

MINUTES of the Annual Meeting of Haxby Town Council held on Monday 9 June 2014 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Harrison
	Cllr M Guilford	Cllr D Harkess
	Cllr S Newton	Cllr D Rice
	Cllr N Wyatt	Cllr H Ridge
	Cllr Richardson	Mr M W Scott (Clerk)

In addition, Police Sgt Colin Sutherland and 4 members of the public were present.

APOLOGIES FOR ABSENCE

1. Apologies were received from, Cllr R Cousans, Cllr Cockburn, Cllr M Preston, Cllr D Hunter & Cllr D Lee.

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 12 MAY 2014

3. **RESOLVED that the minutes of the meeting held on 12 May 2014 be confirmed as a true and accurate record and signed by the Chairman.**

MATTERS ARISING

4. None

POLICE REPORT

5. Sgt Sutherland gave a report on the policing in the village and provided a list of the York North Safer Neighbourhood Team as at June 2014. He commented that Haxby doesn't presently have any emerging crime trends but any that come about will be dealt with by Police Constables based at Kettlestring Lane, Clifton Moor. He added that Haxby is very quiet at present in respect of crime and that crime figures for May 2014 was 18, which is the same as in May 2013. He further added that things to be aware of at the moment are the need to lock up sheds and outbuildings and his advice was to not entertain cold callers of any description. Sgt Sutherland also said that any motor vehicles parked irresponsibly should be reported to the police on 101. Finally he explained the working hours of PCSO's and stressed that irrespective of these all matters should be reported to the police.

CASH CHECK

6. Two Councillors had carried out a Financial/Cash Check on 5 June 2014 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 MAY 2014

7. Financial Statement for Haxby Town Council for May 2014

Details	Amount
<u>Receipts to 31st May 2014</u>	
T Robert Hardy Nursery Rent	286.16
Photocopying	20.75
Allotment Rents	62.50
Carnival Stalls	40.00

409.41

Payments Made to 31st May 2014

Complete Office Solution	106036	41.57
York Window Cleaning Service	106037	59.25
Sleightholm Landscapes	106038	72.00
Memorial Hall Trust - Electricity	106039	28.07
Memorial Hall Trust - Rent	106040	904.00
Petty Cash	106041	31.80
Matthew Porter w/e 25/04/14	DP	37.00
Matthew Porter w/e 03/05/14	DP	37.00
Matthew Porter w/e 10/05/14	DP	37.00
Talk Talk	DD	15.31
Barclaycard	DD	93.47
Jennifer Bell - refund of Carnival Dress	106042	134.00
J Bell - Salary	DP	1039.70
Steve Gray - Salary	DP	1067.50
M Scott - Salary	DP	1513.87
Npower	DD	84.00
Central Fire	106043	66.60
Ware & Kaye Solicitors - Pavilion Lease	106044	642.00
Rural Action Yorkshire	106045	35.00

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		5945
All Design & Print	106046	54.00
Robert Acton Product Development	106047	108.00
Dean Landscapes	106048	977.09
HMRC	DP	1174.94
North Yorkshire Pension Fund	DP	1376.59
		<u>9629.76</u>
Statement brought forward (m/e Apr 2014)		134434.87
Receipts		<u>409.41</u>
		134844.28
Payments		<u>9629.76</u>
Balance carried forward		<u>125214.52</u>

RESOLVED that the financial statement as at 31 May 2014 which detailed payments totalling £9629.76 inclusive of VAT be approved.

BUDGET OUTTURN FIGURES AT 31 MAY 2014

8. The Budget Outturn figures as at 31 May 2014 were copied to each Councillor. These were received.

ANNUAL INSURANCE POLICY

9. The Clerk reported back to the Council his findings, following the decision at last month's meeting, when it was agreed that he should shop around for alternative quotes before accepting the 5 year renewal quote from the Council's existing insurance provider at a cost of £2166.98. He reported that after getting alternative quotes, he had managed to renew with the Council's existing provider, Zurich, at a cost of £1449.23. He explained that the contract was for 3 years with an option to extend at anytime to 5 years.

FREEDOM OF HAXBY AWARDS EVENING

10. The Clerk explained that the Church Hall had been booked for the evening of 1 August 2014 at a cost of £8 per hour. He also explained that the hall will seat 100 people. The Council agreed to set up a working party consisting of Cllrs Ridge, Rice and Crawford in addition to the office staff, in order to organise the evening. The Clerk was asked to arrange a suitable time for the working party to meet.

HAXBY CITIZENS ADVICE SESSION

11. The Clerk advised that the first of the Citizens Advice sessions had taken place in Haxby but he had been unable to get feedback as to how it went.

HAXBY MEMORIAL HALL LETTER

12. The Chairman read out a letter from the trustees of the Haxby Memorial Hall. The letter made several requests about money which the Council had previously allocated towards the redevelopment of the hall. **RESOLVED** that the Memorial Hall Trust can use money already handed over in order to pay for the bat survey and that they may return to the Council for release of further monies once they get to a stage where a Quantity Surveyor is required.

ANNUAL TOWN MEETING

13. The Council discussed the Annual Town meeting which had been held on 21 May 2014. They were of the opinion that the meeting had gone very well but agreed that the numbers attending could do with increasing. The Clerk was asked to make a note in the diary for January 2015 so that the Council can discuss how to increase numbers.

ANNUAL YLCA BRANCH MEETING

14. The Clerk gave a brief report on the annual meeting of YLCA, which he had recently attended on behalf of the Council. He explained that the main topic discussed was the City of York's Local Plan and that YLCA encouraged responding during the consultation period, which ends 16 July 2014.

TOWN CRIER

15. The Chairman explained that she was looking to send out a special edition of the Town Crier to highlight the consultation period in respect of York's Local Plan. It was explained that the cost of this would be approximately £550. **RESOLVED to spend up to £550 in order to print and distribute a special edition of the Town Crier.**

LOCAL PLAN MEETING

16. The Clerk reminded Councillors that a meeting was to be held at City of York, West Offices on 17th June 2014 commencing at 6.30pm to discuss the City of York's Local Plan.

TRAINING EVENTS

17. The Clerk read out a list of training events, which are to take place in 2014-2015. In order for Councillors to be able to consider the alternatives the Clerk was asked to distribute the full list to all Councillors. Anyone interested in attending a course should then advise the Clerk accordingly.

AMENITIES COMMITTEE

18. The minutes of the meeting held on 19 May 2014 were received.

ANNUAL TOWN MEETING

19. The minutes of the meeting held on 21 May 2014 were received.

ETHEL WARD PLAYING FIELDS COMMITTEE

20. The minutes of the meeting held on 22 May 2014 were received.

JOINT BURIAL COMMITTEE

21. The minutes of the meeting held on 27 May 2014 were received.

PLANNING COMMITTEE

22. The minutes of the meeting held on 2 June 2014 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

23. None

The meeting closed at 8.50pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)