

MINUTES of the Meeting of Haxby Town Council held on Monday 11 April 2016 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr H Ridge
	Cllr M Guilford	Cllr M Harrison
	Cllr D Rice	Cllr R Cousans
	Cllr S Newton	Cllr N Wyatt
	Cllr T Richardson	Cllr D Hunter
	Cllr C Mulholland	Cllr D Harkess

Before the meeting started Cllr Mulholland signed her "Declaration of Acceptance of Office" form.

Cllr Rice took the minutes of the meeting due to the absence of the Clerk & Deputy Clerk.

APOLOGIES FOR ABSENCE

1. Apologies were received from, Cllr D Lee, Cllr M Preston, Cllr I Cuthbertson and PCSO Andy Smith.

DECLARATIONS OF INTEREST

2. There were no declarations of interest however Cllr Wyatt did ask when his dispensation relating to him owning a property backing on to the Mancroft Open Space expires. The Clerk is to look in to the issue and report back.

MINUTES OF FULL COUNCIL MEETING HELD ON 14 MARCH 2016

3. **RESOLVED that the minutes of the meeting held on 14 March 2016 were confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR MARCH 2016

4. The police ward report had been distributed to Councillors prior to the meeting and was received by the Council. The report gave details of 18 incidents reported to the police in March 2016. This figure comprised 15 incidents in respect of Anti-Social Behaviour and 3 in respect of Auto-Crime. The report also emphasised that all incidents should be reported to the police on 101. In addition the report also said that a property marking event is taking place at Oaken Grove on Monday 18 April 2016 from 10am. Finally Cllr Wyatt reported that a scooter was being driven into the play area at Mancroft.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 4 April 2016. Checking, cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 MARCH 2016

6.

Financial Statement for HTC March 2016

Details		Amount
<u>Receipts to 31st March 2016</u>		
T Robert Hardy Nursery Rent		286.16
Barclays Bank Interest		11.77
Income From Neighbourhood Plan Account		20.00
Carnival		60.00
City of York Council		22305.00
Cemetery Committee		441.60
		23124.53
<u>Payments Made to 31st March 2016</u>		
Complete Office Solutions	106382	53.20
Edge IT Systems	106833	414.00
City of York Council - Netherwindings	106834	10.00
Yorvik Electrical	106835	46.32
Petty Cash	106386	26.99
Dean Landscapes	106388	837.95
David Rice - Frames for Freedom of Haxby	106389	29.85
Haxby Memorial Hall - Electricity	106390	30.91
Yorkshire Water - Allotments	106391	21.38
York Window Cleaning Service	106392	70.00
City of York - Matthew Hatton Walk Sign	106393	278.69
NALC	106394	17.00
River Foss Society	106395	25.00
Neighbourhood Plan Contribution	TRF	500.00
Wigginton Rec. Hall Hire (NP-see above)	106396	20.00
Sleightholm Landscapes	106397	96.00
Savills UK - Allotment Land Rent	106398	162.50
Complete Office Solutions	106399	30.13
Cemetery Committee Account –Grasscutting	TRF	822.00

BT	DD	186.56
Yorkshire Water - Pavilion	DD	58.25
HMRC	DP	1252.49
Npower	DD	51.00
North Yorkshire Pension Fund	DP	1445.39
Jennifer Bell	DP	1091.98
Steve Gray	DP	1111.34
Mark Scott	DP	1491.83
Talk Talk	DD	20.31

10201.07

Balance as at 29th February 2016	93833.37
Receipts	23124.53
	<hr/> 116957.90
Payments	10201.07
Balance carried forward	<hr/> 106756.83

RESOLVED that the financial statement as at 31 March 2016 which detailed payments totalling £10201.07 inclusive of VAT be approved.

BUDGET TO ACTUALS FOR YEAR ENDING 31 MARCH 2016

7. **Budget to Actual figures for the year ending 31 March 2016 was RECEIVED.**

NEIGHBOURHOOD PLAN

8. Cllr Mulholland gave an update on the Neighbourhood Plan for Haxby & Wigginton and confirmed that the next meeting would take place on Wednesday 13 April 2016.

CITY OF YORK SAFETY ADVISORY GROUP

9. The Chairman reminded councillors of a meeting about the carnival with the Safety Advisor Group which is to take place at West Offices, York starting at 10am on Wednesday 13 April 2016. The meeting will be attended by The Clerk, The Deputy Clerk, Cllr Crawford, Cllr Wyatt and Cllr Richardson.

REVIEW OF RISK ASSESSMENTS

10. Cllr Wyatt gave an update on the review of Haxby Town Council's Risk Assessments and explained that he required further information from the Clerk. He added that at the next meeting he will explain the "pros and cons" of having a Health and Safety Policy.

CITIZENS ADVICE

11. The Chairman reported that CAB had offered to run an extra session on a specific subject to replace the session that had not taken place in December 2015.

RESOLVED that the Clerk is to arrange with CAB a date for the extra session. In addition all future dates are to be checked with Oaken Grove to ensure there is no repetition of the missed session.

ETEHEL WARD FOOTBALL PITCH AND CHANGING ROOM IMPROVEMENTS

12. **RESOLVED to approve £8000 towards the overall cost of football pitch and changing room improvements subject to the full cost being £21000 and with remaining monies coming from the football teams and a grant from the FA.**

QUEEN'S 90th BIRTHDAY

13. The Chairman gave an update on the picnic taking place on 11 June 2016 to celebrate the Queen's 90th Birthday.

YLCA WHITE ROSE UPDATE – APRIL 2016

14. It was noted that the April issue of the White Rose Update had not been received at the time of the meeting.

AMENITIES COMMITTEE

15. The minutes of the meeting held on 21 March 2016 were received.

PLANNING COMMITTEE

16. The minutes of the meeting held on 4 April 2016 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

17. None.

The meeting closed at 8.07pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)