

MINUTES of the Meeting of Haxby Town Council held on Monday 8 February 2016 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Preston
	Cllr M Guilford	Cllr D Hunter
	Cllr D Rice	Cllr R Cousans
	Cllr S Newton	Cllr N Wyatt
	Cllr T Richardson	Cllr D Lee
	Cllr H Ridge	Cllr M Harrison
	Mr M W Scott (Clerk)	

Also present was the City of York Councillor who represents the Haxby & Wigginton Ward, Cllr J Gates.

APOLOGIES FOR ABSENCE

1. Apologies were received from PCSO Andy Smith.

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 18 JANUARY 2016

3. **RESOLVED that the minutes of the meeting held on 18 January 2016 were confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR JANUARY 2016

4. The police ward report had been distributed to Councillors prior to the meeting and was received by the Council. The report gave details of 22 incidents reported to the police in January. This figure comprised 14 incidents in respect of Anti-Social Behaviour, 2 in respect of Theft, 1 Auto-Crime and 5 Criminal Damage. The report also explained that the police are to meet with Ryedale Court business owners and Haxby Town Council to discuss the anti-social behaviour which occurs in the Ryedale Court Shopping Centre. This meeting is to take place on 23rd February 2016. Finally the report detailed a property marking event which will be taking place at Haxby Cycles on 13th February 2016. Posters giving details of this event are to be attached to various notice boards throughout the village.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 4 February 2016. Checking, cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 JANUARY 2016

6.

Details	Amount
<u>Receipts to 31st January 2016</u>	
T Robert Hardy Nursery Rent	286.16
Cemetery Administration	239.20
Parvin	100.00
	625.36
<u>Payments Made to 31st January 2016</u>	
Annette Jackson	106355 80.00
Geoff Newbold	106356 110.00
Anita Thompson	106357 180.00
Complete Office Solutions	106358 136.49
Yorvik Electrical	106359 600.00
York Window Cleaning Service	106360 59.25
Yorkshire Water	106361 32.86
Green Thumb	106362 414.50
Sleightholms	106363 108.00
Drains UK 2000	106364 993.60
Complete Office Solutions	106365 82.60
Complete Office Solutions	106366 52.78
Haxby Memorial Hall	106367 26.63
Haxby Memorial Hall	106368 954.00
SLCC	106369 210.00
HMRC	DP 1252.29
Npower	DD 51.00
North Yorkshire Pension Fund	DP 1445.40
Jennifer Bell	DP 1092.05
Steve Gray	DP 1111.31
Mark Scott	DP 1491.84

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Talk Talk	DD	20.31
		<hr/>
		10504.91
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Balance as at 31st December 2015		108150.89
Receipts		625.36
		<hr/>
		108776.25
Payments		10504.91
		<hr/>
Balance carried forward		98271.34
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RESOLVED that the financial statement as at 31st January 2016 which detailed payments totalling £10504.91 inclusive of VAT be approved.

EMERGENCY PLAN FOR HAXBY

7. Prior to the meeting, Cllr Rice had been working on producing an Emergency Plan for Haxby. This was shown to Councillors during the meeting. Due to the amount of detail within the plan, it was decided that the Councillors should read and consider the plan over the next month and then discuss and amend as necessary at the March 2016 Full Council meeting, before adopting the plan, reformatting it into the style of other Haxby Town Council documents and displaying it on HTC website.

NEIGHBOURHOOD PLAN

8. The Chairman explained that the first meeting of representatives from Haxby and Wigginton is to take place at Wigginton Recreational Hall on Wednesday 10th February 2016. The aim of the meeting will be to look at the way forward with the production of a Haxby and Wigginton Neighbourhood Plan. The Chairman then distributed a paper from City of York Council which gave details of other communities within York which had already started with the production of a Neighbourhood Plan and the grants which are available to help with the costs.

ADDITIONAL RECREATIONAL LAND

9. Cllr Preston introduced the concept of the Council obtaining additional recreational land. Cllr Richardson then called for the Council to consider building a reserve to enable purchase of such land to take place at some future date. It was agreed that this issue is to be discussed again at the March meeting with the aim of making a decision whether or not to build this into the 2016/2017 budget.

YLCA BRANCH MEETING

10. The Chairman reported on the recent YLCA York Branch meeting and in particular the item relating to the City of York's Local Plan. She advised the Councillors that City of York Council are expected to issue the next draft of the Local Plan in Spring 2016 and that the Plan will call for the building of 817 houses per year, this figure being less than in previous drafts.

ANNUAL TOWN MEETING

11. A date of 11th May 2016 was put forward as the preferred date of the Annual Town Meeting with the 18th May 2016 as an alternative. The Clerk is to check availability of the Memorial Hall for that date and report back. It was also agreed that a speaker will be arranged to talk about the production of the Haxby & Wigginton Neighbourhood Plan. In addition it was agreed that Cllr Harrison, in his capacity of Chairman of the Finance Committee, should prepare a report on the Council's finances for the meeting.

REVIEW OF RISK ASSESSMENTS

12. Cllr Wyatt explained that he was in the process of reviewing all Risk Assessments for the village and that he will be in a position to provide a further update at the meeting in April 2016. He did explain however that he will send information through in respect of handling dog waste to the Clerk before then.

QUEEN'S 90th BIRTHDAY

13. The Clerk explained that no further news had come through from YLCA in respect of marking Her Majesty the Queen's 90th birthday. The Chairman did advise the Council that she had made her own enquiries with different organisations in the village about privately arranging some sort of barbeque in June 2016 to mark the event.

CO-OPTION OF NEW COUNCILLIOR

14. The Clerk reported that notices were up on the notice boards advertising the vacancy on the Council and that the process was ongoing.

YLCA WHITE ROSE UPDATE

15. The Councillors acknowledged receipt of the latest White Rose update. Cllr Newton requested that the Clerk obtains the latest PDF edition of The Good Councillors Guide and Cllr Richardson requested a paper copy of the same.

AMENITIES COMMITTEE

16. The minutes of the meeting held on 25 January 2016 were received.

PLANNING COMMITTEE

17. The minutes of the meeting held on 4 February 2016 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

18. None.

The meeting closed at 9.00pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)