

MINUTES of the Meeting of Haxby Town Council held on Monday 14 December 2015 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Preston
	Cllr M Guilford	Cllr D Harkess
	Cllr M Harrison	Cllr D Lee
	Cllr G Cockburn	Cllr N Wyatt
	Cllr D Hunter	Cllr S Newton
	Cllr H Ridge	Cllr T Richardson
	Cllr R Cousins	Mr M W Scott (Clerk)

Also in attendance were PCSO L Pointon and Ward Cllr Ian Cuthbertson.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr D Rice.

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 9 NOVEMBER 2015

3. **RESOLVED that the minutes of the meeting held on 9 November 2015 were confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR NOVEMBER 2015

4. The police ward report had been distributed to Councillors prior to the meeting and was received by the Council. The report gave details of 11 crimes that had been recorded in November 2015. These included 4 Burglaries, 4 Damage, 2 other and 1 Robbery.
The meeting was closed to allow PCSO Pointon to speak about the crime figures and policing the area. He explained that Haxby & Wigginton are very peaceful with no issues at present. He explained that property marking was ongoing and that members of the public are very welcome to contact the police to get their possessions marked. Property marking works on most items with the exception of those made from glass or rubber. Cllr Richardson then asked about 'Drink Driving' over the Christmas period to which PCSO Pointon explained that this was a matter not dealt with by himself or the Safer Neighbourhood team.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 7 December 2015 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 30 NOVEMBER 2015

6.

Financial Statement for Haxby Town Council for November 2015

Details		Amount
<u>Receipts to 30th November 2015</u>		
T Robert Hardy Nursery Rent		357.70
		<hr/>
		357.70
 <u>Payments Made to 30th November 2015</u>		
Yorkshire Internal Audit	106334	300.00
York Window Cleaning Service	106335	59.25
Petty Cash	106336	30.12
Sleightholm Landscapes	106337	24.00
LE Pickles & Sons	106338	522.00
Park Lane Services	106339	84.00
Vitax Limited	106341	275.47
Barclaycard	DD	35.00
HMRC	DP	1252.29
Npower	DD	51.00
North Yorkshire Pension Fund	DP	1445.40
Jennifer Bell	DP	1091.85
Steve Gray	DP	1111.31
Mark Scott	DP	1491.84
Talk Talk	DD	20.31
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		7793.84

Balance as at 31st October 2015	126609.08
Receipts	<u>357.70</u>
	126966.78
Payments	<u>7793.84</u>
Balance carried forward	<u>119172.94</u>

RESOLVED that the financial statement as at 30th November 2015 which detailed payments totalling £7793.84 inclusive of VAT be approved.

UPDATE ON PRODUCTION OF HAXBY AND WIGGINTON NEIGHBOURHOOD PLAN

7. The Chairman advised Councillors that nothing much had happened since the last Full Council meeting. She went on to say that the next step in the process was to be an informal meeting of those people from both Haxby & Wigginton who expressed an interest in formulating the plan.

ADVANTEDGE TRAINING

8. **RESOLVED to approve £300 for Staff/Councillor training on the AdvantEDGE finance software package.**

NEIGHBOURHOOD PLAN – INITIAL COSTS

9. **RESOLVED to approve £500 towards the initial stages of producing a Neighbourhood Plan for Haxby and Wigginton.**

WASTING ASSETS

10. Cllr Harkess explained the concept of creating a fund to cover the cost of replacing wasting assets.
RESOLVED that the Finance Committee is to formulate a mechanism for covering the cost of wasting assets.

POWERS OF THE FINANCE COMMITTEE

11. Cllr Harrison, Chairman of the Finance Committee, reiterated the powers of the Committee to all Councillors. In summary he said that the Finance Committee has no powers, it exists to review financial matters and make recommendations to the Full Council.

POSSIBLE EXPENDITURE IN 2016/2017

12. Possible necessary expenditure was discussed by the Councillors for inclusion in the budget/precept for 2016/2017. These included:
- Levelling of football pitches.
 - Heating in the pavilion.
 - Netball Court resurfacing.
 - A new swing for Ethel Ward Playing Field.
 - Improvements to the Ethel Ward Playing Field drainage system.
- It was agreed that the Amenities Committee should come up with a figure at their meeting on 21st December for inclusion in the budget/precept.

2016 / 2017 PRECEPT

13. Cllr Harrison, Chairman of the Finance Committee, explained that recommendations for the budget and therefore recommendations on the 2016/2017 Precept were not ready yet and would be presented at the January meeting.

GRASSY AREAS IN YORK PRESENTLY CUT BY CITY OF YORK COUNCIL

14. Cllr Richardson gave a presentation to the Council regarding a change to Ward Budgets. He ended by suggesting that Haxby Town Council should look at taking over the cutting of the grassy areas which for years have been cut and which are owned by City of York Council.
- RESOLVED that City of York Council should continue to cut their own grassy areas within Haxby and that this should be monitored to ensure that standards are maintained.**

HAXBY SNICKETS

15. **RESOLVED that the Clerk is to write to City of York Council asking them to adopt 47 currently un-adopted snickets within Haxby.**

POTENTIAL HAXBY / STRENSALL BUS SERVICE

16. Cllr Richardson explained his idea of setting up a bus service between Haxby and Strensall. This had come about following requests from members of the public. The Councillors were not adverse to the idea but couldn't understand what Haxby would gain in return for the expense and wanted to know how many people had requested the service. Councillors made comment that existing bus services do allow for members of the public to move between the two villages but this involves catching two buses. It was also mentioned by Councillors that Haxby Helpers and Dial-a-ride also exist to help elderly members of the public move around within the villages. At the end of the discussion the Councillors were of the opinion that the setting up of a bus service between Haxby and Strensall should be discussed further by the group

currently being formed who are to draw up a Neighbourhood Plan for Haxby and Wigginton.

HAXBY & WIGGINTON WARD TEAM MEETING.

17. Cllr Richardson advised the Council as to the events at the recent Ward Team meeting held on 4th December 2015.

SPENDING POWERS OF COMMITTEE

18. **RESOLVED to increase the spending power of the Amenities Committee to £2000 per meeting.**

FOOTBALL AND NETBALL LEVIES

19. The Clerk advised the Council that levies had been increased by the Amenities Committee for the current year and were now as follows:
- Haxby United = £1260
 - Haxby Juniors = £1411
 - Haxby Netball = £1008

LETTER FROM FOOTBALL CLUBS

20. Cllr Preston, Chairman of the Ethel Ward Playing Field Committee, advised that a letter received from the football clubs requesting a contribution towards moving the football goal posts on Ethel Ward, was at the time of the meeting, no longer relevant due to the work recently carried out on the drainage system on Ethel Ward.

CHRISTMAS TREE

21. The Clerk advised that the Christmas tree had cost more to erect this year than usual because of the time required to hang the new lights and the need to put boarding down on the village green to avoid the Cherry Picker required to do the job from churning up the land.

PRINTING OF TOWN CRIER

22. Due to Cllr Rice's absence this matter was carried forward to the next meeting.

RISK ASSESSMENTS

23. **RESOLVED that Cllr Wyatt is to review all of the risk assessments relating to the village and report back with an update and his recommendations at the next meeting.**

SOCIETY OF LOCAL COUNCIL CLERKS

24. **RESOLVED** to approve £210 to cover the cost of the Clerk's membership of the Society of Local Council Clerks.

AMENITIES COMMITTEE

25. The minutes of the meetings held on 16 November 2015 were received.

FINANCE COMMITTEE MEETING

26. The minutes of the meeting held on 23 November 2015 were received.

PLANNING COMMITTEE

27. The minutes of the meetings held on 7 December were received.

CARNIVAL COMMITTEE MEETING

28. The minutes of the meeting held on 9 December 2015 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

29. The following matters were put forward for inclusion on next month's agenda.
- The Afternoon Tea in January
 - An Emergency Plan for Haxby
 - The inclusion of names against agenda items of those Councillors who will speak.

The meeting closed at 10.05pm

After the meeting closed Cllr Cockburn announced that he was standing down from his role as a Haxby Town Councillor due to a change in his occupation.

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)