

MINUTES of the Haxby Town Council meeting held on Monday 14 July 2014 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Harrison
	Cllr M Guilford	Cllr D Hunter
	Cllr S Newton	Cllr M Preston
	Cllr N Wyatt	Cllr H Ridge
	Cllr T Richardson	Cllr G Cockburn
	Jenny Bell (Deputy Clerk)	

APOLOGIES FOR ABSENCE

1. Apologies were received from, Cllr R Cousans, Cllr D Harkess, Cllr D Rice and Cllr D Lee.

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 9 JUNE 2014

3. **RESOLVED that the minutes of the meeting held on 9 June 2014 be confirmed as a true and accurate record and signed by the Chairman.**

MATTERS ARISING

4. None

POLICE REPORT

5. As there were no representatives from the police present at the meeting, the Chairman read out the ward report for June 2014. The report detailed 19 crimes that had taken place in the month and commented that this was 2 less than in the same period last year. It further added that no calls had been received in respect of the Mancroft play area in June. Residents were reminded to lock all doors on properties, garages and vehicles and report anything suspicious on the 101 number. North Yorkshire Police are encouraging the public to use social media sites, such as Twitter to help fight crime. The York Twitter address is @SNA YORKNORTH

CASH CHECK

6. Two Councillors had carried out a Financial/Cash Check on 10 July 2014 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order. A reference was made to the entry in the July edition of the White Rose Update regarding the

auditing process. It was agreed to include this as an item for discussion on the next Full Council Agenda.

FINANCIAL STATEMENT – 30 JUNE 2014

7.

Financial Statement for Haxby Town Council for June 2014

Details		Amount
<u>Receipts to 30th June 2014</u>		
T Robert Hardy Nursery Rent		286.16
VAT Refund		1258.24
Bank Interest		13.14
Carnival Stalls		130.00
Allotment Rents		45.00
		<u>1732.54</u>
<u>Payments Made to 30th June 2014</u>		
YLCA - Training Course MWS	106049	25.00
Complete Office Solutions	106050	1.85
Mick Lambert	106051	175.00
Abbey Field - Plants	106052	259.44
Abbey Field - Plants	106053	24.00
York Window Cleaning Service	106054	59.25
East Riding Horticulture	106055	103.68
Memorial Hall Trust	106056	24.32
Dean Landscapes	106057	939.89
British Red Cross - Training JB	106058	132.00
Zurich Municipal	106059	1449.23
YLCA - Training Course D. Harkess	106060	45.00
YLCA - Training Course D. Harkess & MG	106061	230.00
All Design & Print	106062	600.00
Sports Turf Direct	106063	1379.92
Sleightholm Landscapes	106064	456.00
Annette Jackson - Town Crier	106065	96.00
Geoff Newbould - Town Crier	106066	132.00
Ainita Thompson - Town Crier	106067	216.00
HMRC	DP	1112.94
North Yorkshire Pension Fund	DP	1381.25
Matthew Porter 17/5/14	DP	37.00
Matthew Porter 24/5/14	DP	37.00
Matthew Porter 06/06/14	DP	37.00
Matthew Porter 13/06/14	DP	140.60

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Matthew Porter 20/06/14	DP	155.40
Jenny Bell	DP	1039.70
Steve Gray	DP	1064.30
Mark Scott	DP	1513.87
Barclaycard	DD	195.84
Talk Talk	DD	15.31
Npower	DD	84.00
Yorkshire Water	DD	83.00
BT	DD	196.87
		<u>13442.66</u>
Statement brought forward (m/e May 2014)		125214.52
Receipts		<u>1732.54</u>
		126947.06
Payments		<u>13442.66</u>
Balance carried forward		<u>113504.40</u>

RESOLVED that the financial statement as at 30 June 2014 which detailed payments totalling £13,442.66 inclusive of VAT be approved.

BUDGET OUTTURN FIGURES AT 30 JUNE 2014

8. The Budget Outturn figures as at 30 June 2014 were copied to each Councillor. These were received.

FREEDOM OF HAXBY AWARDS EVENING

9. The Chairman reported that the Ceremony to award the honorary title 'Freedom of Haxby' to two Haxby residents had been arranged for Friday 1 August 2014 in St Mary's Church Hall. Invitations had been sent out and replies were being received. The Chairman, Cllr M Crawford would be opening the Ceremony and presenting the awards. Cllr H Ridge and Cllr D Rice would be introducing the recipients of the award. Light refreshments would be served after the Ceremony.

RESOLVED to spend up to £300 for refreshments for the Awards evening.

HAXBY CITIZENS ADVICE SESSION

10. The Clerk had been informed by the Outreach Adviser that the Citizens Advice sessions in Haxby had gone well. It was agreed to ask for a report giving numbers attending the sessions and the topics being raised for the next Full Council meeting in August.

NOMINATION FOR FREEDOM OF HAXBY

11. Cllr G Cockburn put forward details of a nominee for the award of the honorary title 'Freedom of Haxby'.
RESOLVED to send a letter to acknowledge receipt of the nomination which will be considered for the award in the next round of decisions. To include information on the Haxby Town Council Website stating that this is an Annual Award and all nominations should be received by 31 December.

EMERGENCY FIRST AID AT WORK COURSE

12. The Deputy Clerk reported that she had attended and passed the first aid course run by the British Red Cross on 25 June 2014. The Course covered training on CPR, choking, chock, bleeding and burns.

LETTER FROM JULIAN STURDY MP

13. The Chairman read out a letter received from Julian Sturdy regarding the City of York's Local Plan. This was received.

HAXBY TOWN COUNCIL'S RESPONSE TO THE LOCAL PLAN

14. The draft response produced by the Working Party was circulated to Councillors. It had been formulated based on four areas – traffic, roads, transport and the environment. Councillors agreed that the document was very good. It was felt that thanks should go to Cllr M Guilford, Cllr M Harrison, Cllr M Crawford and Cllr T Richardson for their hard work on producing the draft response.
RESOLVED to delegate to the Local Plan Working Party to send the response to the City of York Council.

SPECIAL EDITION OF TOWN CRIER

15. The Deputy Clerk reported that the total cost to print and deliver the special edition of the Town Crier, which highlighted the consultation period in respect of York's Local Plan, came to £274.00 which fell well within the approved budget allowance of £550.

YORKSHIRE LOCAL COUNCILS ASSOCIATIONS - WHITE ROSE UPDATE

16. The White Rose Update for July was circulated to Councillor's.

NEW CHAIRS FOR COUNCIL OFFICE

17. The Chairman reported that the office chairs had been replaced as the existing chairs were in a bad state of repair. The new chairs had come

from Burnholme School as it was closing down this summer.
Councillors agreed that the old chairs needed replacing.

RESOLVED the cost of £150.00 for the purchase of 20 office chairs.

'HERALDIC' LOGO

18. The Chairman reported that it may be in the best interest of the Council to register the Haxby Town Council heraldic logo for copyright protection. The cost of registration with certificate for a 5 year period would be £39.00 and the cost for a 10 year period would be £64.00. This would enable the Council to control the use of the logo.

RESOLVED to register the Haxby Town Council 'heraldic' logo for copyright for the period of 10 years at a cost of £64.00. To include information on the Haxby Town Council website regarding the copyright of the logo and the requirement to seek permission in writing to Haxby Town Council to use it.

THE MEMORIAL HALL - SERVICE OF REDEDICATION

19. The Chairman read out a letter from the Chairman of the Haxby Memorial Fundraising Committee inviting Councillors to attend the Service of Rededication and Unveiling of the Commemorative Plaque, honouring the men of Haxby and Wigginton who served in the First World War. There will be a parade through the village on Saturday 2 August 2014 at 10.30am followed by a Service of Rededication and Thanks at 11am. Councillor's were asked to attend if they were available.

YORKSHIRE LOCAL COUNCILS ASSOCIATIONS – TRAINING COURSES

20. **RESOLVED to send Councillor's D Harkess and M Guilford on the 'Chairmanships Course' on 25 July 2014 at The Royal York Hotel and Councillor D Harkess on the 'What Councillor's need to Know' Course on 29 July 2014 at the Monk Fryston Hotel at a total cost of £275.00.**

CARNIVAL COMMITTEE

21. The minutes of the meeting held on 13 May 2014 were received.
22. The minutes of the meeting held on 12 June 2014 were received.

AMENITIES COMMITTEE

23. The minutes of the meeting held on 16 June 2014 were received.

CARNIVAL COMMITTEE

24. The minutes of the meeting held on 23 June 2014 were received.

PLANNING COMMITTEE

25. The minutes of the meeting held on 7 July 2014 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

26. To discuss the item on the advice page of the July YLCA White Rose Update regarding the audit regime.

The meeting closed at 8.45pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)