

MINUTES of the Meeting of Haxby Town Council held on Monday 18 January 2016 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Preston
	Cllr M Guilford	Cllr D Harkess
	Cllr D Rice	Cllr R Cousans
	Cllr S Newton	Cllr N Wyatt
	Cllr T Richardson	Cllr D Lee
	Cllr H Ridge	Mr M W Scott (Clerk)

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr M Harrison, Cllr D Hunter, Cllr I Cuthberton and PCSO Andy Smith.

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 14 DECEMBER 2015

3. **RESOLVED that the minutes of the meeting held on 14 December 2015 were confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR DECEMBER 2015

4. The police ward report had been distributed to Councillors prior to the meeting and was received by the Council. The report gave details of 9 crimes that had been recorded in December 2015. These included 2 Burglaries, 3 Damage and 4 Violence. The violence all related to domestic incidents. The report went on to say that there was going to be a change in those PCSO's covering the village with PCSO Michael Hannon moving on and being replaced by PCSO Andy Smith.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 8 January 2016. Checking, cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 DECEMBER 2015

6.

Details		Amount
<u>Receipts to 31st December 2015</u>		
T Robert Hardy Nursery Rent		286.16
Barclays - Interest		11.30
Way leave payment		4.60
Photocopying		35.80
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		337.86
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<u>Payments Made to 31st December 2015</u>		
Edge IT Systems	106342	144.00
Haxby Memorial Hall	106343	29.11
Complete Office Solutions	106344	34.69
North Riding FA	106345	50.00
David Badrick Windows	106346	216.00
William Birch	106347	148.80
William Birch	106348	646.50
York Window Cleaning Service	106349	59.25
Dunning Plant Hire	106350	672.00
All Design & Print	106351	400.00
Complete Office Solutions	106352	80.89
Dave Atkins	106354	2100.00
Yorkshire Water	DD	79.95
HMRC	DP	1252.49
Npower	DD	51.00
North Yorkshire Pension Fund	DP	1445.39
Jennifer Bell	DP	1092.05
Steve Gray	DP	1111.31
Mark Scott	DP	1491.84
BT	DD	234.33
Talk Talk	DD	20.31
		<hr/>
		11359.91
		<hr/>
Balance as at 30th November 2015		119172.94
Receipts		337.86
		<hr/>
		119510.80
Payments		11359.91
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Balance carried forward		108150.89
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18 January 2016

RESOLVED that the financial statement as at 31st December 2015 which detailed payments totalling £11359.91 inclusive of VAT be approved.

BUDGET TO ACTUAL FIGURES AS AT 31 DECEMBER 2015

7. The Budget to Actual figures as at 31 December 2015 were received.

EMERGENCY PLAN FOR HAXBY

8. The recent flooding of York was discussed. The topic was opened up by Cllr Crawford who expressed her concerns that a number of properties in Haxby had been affected. Cllr Newton then explained that he had produced a notice for attachment to notice boards around the village which gave details of various emergency contact numbers. This had been attached to notice boards and was also to be put on the Town Council website. Cllr Lee then explained that in event of an emergency, any plan which Haxby has should simply form a 'bridge' until the City of York's Emergency Plan swings in to operation. He then added that he had found a good example of an emergency plan on another Council's website which would form a good base for an Emergency Plan for Haxby. Cllr Rice agreed to reword the example to relate it to Haxby. The Clerk is to reformat the PDF version of the example in to Word and forward the revised format to Cllr Rice. The discussion ended with Cllr Richardson stating that a big review was to take place at City of York Council to establish what went wrong in order to cause the flooding problems in York over the recent Christmas period.

EXPENDITURE FOR 2016/2017

9. Cllr Guilford explained to the Councillors the possible areas of expenditure in 2016/2017 which had been included in the proposed budget.

SECTION 137 GRANTS

10. **RESOLVED that the following grants were approved under Section 137:**
- **Haxby & Wigginton Youth and Communities Association = £10000**
 - **Haxby Helpers = £500**
 - **British Legion = £117**
 - **Haxby & Wigginton Over 60's = £150**
 - **Flying Ducks Youth Theatre = £250**
 - **EcoSapien = £356.77**
 - **Citizens Advice Bureau = £2500**
 - **Haxby Memorial Hall = £5000 (subject to satisfactory provision of accounting information).**

As a matter of record Cllr Richardson did not take part in the discussion or voting on the debate concerning Section 137 grants.

2016 / 2017 BUDGET

11. Cllr Harkess ran through the proposed 2016/2017 budget figures produced by the Finance Committee. He explained that the expenditure planned for the year should involve grant funding where ever possible. As a result it was agreed that a grant request should be submitted to the Ward Committee in respect of the proposed improvements to Wyre Pond. Cllr Harkess also explained that a figure had been included in the budget to transfer money to reserves each year. This money is to be used to replace assets as and when required. After explaining the proposed budget to Councillors the discussion then moved on to the setting of the Precept.

2016 / 2017 PRECEPT

12. Cllr Wyatt requested a named vote on the setting of the Precept.
RESOLVED that the Precept for 2016/2017 was set at £110600 thereby resulting in an increase of £1 per annum in the payment for a Band D property. Those voting in favour were Cllrs Crawford, Rice, Preston, Harkess, Lee, Guilford, Newton, Ridge and Cousans. Cllr Wyatt voted against and Cllr Richardson abstained.

The Chairman and Clerk then signed the City of York document setting the Precept at £110600.

TOWN CRIER PRODUCTION AND DELIVERY

13. The production and delivery costs of the Town Crier were then discussed by the Councillors.
RESOLVED to make changes to the printing and delivery of the Town Crier after the March issue has been printed and distributed. Exact details are to remain confidential until finalised.

REVIEW OF RISK ASSESSMENTS

14. This item was carried forward until the February meeting.

QUEEN'S 90th BIRTHDAY

15. The Councillors discussed the forthcoming 90th birthday of Her Majesty Queen Elizabeth II and discussed how this may be recognised. The Chairman read out a statement from YLCA which stated that they will be sending a flyer out in the near future giving detailed information about the celebrations and how parishes can take part. The Councillors decided to wait for this information before discussing the matter further.

FLYING DUCKS YOUTH THEATRE

16. The Chairman read out a letter from Flying Ducks Youth Theatre offering two tickets for their forthcoming production of Bugsy Malone. The Councillors agreed that they should be given to the Deputy Clerk, Jenny Bell, as a way of thanking her for the hard work she put in to the recent Haxby United Charities' Afternoon Tea.

YLCA WHITE ROSE UPDATE

17. The December YLCA White Rose Update was received.

STAFFING COMMITTEE

18. The minutes of the meetings held on 14 December 2015 were received.

AMENITIES COMMITTEE

19. The minutes of the meeting held on 21 December 2015 were received.

FINANCE COMMITTEE

20. The minutes of the meetings held on 4 January 2016 were received.

PLANNING COMMITTEE

21. The minutes of the meeting held on 4 January 2016 were received.

CEMETERY COMMITTEE

22. The minutes of the meeting held on 13 January 2016 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

23. The following matters were put forward for inclusion on next month's agenda.
- The co-option of a new Councillor.
 - The purchase of extra recreational land.

The meeting closed at 9.30pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)

18 January 2016