

MINUTES of the Meeting of Haxby Town Council held on Monday 12 October 2015 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Preston
	Cllr M Guilford	Cllr D Harkess
	Cllr M Harrison	Cllr D Rice
	Cllr G Cockburn	Cllr N Wyatt
	Cllr T Richardson	Cllr S Newton
	Mrs J Bell (Deputy Clerk)	

Also in attendance was City of York Councillor Ian Cuthbertson.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr D Lee, Cllr R Cousans, Cllr D Hunter and Cllr H Ridge.

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 14 SEPTEMBER 2015

3. **RESOLVED that the minutes of the meeting held on 14 September 2015 were confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR SEPTEMBER 2015

4. The police ward report had been distributed to Councillors prior to the meeting and was received by the Council. The report gave details of 8 crimes that had been recorded in September 2015. One burglary was to a garage and an expensive cycle was stolen. There was also a theft of a cycle but one person had been arrested and was being dealt with. Councillor N Wyatt expressed his concern that the report did not specify any incidents of anti-social behaviour at Mancroft. The Police had previously agreed to provide the Council with details of such incidents. Councillor T Richardson was asked to bring this matter to the attention of the Senior Police Officer during his next meeting with him. It was agreed to ask PCSO M Hannon to include details of any incidents of anti-social behaviour at Mancroft, Ethel Ward Playing Field and Ryedale Court Shopping Centre in future reports.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 5 October 2015 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

HALF YEARLY INCOME/EXPENDITURE

6. Details of the half yearly income and expenditure figures as at 30th September 2015 were distributed to Councillors before the meeting. These had been previously looked at and agreed by the Finance Committee at the meeting on 9 October 2015. The half yearly income and expenditure report as at 30 September 2015 detailed income totalling £125,552.63 and expenditure totalling £100,585.28 was received.

FINANCIAL STATEMENTS – 30 SEPTEMBER 2015

7.

Financial Statement for Haxby Town Council for September 2015

Details		Amount
<u>Receipts to 30th September 2015</u>		
T Robert Hardy Nursery Rent		357.70
Interest		15.09
City of York Council-Half Year Precept		53,000.00
		53372.79
<u>Payments Made to 30th September 2015</u>		
Complete Office Solutions	106297	48.66
Stoneplan Limited	106298	6300.00
J Southon	106299	50.00
R Cann	106300	30.00
D Sanderson	106301	20.00
Haxby Memorial Hall	106302	25.58
Sleightholm Landscapes	106303	36.00
Haxby Helpers	106304	140.00
Flying Ducks Youth Theatre	106305	140.00
Dean Landscapes	106306	977.09
York Window Cleaning Service	106307	70.00
Mary Crawford	106308	20.00
Cash-Haxby United Charities S137	106309	100.00
Yorkshire Water	106310	14.20
Park Lane Service	106311	571.20
Savills	106312	162.50
BT	DD	213.31
Yorkshire Water	DD	75.61

12 October 2015

Barclaycard	DD	186.44
HMRC	DP	1252.29
NPower	DD	43.00
North Yorkshire Pension Fund	DP	1445.39
Jennifer Bell	DP	1091.85
Steve Gray	DP	1111.31
Mark Scott	DP	1491.84
Talk Talk	DD	20.31

15636.58

Balance as at 31st August 2015	98711.48
Receipts	53372.79
	152084.27
Payments	15636.58
Balance carried forward	136447.69

RESOLVED that the financial statement as at 30 September 2015 which detailed payments totalling £15636.58 inclusive of VAT be approved.

REPORT FROM CHAIRMAN OF FINANCE COMMITTEE

8. Councillor M Harrison, The Chairman of the Finance Committee reported that the Committee had met twice since the last Full Council meeting. A new reporting system was now in place. The main outcome of the meeting was to recommend to the Full Council that capital expenditure for the Financial Year 2015/2016 remains at £40,000 which covered the following expenditure:
- Ethel Ward Car Park - £22,750
 - Hitching Rails - £5250
 - Pond - £12,000
- Items for the future included looking at the budget, precept and Section 137 grants for the Financial Year 2016/2017. Councillors were asked to provide any costed expenditure that they wished to be considered before the next Finance Committee meeting on 23 November 2015.

PRODUCTION OF A HAXBY AND WIGGINTON NEIGHBOURHOOD PLAN

9. The Chairman reported that a questionnaire had been included on the front cover of the Autumn edition of the Town Crier which had been delivered to all Haxby residents. The questionnaire was also available on the Haxby Town Council website. A questionnaire had also been produced by Wigginton Parish Council which had had been distributed to Wigginton residents. The next meeting of the steering group would take place on 11 November 2015 at 7.30pm in the Council Office.

HAXBY SIGN

10. The Chairman reported that a meeting had taken place on 28 September 2015 in the Council Office between Sandra Duffill, City of York Planning Officer and Councillors M Crawford, M Guilford S Newton and the Clerk. Sandra Duffill informed Councillors at that meeting that she was an experienced officer with regard to conservation issues. She felt she was not able to approve the current planning application within the Haxby Conservation Area as she had concerns about the height, location and materials proposed for the sign. The Chairman then closed the meeting to allow City of York Councillor I Cuthbertson to talk about conservation matters. The meeting was opened and a discussion took place which included issues regarding other signs already displayed in the village, the possibility of looking at a new site for the proposed sign, the materials used for the sign, the cost of the sign and feedback from members of the public. The following proposals then took place:
- PROPOSED RESOLUTION that this Council should not spend money on the sign without the support of the public. NOT CARRIED (4 in favour, 5 against, 1 abstention).**
- PROPOSED RESOLUTION to defer any decision made regarding the sign until the first quarter of the new year from 1 January 2016 to 31 March 2016. NOT CARRIED (2 in favour, 3 against, 5 abstentions).**
- RESOLVED that this Council does not go ahead with the sign on the basis of cost at this time. CARRIED (6 in favour, 2 against, 2 abstentions).**

HAXBY & WIGGINTON YOUTH & COMMUNITY ASSOCIATION-NEW CHAIRMAN

11. The Chairman reported on a meeting she had recently attended with Councillor M Guilford, the Clerk and Martin Crosby, the new Chairman of the Haxby and Wigginton Youth and Community Association. Martin Crosby outlined his priorities for Oaken Grove as putting the centre on a firm financial footing, maintaining and developing the excellent youth provision and building up the centre as a community hub which included building links with other organisations including the Memorial Hall. They talked about needing support for the organisation as a whole which not only included the provision of activities for all age groups but also for maintenance and infrastructure costs. Help and support was not just needed for youth activities. The Chairman informed Councillors that a further meeting was due to be arranged towards the end of October 2015 / beginning of November 2015. This meeting would also include members from Wigginton Parish Council to enable both Parish Council's to look at their Section 137 grant applications. It was agreed to invite Councillor T Richardson to attend the next meeting and inform all Councillors of the date of the meeting to allow them to also attend.

YLCA YORK BRANCH MEETING

12. The Chairman reported that she had recently attended the meeting. Matters discussed included:

- That City of York Council had not been as supportive of Parishes working on Neighbourhood Plans as had been hoped. It was felt that this was partly due to officers being faced with interpreting the new legislation and also because of demands made by the work on the City of York Local Plan.
- The lack of clarity at Ministerial Level reading Section 106 money which was being followed up by the Yorkshire Local Councils Association. Parish Council's were advised by the Association not to base their budget on what Section 106 money they were expecting to receive.
- The need for social housing in York.

CITY OF YORK COUNCIL-HAXBY AND WIGGINTON WARD TEAM MEETING AND WARD BUDGETS

13. Councillor T Richardson reported on the recent ward team meeting which had taken place. The mainly spoke about grasscutting costs within the Ward Budget. Ward Councillors felt that a joint discussion should take place with Haxby Town Council and Wigginton Parish Council to work towards a way of reducing grass cutting costs. He informed Councillors that the Ward Budget would be finalised towards the end of January 2016. It was agreed to ask the Clerk to arrange a meeting with the Clerk for Wigginton Parish Council to discuss this matter.

The Chairman closed the meeting to allow City of York Councillor I Cuthbertson to speak further about the Ward Budget and possible Government cuts to the budget. The meeting was opened.

SERVICE OF REMEMBRANCE

14. The Chairman reported that the 2015 Service of Remembrance being held at St Mary's Church would take place on Sunday 8 November 2015 at 3.00pm. The Service would be conducted by Rev. Kathryn Jackson. A list was circulated at the meeting asking Councillors if they would be attending the service.

QUOTATION FOR HITCHING RAIL FENCING AROUND ETHEL WARD CAR PARK

15. A recommendation had been received from the Amenities Committee to approve the quotation for erecting a hitching rail fence to surround the Ethel Ward Playing Field Car Park.

RESOLVED to approve the quotation from Westfield Fencing for £2100 for installing hitching rail fencing around the Ethel Ward Playing Field Car Park.

HAXBY UNITED CHARITIES ANNUAL AFTERNOON TEA

16. The Annual Afternoon Tea held by the Trustees of the Haxby United Charities, and supported by the Hodgsons Charities, for people of pensionable age who lived alone in Haxby was being held on Saturday 16 January 2016 from 1.30pm – 4.00pm in the Main Room of The Memorial Hall. A list was circulated at the meeting asking Councillors to help on the day.

CITIZENS ADVICE OUTREACH SERVICE

17. Details of the percentage of appointment slots which were taken up over the three month period from April 2015 – June 2015 had been circulated to Councillors prior to the meeting. The Annual Report from Citizens Advice Outreach Service detailing the number of people seen over the period April 2015 – June 2015 was also circulated to Councillors prior to the meeting. Both documents were received.

AMENITIES COMMITTEE

18. The minutes of the meetings held on 21 September 2015 were received.

FINANCE COMMITTEE MEETING

19. The minutes of the meeting held on 22 September 2015 were received.

PLANNING COMMITTEE

20. The minutes of the meetings held on 5 October were received.

FINANCE COMMITTEE MEETING

21. The minutes of the meeting held on 9 October 2015 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

22. No matters were put forward for inclusion on next month's agenda.

The meeting closed at 9.00pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)