

MINUTES of the Meeting of Haxby Town Council held on Monday 12 January 2015 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr R Cousans
	Cllr M Guilford	Cllr D Hunter
	Cllr D Lee	Cllr D Rice
	Cllr H Ridge	Cllr G Cockburn
	Cllr S Newton	Cllr N Wyatt
	Cllr D Harkess	Cllr M Harrison
	Mr M W Scott (Clerk)	

In addition, City of York Council's Andrew Flecknor, PCSO (5561) Grace Silvester and PCSO (5662) Mel Parkin were also present.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr T Richardson & Cllr M Preston

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 8 DECEMBER 2014

3. Councillor Rice explained that he had been marked as present at the December meeting but explained that he had in fact missed the meeting due to illness. The minutes were amended and the amendment initialled by the Chairman.

RESOLVED that the minutes of the meeting held on 8 December 2014 be amended to note that Councillor Rice had missed the meeting and then they were confirmed as a true and accurate record and signed by the Chairman.

POLICE WARD REPORT FOR DECEMBER 2014

4. PCSO Grace Silvester and PCSO Mel Parkin gave a verbal report to the Council detailing the number of crimes which had taken place in the Ward during the month of December 2014. They reported that 15 crimes were recorded in the month compared to 25 for the same period last year. They also reported that no calls had been received in respect of the Mancroft play area.

At this stage the meeting was closed so that Andrew Flecknor of City of York Council could explain to Councillors information he had concerning elections which are to take place on Thursday 7 May 2015. He explained that Parliamentary, City Council and Town Council elections will all take place on that date. He then went on to explain that should Haxby Town Councillors request it, the current Wards within Haxby could be removed so that all 14 Haxby Town Councillors represent the whole village rather than one of four Wards within the village, as they do at present. He did say however that this change may not be possible in time for the elections on Thursday 7 May 2015.

The Chairman then re-opened the meeting.

HAXBY WARDS

5. Following the talk from Andrew Flecknor, the Councillors then debated whether or not to request that Haxby be de-warded.
RESOLVED by a vote of 6 to 5 with one abstention to request that Haxby be de-warded. This request is to be put in writing by the Clerk to Andrew Flecknor, Electoral Services Manager, City of York Council.

CASH CHECK

- 6 Two Councillors had carried out a Financial/Cash Check on 5 January 2015 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 DECEMBER 2014

7.

Financial Statement for Haxby Town Council for December 2014

Details	Amount
<u>Receipts to 31st December 2014</u>	
T Robert Hardy Nursery Rent	357.70
Haxby Juniors	30.00
Photocopying	20.09
Allotment Rents	35.00
Bank Interest	14.11
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	456.90
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Payments Made to 31st December 2014

Petty Cash	106158	53.49
York Window Cleaning Service	106159	59.25
Complete Office Solutions	106160	35.26
Yorkshire Water	106161	31.90
Parish Websites Ltd	106162	300.00
SLCC	106163	210.00
Hags-SMP	106164	12.60
All Design & Print	106165	400.00
Barclaycard	DD	218.74
BT	DD	227.44
Yorkshire Water	DD	87.87
HMRC	DP	1116.14
North Yorkshire Pension Fund	DP	1381.25
Matthew Porter	DP	259.00
Talk Talk	DD	20.31
Jennifer Bell	DP	1083.53
Steve Gray	DP	1064.30
Mark Scott	DP	1576.57
Npower	DD	43.00
		<u>8180.65</u>
Statement brought forward (m/e November 2014)		125599.09
Receipts		<u>456.90</u>
		126055.99
Payments		<u>8180.65</u>
Balance carried forward		<u>117875.34</u>

RESOLVED that the financial statement as at 31 December 2014 which detailed payments totalling £8180.65 inclusive of VAT be approved.

BUDGET OUTTURN FIGURES AT 31 DECEMBER 2014.

8. The Budget Outturn figures as at 31 December 2014 were copied to each Councillor. These were received.

REPORT FROM HAXBY TOWN COUNCIL FINANCE COMMITTEE

9. Councillor Harkess, Chairman of the Finance Committee, gave a verbal report to the Council concerning the inaugural meeting of the Finance Committee. He explained that he and the Clerk are in the process of agreeing accounting methods to be used by the Council and also the reports which are to be made available monthly/quarterly to Councillors. He further added that he and the Clerk are also in the process of putting together a form of words detailing the powers of the Finance Committee. When done, details of the discussions will be put to the Full Council for discussion and adoption.

PRECEPT

10. **RESOLVED that the Precept for 2015/2016 was set at £106000**

PAYMENT OF PRECEPT

11. The Clerk advised Councillors that the 2015/2016 Precept will be paid in two equal instalments on 30 April 2015 and 30 September 2015.

FREEDOM OF HAXBY AWARDS

12. The Chairman explained that nominations for this year's award of the "Freedom of Haxby" need to be forthcoming to the Council. Nominations are to be discussed at April's meeting of the Full Council.

GRASS CUTTING CONTRACT

13. Discussion took place in respect of quotes received in respect of the renewal of the village grass cutting contract. The Clerk issued to Councillors a list of five quotes which had been received from various contractors.
RESOLVED that the grass cutting contract be awarded to Dean Landscapes Ltd at an annual cost of £5943 per annum. The contract is for 3 years and is subject to annual increases in line with RPI. The Councillors also requested that the Clerk contact Dean Landscapes Ltd and ask them to liaise with owner of the contractor charged with the maintenance of Ethel Ward Playing Field to ensure that neither's work in compromised.

INDUCTION LOOP

14. The Clerk explained to Councillors information received from various companies who install induction loops. He explained the different types of systems available and what the approximate costs were. Prior to taking the matter further, Councillors requested that the Clerk establish the legal requirement relating to induction loops.

CHRISTMAS REFUSE COLLECTION

15. The subject of refuse collection in Haxby over the recent Christmas period was discussed. It was evident from the discussion that irrespective of which part of the village residents lived in, everyone went a period of four weeks without a recycling collection. It was clear that this situation was primarily caused by both Christmas Day and New Year's Day falling on a Thursday this year. Councillors sympathised that City of York refuse collectors needed time off over the Christmas period but thought that better arrangements could have been made. Their view was that if the additional black bin collection which too place on Saturday 3 January had been both black bin and recycling, then the problems caused for residents would have been reduced massively.
RESOLVED that the Clerk is to write to City of York Council to complain about the collection of recycling waste over the Christmas period.

COMMUNITY EMERGENCY PLANNING

16. The Clerk advised that the February meeting of the Full Council will be attended by Katie Fisher of City of York Council, who will talk to them about formulating a Community Emergency Plan.

JULIAN STURDY STREET MEETING

17. The Chairman reminded the Councillors that Julian Sturdy MP will be holding a street surgery at 9am-10am on Saturday 17 January 2015, at the junction of Abelton Grove and South Lane, Haxby, in order to discuss local resident's concerns over parking in the area.

CITY OF YORK'S LOCAL PLAN

18. A list of dates for the next meeting with Martin Grainger was put before the Councillors in order to decide which was most suitable. It was agreed that Thursday 22 January 2015 at 10am would be requested by the Clerk as the date for the meeting. Failing this, Thursday 29 January 2015 at 10am would be suitable.

NEW YEAR PARTY

19. The Chairman gave a verbal report in respect of the New Year Tea Party which had taken place at the Memorial Hall on Saturday 10 January 2015. She commented that it had been a great success and that it was evident that it had been enjoyed massively by all those who attended. The Chairman stated, and it was agreed by everyone, that thanks should be passed on to Jenny Bell, Deputy Clerk of Haxby Town Council, for the fantastic job she had performed in pulling the event together.

OFFICE RENT

20. The Councillors received details that the Office Rent will increase from £933 per quarter to £954 per quarter with effect from 1 April 2015.

AMENITIES COMMITTEE

21. The minutes of the meeting held on 15 December 2014 were received.

PLANNING COMMITTEE

22. The minutes of the meeting held on 5 January 2015 were received.

FINANCE COMMITTEE

23. The minutes of the meeting held on 6 January 2015 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

24. Matters for inclusion on the next agenda are:
- Christmas Tree lights

The meeting closed at 9.20pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)