

MINUTES of the Meeting of Haxby Town Council held on Monday 10 November 2014 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr Richardson
	Cllr M Guilford	Cllr D Hunter
	Cllr D Lee	Cllr D Rice
	Cllr H Ridge	Cllr G Cockburn
	Cllr S Newton	Cllr N Wyatt
	Cllr D Harkess	Cllr M Preston
	Mr M W Scott (Clerk)	

In addition, City of York Councillor Ian Cuthbertson and Mr George Tuthill, Chairman of the Haxby Memorial Hall Trustees were also present.

Prior to the meeting both Councillor Cuthbertson and Mr Tuthill were allowed to address the Councillors. Cllr Cuthbertson spoke in respect of the item concerning the area of village green situated in front of Sainsburys and Mr Tuthill spoke in respect of the planning permission for the redevelopment of the Memorial Hall which had been recently approved by City of York Council's Planning Department.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr M Harrison & Cllr R Cousins.

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 13 OCTOBER 2014

3. **RESOLVED that the minutes of the meeting held on 13 October 2014 be confirmed as a true and accurate record and signed by the Chairman.**

POLICE REPORT

4. The Chairman read out the Police Ward Report for October 2014 which had been prepared by PCSO 5520 Andy Smith. The report listed 5 crimes compared to 20 for the same period last year. The report also commented that there had been no calls concerning Mancroft Open Space.

CASH CHECK

5. Two Councillors had carried out a Financial/Cash Check on 5 November 2014 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 OCTOBER 2014

6.

Financial Statement for Haxby Town Council for October 2014

Details	Amount
<u>Receipts to 31st October 2014</u>	
T Robert Hardy Nursery Rent	286.16
City of York Section 106	6927.00
Cemetery Administration Charges	327.60
Carnival	33.00
Allotment Rents	300.00
Wayleave Payments	6.56
	7880.32

Payments Made to 31st October 2014

Haxby Memorial Hall Trust (Electricity)	106131	25.37
Complete Office Solutions	106132	31.76
Mick Lambert	106133	650.00
PKF Littlejohn	106134	480.00
Petty Cash	106135	21.58
Vitax Limited	106136	269.60
York Window Cleaning Service	106137	59.25
LE Pickles & Son	106138	542.00
Yorkshire Water (Allotments)	103139	4.42
Haxby Memorial Hall Trust (Electricity)	106140	23.40
Haxby Memorial Hall Trust (Rent)	106141	933.00
Dean Landscapes	106142	977.09
Yorkshire Internal Audit	106143	295.00
Annette Jackson (Town Crier)	106144	80.00
Geoff Newbold (Town Crier)	106145	110.00
Anita Thompson (Town Crier)	106146	180.00
Cash (Haxby United Charities)	106147	100.00
Complete Office Solutions	106148	87.70
Wolds Home & Garden Services	106149	775.00

HMRC	DP	1116.14
North Yorkshire Pension Fund	DP	1381.15
Matthew Porter we (101014)	DP	37.00
Matthew Porter we (171014)	DP	37.00
Talk Talk	DD	15.31
Barclaycard	DD	35.00
Jennifer Bell	DP	1039.70
Steve Gray	DP	1064.30
Mark Scott	DP	1513.87
Npower	DD	43.00
Matthew Porter we (241014)	DD	37.00
		<u>11964.64</u>
Statement brought forward (m/e September 2014)		135074.50
Receipts		<u>7880.32</u>
		142954.82
Payments		<u>11964.64</u>
Balance carried forward		<u>130990.18</u>

RESOLVED that the financial statement as at 31 October 2014 which detailed payments totalling £11964.64 inclusive of VAT be approved.

BUDGET OUTTURN FIGURES AT 31 OCTOBER 2014

- The Budget Outturn figures as at 31 October 2014 were copied to each Councillor. These were received.

COMMUNITY GOVERNANCE REVIEW FOR YORK

- The Clerk advised the Council that as requested at last months meeting, he had sent a Statement of Interest to Andrew Flecknor of City of York Council and to the Clerk of New Earswick Parish Council advising each of Haxby Town Council interest in moving the boundary line between Haxby and New Earswick to the A1237 road.

MEETING FOR PARISH COUNCILS AT WEST OFFICES

- The Chairman read out details of a meeting for Parish Councils and Residents Associations which is to be held at West Offices, York, on 19 November 2014 at 2pm to 4pm. It was agreed that Cllr Guilford, Cllr Richardson and the Clerk would attend.

VILLAGE GREEN IN FRONT OF SAINSBURYS

10. The Councillors then discussed the proposal suggested by Cllr Cuthbertson in respect of de-registering the land in front of Sainsburys as village green. Cllr Richardson expressed his thanks to Cllr Cuthbertson for his research on the matter but the Council thought that no action should be taken at this time.

RESOLVED not to de-register the village green in front of Sainsburys.

At this stage Cllr Cuthbertson left the meeting.

CITIZENS ADVICE SESSIONS

11. The Chairman read out a report from Cheryl Fisher who is an Outreach Adviser for Citizens Advice. The report gave details of sessions which had been held in Haxby for the period July – September 2014. The report stated that due to annual leave only two sessions had been held during the period with a total of three people seen. Although numbers were considered low, the interviews had assisted in helping those seen to claim £6952.92 in additional benefits. The Councillors expressed their pleasure at the results.

CHRISTMAS TREE LIGHTS

12. The Clerk supplied the Councillors with quotes in respect of obtaining new Christmas tree lights. When giving the information Cllr Richardson declared an interest in one of the companies concerned and took no further part in the discussion. The Clerk gave details of two quotes received and explained that another company had not yet provided figures following a meeting with a representative a number of weeks ago.
- RESOLVED that the Christmas tree will be lit using the same lights as last year and that further discussions will take place in March concerning Christmas 2015.**

INSTALLATION OF INDUCTION LOOP

13. The Clerk asked the Councillors for guidance on the type of Induction Loop required as his research had indicated that either a permanently wired system or a portable system could be purchased. It was agreed that three separate companies should be approached asking for their guidance and quotations for both types of system.

FINANCE WORKING PARTY

14. It was agreed that the Finance Working party would meet on Monday 24 November at 7.30pm to discuss the budget for 2015-2016

CITY OF YORK'S LOCAL PLAN

15. The Clerk explained that Martin Grainger of City of York Council had declined his invitation for him to attend tonight's meeting. The Clerk did however say that Mr Grainger had agreed to meet a delegation of Councillors from Haxby Town Council at West Offices, York, in order to discuss the Local Plan. A number of alternative dates and times had been suggested and Councillors agreed that the most suitable time for the meeting was on Tuesday 25 November 2014 at 10 o'clock.
RESOLVED that Cllrs Guilford, Crawford, Rice, Harrison and Richardson would represent Haxby Town Council at the meeting. In addition they agreed to meet at 1pm on Monday 24 November 2014 at the Council Office in order to prepare for the meeting.

REMEMBRANCE WREATH AND DONATION

16. **RESOLVED that the purchase of a wreath costing £17 plus a donation to the York Poppy Appeal of £100 be approved as a Section 137 payment.**

COUNCIL OFFICE RENT INCREASE

17. Prior to the meeting a letter from the Memorial Hall Trust had been distributed to Councillors. The letter stated that the rent for the year commencing 1 April 2015 would increase by 2.3% to £954 per quarter. The letter explained that the rate of increase reflected the RPI for the year ending 30 September 2014. Councillors queried why RPI was used instead of CPI especially as the growth in CPI for the same period was only 1.2%.
RESOLVED that the Clerk should ask the Memorial Hall Trustees for an explanation and report back.

YLCA WHITE ROSE UPDATE

18. The YLCA White Rose Update dated 10 October 2014 was received.

INTERNAL AUDITORS AUDIT

19. The Internal Auditor's report of Accounts for the Financial Year ending 31 March 2015 (First Visit), which had been circulated to Councillors prior to the meeting, was received.

AMENITIES COMMITTEE

20. The minutes of the meeting held on 20 October 2014 were received.

PLANNING COMMITTEE

21. The minutes of the meeting held on 3 November 2014 were received.

At this stage Mr Tuthill left the meeting.

GROUNDSMAN SALARY EFFECTIVE FROM 1 APRIL 2015

22. **RESOLVED that the increase to the Groundsman salary for the year commencing 1 April 2015 should be at the same rate as that for the Office Staff. At the time of the meeting the proposed figure was 2.2% but negotiations were still ongoing.**

MATTERS FOR INCLUSION ON NEXT AGENDA

23. Matters for inclusion on the next agenda are:

- The redevelopment of the Memorial Hall.

The meeting closed at 9.03pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)