

MINUTES of the Meeting of Haxby Town Council held on Monday 9 February 2015 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Preston
	Cllr M Guilford	Cllr D Hunter
	Cllr D Lee	Cllr D Rice
	Cllr H Ridge	Cllr G Cockburn
	Cllr S Newton	Cllr N Wyatt
	Cllr T Richardson	Cllr M Harrison
	Mr M W Scott (Clerk)	

In addition, City of York Council's Shaun Donnelly, PCSO Andy Smith and Ward Councillor Ian Cuthbertson were also present.

Prior to the meeting Shaun Donnelly spoke to the Councillors regarding a request received by City of York Council from the Co-operative Supermarket in Haxby. The request was to have the recycling bank, which is currently located in their car park, removed.

#### APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr R Cousans & Cllr D Harkess

#### DECLARATIONS OF INTEREST

2. None.

#### MINUTES OF FULL COUNCIL MEETING HELD ON 12 JANUARY 2015

3. **RESOLVED that the minutes of the meeting held on 12 January 2015 were confirmed as a true and accurate record and signed by the Chairman.**

#### POLICE WARD REPORT FOR JANUARY 2015

4. PCSO Andy Smith gave a verbal report to the Council detailing the number of crimes which had taken place in the Ward during the month of January 2015. He reported that 15 crimes were recorded in the month compared to 17 for the same period last year. Included in his report were details of the theft of the Cash Machine from the Co-op supermarket in Haxby. PSCO Smith also reported that the police will no longer mark any bicycles and that any members of the public wishing to do this should use the national website 'immobilise.com'

RECYCLING BANK IN HAXBY

5. Following the talk from Shaun Donnelly, the Councillors discussed the recycling bank located at the Co-operative Supermarket. The Councillors had been informed by Mr Donnelly prior to the discussion that the bank in question accounts for 5-6% of all recycled waste collected through banks by City of York Council. The Councillors discussed alternative sites for the recycling bank within the village should it happen that the present bank is removed. The only land owned by Haxby Town Council which was considered as an alternative site was Ethel Ward Playing Field. This site was dismissed by Councillors as being unsuitable. The Councillors agreed that in the meantime the Clerk should write to the Co-op on their behalf expressing the Council's gratitude for allowing the recycling site to be on the Co-op's land.

CASH CHECK

- 6 Two Councillors had carried out a Financial/Cash Check on 2 February 2015 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 JANUARY 2015

7.

Financial Statement for Haxby Town Council for January 2015

Details	Amount
<u>Receipts to 31st December 2014</u>	
T Robert Hardy Nursery Rent	286.16
Cemetery Committee	363.40
	649.56

Payments Made to 31st January 2015

Balancebest Ltd	106166	55.11
Sleightholm Landscapes	106167	108.00
William Birch & Son	106168	193.80
Haxby Memorial Hall Trust	106169	26.24
Complete Office Solutions	106170	52.80
York Window Cleaning Service	160171	59.25
Anita Thompson	106172	180.00
Annette Jackson	106173	80.00

9 February 2015

Hags-SMP	106174	93.60
Geoff Newbold	106175	110.00
Hags-SMP	106176	120.00
Haxby Memorial Hall Trust	106177	933.00
Haxby Memorial Hall Trust	106178	28.65
Complete Office Solutions	106179	33.26
Barclaycard	DD	159.35
HMRC	DP	1191.72
North Yorkshire Pension Fund	DP	1420.96
Talk Talk	DD	20.31
Jennifer Bell	DP	1057.19
Steve Gray	DP	1064.30
Mark Scott	DP	1543.04
Npower	DD	43.00
		<u>8573.58</u>
Statement brought forward (m/e December 2014)		117875.34
Receipts		<u>649.56</u>
		118524.90
Payments		<u>8573.58</u>
Balance carried forward		<u>109951.32</u>

**RESOLVED that the financial statement as at 31 January 2015 which detailed payments totalling £8573.58 inclusive of VAT be approved.**

#### BUDGET OUTTURN FIGURES AT 31 JANUARY 2015.

8. The Budget Outturn figures as at 31 January 2015 were copied to each Councillor. These were received.

#### COMMUNITY EMERGENCY PLANNING

9. Due to the guest speaker failing to attend the meeting, the discussion on Community Emergency Planning was postponed until a later date.

#### HAXBY SIGN

10. Cllr Newton gave details to the Councillors of extensive research he had undertaken in respect of designing, sourcing and costing a new village sign for Haxby. He showed Councillor various examples of different signs and materials. A discussion then followed as to the type, cost and positioning of the sign.

**RESOLVED that Councillors were in favour of purchasing a village sign for installation on the village green, outside of St Mary's Church subject to the Finance Committee confirming its affordability.**

### UPDATE ON AWARDING OF GRASS CUTTING CONTRACT

11. The Clerk advised Councillors that he had been in touch with the contractor awarded the grass cutting contract and the contractor who maintains the Ethel Ward football pitches and confirmed that they will liaise with each other to ensure that neither's work is compromised.

### FREEDOM OF HAXBY AWARDS

12. Councillor Rice shared with the Councillors details received from a resident which recommended the granting of the Freedom of Haxby to an individual. Councillors agreed that no decision would be made until April's meeting when all candidates would be discussed and decided upon.

### 2015 ELECTION PROCESS

13. The Clerk explained to Councillors a number of key dates in the forthcoming election process. These were as follows:
- Monday 16 March 2015 – Nomination process commences.
  - Thursday 9 April 2015 (4pm) – Deadline for submission of nominations.
  - Thursday 7 May 2015 – Election day
  - Between Tuesday 12 May 2015 & Monday 25 May 2015 – Annual meeting of Town Council.

### MEETING DATES FOR MAY 2015

14. The Clerk explained that due to the dates detailed above the Annual Meeting of Haxby Town Council will take place on the 3<sup>rd</sup> Monday in May (18<sup>th</sup>) instead of the usual 2<sup>nd</sup> Monday (11<sup>th</sup>). He also explained that as a result of this the Amenities Committee meeting scheduled to take place on Monday May 18<sup>th</sup> 2015 will now take place on Tuesday 26 May 2015.

### ANNUAL TOWN MEETING

15. The Councillors discussed the date of the Annual Town meeting and agreed that this would take place on either Wednesday June 3<sup>rd</sup> 2015 or Wednesday June 10<sup>th</sup> 2015 depending on the availability of the Memorial Hall.

### HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION

16. The Clerk advised Councillors that a presentation relating to the Haxby & Wigginton Youth and Community Association's Business Plan was taking place on Wednesday 18 February 2015 at Oaken Grove Community Centre. The presentation is to start at 4pm.

### INDUCTION LOOP

17. Prior to the meeting the Clerk had circulated amongst Councillors an email from YLCA detailing their views as to whether Haxby Town Council should spend money on a hearing induction loop or not. Their response had been vague and one which put the onus on Councillors to determine whether the need to supply a loop was considered reasonable at an approximate cost of £1000. After the discussion Councillors thought it unreasonable to spend £1000 of public money on something which to date has never been required.

**RESOLVED not to purchase an induction loop system for the office at this time.**

### CHRISTMAS & NEW YEAR RUBBISH COLLECTION

18. Prior to the meeting a reply from City of York had been circulated amongst Councillors in response to a letter of complaint concerning the collection of recycling waste over the Christmas and New Year period. The response which gave very little in the way of an apology stated that the comments made would be taken in to consideration when City of York Council is formulating its plans for 2015 Christmas/New Year collections. The reply was received.

### JULIAN STURDY STREET MEETING

19. Cllrs Harrison and Guilford had attended the street meeting held by Julian Sturdy MP on 17 January 2015 and reported back to the Council stating that the problems associated with street parking are complex and are made worse by the lack of parking enforcement within the village. Discussions are ongoing.

### CITY OF YORK'S LOCAL PLAN

20. The Chairman gave a verbal report to the Councillors regarding a meeting between a delegation of Haxby Town Councillors and Martin Grainger of City of York Council concerning the Local Plan. She reported that there is no further progress on the Local Plan as yet as City of York are still awaiting national figures relating to the density of housing. She did report that one thing which came out of the meeting was that a Neighbourhood Plan may be of benefit to Haxby. Martin Grainger had commented that Haxby was possibly better suited to having a Neighbourhood Plan than many other areas of York and that he had said that City of York would be supportive if Haxby decided to design a Neighbourhood Plan. It was agreed that the subject of a Neighbourhood Plan would be discussed at the next meeting.

NEW CHRISTMAS TREE LIGHTS

21. The Clerk reported that so far two quotes had been received in respect of new Christmas Tree lights and that a third was still being chased. The Committee agreed that a further month should be given to see if the third quote is received. If not a decision will be made in March based on the information to hand.

OUR YORK – COMMUNITY CONFERENCE

22. The 'Our York – Community Conference' which is scheduled to take place on Friday 27<sup>th</sup> February 2015 was discussed and it was agreed that the Chairman and the Clerk are to attend on behalf of the Council.

YLCA WHITE ROSE UPDATE

23. The White Rose Update dated 16 January 2015 was received.

CEMETERY COMMITTEE

24. The minutes of the meeting held on 20 January 2015 were received.

PLANNING COMMITTEE

25. The minutes of the meeting held on 2 February 2015 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

26. Matters for inclusion on the next agenda are:

- Neighbourhood Planning
- Mancroft

The meeting closed at 9.40pm

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Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**