

MINUTES of the Meeting of Haxby Town Council held on Monday 11 August 2014 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Harrison
	Cllr M Guilford	Cllr D Harkess
	Cllr S Newton	Cllr D Rice
	Cllr N Wyatt	Cllr H Ridge
	Cllr Richardson	Cllr M Preston
	Cllr R Cousans	Cllr Cockburn
	Cllr D Hunter	Cllr D Lee
	Mr M W Scott (Clerk)	

APOLOGIES FOR ABSENCE

1. None – All Councillors were present

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 14 JULY 2014

3. **RESOLVED that the minutes of the meeting held on 14 July 2014 be confirmed as a true and accurate record and signed by the Chairman.**

MATTERS ARISING

4. None

POLICE REPORT

5. The Chairman read out the Police Ward Report for July 2014. The report listed 20 crimes compared to 15 for the same period last year. The report also contained details of issues relating to incidents at Ethel Ward Playing Field and Mancroft Open Space. The report contained details of two calls in respect of Mancroft Open Space during the month. Cllr Wyatt made comment that when he had tried to report an incident at Mancroft to the police on 101 his call had twice failed to be answered. It was agreed that Cllr Wyatt should send details to the Clerk and that he would forward the report to the police. The Chairman also read out a report on Outreach work undertaken on the villages open spaces.

The police report concluded by saying that residents should be vigilant and lock all doors, windows, garages and sheds. It also said that the public should be encouraged to use social media sites such as Twitter to help fight crime.

CASH CHECK

6. Two Councillors had carried out a Financial/Cash Check on 7 August 2014 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 JULY 2014

7.

Financial Statement for Haxby Town Council for July 2014

Details	Amount
<u>Receipts to 31st July 2014</u>	
T Robert Hardy Nursery Rent	357.70
Carnival	1072.90
Allotments	22.50
	1453.10

Payments Made to 31st July 2014

River Foss Society	106068	18.00
Complete Office Solutions	106069	50.23
Magic Hatter (Carnival)	106070	275.00
Complete Office Solutions	106071	44.26
Sleightholm Landscapes	106072	78.00
Memorial Hall Trust (Electricity)	106073	25.47
Memorial Hall Trust (Town Meeting)	106074	42.00
LE Pickles & Son	106075	120.00
St Andrews Church Lads (Carnival)	106077	120.00
La Classique Majorettes (Carnival)	106078	100.00
Lord Mayors Scout Group (Canival)	106079	75.00
The Creation Station (Carnival)	106080	130.00
Joseph Rowntree School (Carnival)	106081	500.00
Cash (Carnival Prizes)	106082	100.00
Cash (Petty cash - May)	106083	13.10
Cash (Petty cash - June)	106084	70.62
York Window Cleaning Service	106085	59.25

Mark Harrod Ltd	106086	447.00
Hags SMP (Inspection)	106087	120.00
Hags SMP (Repairs)	106088	885.52
Minster Alarms	106089	123.60
Stoneplan	106090	30.00
Talk Talk	DD	15.31
Dean Landscapes	106091	1072.92
Hooks Removals Carinval	106092	72.00
Aldby Field	106093	15.12
JSS Audio (Carnival)	106094	1170.00
Steve Gray	DP	1064.30
Mark Scott	DP	1513.87
Jenny Bell	DP	1039.70
Yorkshire Internal Audit	106095	295.00
Npower	DD	84.00
HMRC	DP	1376.49
North Yorkshire Pension Fund	DP	1116.14
Unpaid Cheque - Jane Price (Carnival)		15.00
Matthew Porter - w/e 27/6/14	DP	37.00

12313.90

Statement brought forward (m/e June 2014)	113504.40
Receipts	1453.10
	<hr/> 114957.50
Payments	12313.90
Balance carried forward	<hr/> 102643.60

RESOLVED that the financial statement as at 31 July 2014 which detailed payments totalling £12313.90 inclusive of VAT be approved.

BUDGET OUTTURN FIGURES AT 31 JULY 2014

8. The Budget Outturn figures as at 31 July 2014 were copied to each Councillor. These were received.

FREEDOM OF HAXBY AWARDS EVENING

9. The Councillors discussed the 'Freedom of Haxby' awards night and commented that the night had gone extremely well and was very well attended. They also went on to state that the event to rededicate the Memorial Hall the following day had been similarly very good and also very well attended.

HAXBY CITIZENS ADVICE SESSION

10. The Clerk advised that he was still awaiting details of the number of people seen at the sessions in Haxby so far and that he would provide Councillors with the information at the September meeting.

RECORDING OF TOWN COUNCIL MEETING

11. A discussion took place regarding the recording and filming of Haxby Town Council meetings following a recent change in the law which now permits members of the public to film/record meetings. The Councillors were informed by the Clerk that YLCA plan to issue guidelines to Parish/Town Councils shortly once the implications of the new law have been assessed. As a result the Councillors took the decision to postpone making a decision on the action to take until guidelines have been received.

VIDEO/AUDIO RECORDING DEVICE FOR TOWN COUNCIL USE

12. **RESOLVED that the Clerk should get quotes together for the purchase of recording/filming equipment should the Council decide to record/film its meetings.**

AMENDMENT TO STANDING ORDERS

13. A discussion took place about a proposal to change Standing Orders in order to enable the Chairman to have the final say on the content of Council agendas instead of the current situation where the decision rests with the Clerk. During the discussion the proposal was withdrawn.

FORMAT OF AGENDA

14. The Councillors discussed the format of the Council and its Committees agendas.
RESOLVED that the format of agendas should be tailored to meet the needs of the Committee involved and thereby not all necessarily follow a similar format to each other.

FACILITIES FOR THE ELDERLY IN HAXBY

15. Cllr Cousans voiced concerns over the City of York's proposal to close Haxby Hall and the overall lack of care facilities for the elderly in Haxby. Cllr Richardson then explained the City of York's position and the uncertainty that exists presently over the future of care for the elderly in general within the city.
RESOLVED that the Clerk should write to the Cabinet Minister for Health asking for details of the 5 year plan in respect of care for the elderly in Haxby & Wigginton. He should also copy the two local Members of Parliament in on the letter.

ELECTORAL REVIEW OF YORK

16. The final recommendations for the Electoral Review of York were received.

ANNUAL INTERNAL AUDIT REPORT

17. The annual internal audit report was received by the Council and its comments were noted.

WHITE ROSE ADVICE PAGE – JULY 2014

18. The advice page in July 2014's YLCA White Rose Update concerning the 3 stages of audit was discussed by the Council. It was agreed that the Council is presently carrying out sufficient checks in order to prevent loss/fraud and that no further checks need to be put in to place at this time.

CARNIVAL COMMITTEE

19. The minutes of the meeting held on 16 July 2014 were received.

AMENITIES COMMITTEE

20. The minutes of the meeting held on 21 July 2014 were received.

JOINT BURIAL COMMITTEE

21. The minutes of the meeting held on 22 July 2014 were received.

PLANNING COMMITTEE

22. The minutes of the meeting held on 4 August 2014 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

23. None

The meeting closed at 9.20pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)