to their names being released. The Councillors proposing the nominees, who were Cllrs Rice, Cockburn & Guilford, are to contact the nominees in order to get their response. It was agreed that the presentations will take place on August 1st 2015 and that the Clerk should start to arrange an appropriate venue.

RESOLVED to award the honour Freeman/Freewoman of Haxby to the 3 nominated persons.

HAXBY PARKING ISSUES

21. The Council discussed a proposal from Cllr Richardson for Haxby Town Council to contribute towards the City of York employing a part time Traffic Enforcement Officer to work in Haxby in a bid to stop the current spate of incorrect/inconsiderate parking within the village.

RESOLVED that the Clerk is to write to City of York Council asking for the following:

- **Details of the number of parking tickets issued in Haxby over recent months.**
- **For a 'blitz' to be carried out in the area in order to stop the problem.**
- **Ask how much it would cost for a part-time Traffic Enforcement Officer.**

FINANCIAL REGULATIONS

22. The Council discussed the current Haxby Town Council Financial Regulations and decided to make a couple of changes in order to speed up the allocation of certain contracts.

RESOLVED that the figures within section 11.1.7 be amended as follows:

- **The RFO shall strive to get 3 estimates where the value is less than £5000 and above £500.**
- **Below £500 the Clerk can order work to be carried out and simply report the matter to the Council.**

WHITE ROSE

23. The YLCA White Rose update dated April 2015 was received.

AMENITIES COMMITTEE

24. The minutes of the meeting held on 16 March 2015 were received.

CEMETERY COMMITTEE

25. The minutes of the meeting held on 19 March 2015 were received.

PLANNING COMMITTEE

26. The minutes of the meeting held on 7 April 2015 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

27. No matters were put forward for inclusion on next months' agenda.

The meeting closed at 9.38pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)