

MINUTES of the Meeting of Haxby Town Council held on Monday 14 September 2015 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Preston
	Cllr M Guilford	Cllr D Harkess
	Cllr D Lee	Cllr M Harrison
	Cllr H Ridge	Cllr D Hunter
	Cllr G Cockburn	Cllr N Wyatt
	Cllr R Cousans	Cllr D Rice
	Cllr T Richardson	Mr M W Scott (Clerk)

Also in attendance was City of York Councillor Ian Cuthbertson.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr S Newton

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 13 JULY 2015

3. **RESOLVED that the minutes of the meeting held on 13 July 2015 were confirmed as a true and accurate record and signed by the Chairman.**

MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON 3 AUGUST 2015

4. The Clerk read out a statement from Cllr Newton concerning the minutes of the Extraordinary meeting which had taken place on 3 August 2015 in which he disputed the accuracy of the minutes. This was discussed by the Councillors but they were of the opinion that the minutes were accurate in so far as the resolution made at the meeting, was correct.
RESOLVED that the minutes of the meeting held on 3 August 2015 were confirmed as a true and accurate record and signed by the Chairman.

HAXBY SIGN

5. Due to the absence of Cllr Newton it was decided to postpone discussion concerning the proposed Haxby sign until the October meeting of the Full Council thereby giving sufficient time for a meeting to be arranged and take place with Sandra Duffill, City of York Planning Officer, to discuss the recently withdrawn planning application.

POLICE WARD REPORT FOR JULY 2015

6. The police ward report had been distributed to Councillors prior to the meeting and was received by the Council.

POLICE WARD REPORT FOR AUGUST 2015

7. The police ward report had been distributed to Councillors prior to the meeting and this received by the Council. The Clerk then gave details to the Councillors of a meeting he had had recently with a local PCSO mainly in respect of the number of expensive bicycles which had been stolen from garages and outbuildings. He added that he had been told by the PCSO that there had been 8 bicycles stolen over the last couple of months totalling in excess of £10000. Apparently thieves are tracking cyclists via social media and then targeting very expensive bicycles. It was agreed that this issue is to be reported in the next issue of the Town Crier.

CASH CHECKS

- 8 Two Councillors had carried out a Financial Cash Checks on 3 August 2015 and 7 September 2015 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENTS – 31 JULY 2015 & 31 AUGUST 2015

9.

Financial Statement for Haxby Town Council for July 2015

Details	Amount
<u>Receipts to 31st July 2015</u>	
T Robert Hardy Nursery Rent	286.16
Carnival	1206.25
City of York Council - Section 106	8696.97
	10189.38

Payments Made to 31st July 2015

Crown Forge	106260	102.00
David Badrick	106261	198.00
Complete Office Solutions	106262	78.00
Haxby Memorial Hall	106263	28.48

Geoff Newbold	106264	110.00
Anita Thompson	106265	180.00
Annette Jackson	106266	80.00
Petty Cash	106267	71.34
The Magic Hatter	106268	275.00
Hags-SMP	106269	240.00
Yorkshire Water	106270	4.10
Emma Law	106271	130.00
Anna Toulson - Cancelled cheque	106247	-130.00
Sports Turf Services	106272	900.58
York Window Cleaning Service	106273	59.25
Minster Alarms	106274	126.00
Hooks Removals	106275	96.00
JSS Audio	106276	1170.00
St Johns Ambulance	106279	238.80
Sports Turf Services	106280	445.68
YLCA	106281	1.48
Barclaycard	DD	92.42
Talk Talk	DD	20.31
HMRC	DP	1270.29
Npower	DD	43.00
North Yorkshire Pension Fund	DP	1445.40
Jennifer Bell	DP	1092.05
Steve Gray	DP	1093.51
Mark Scott	DP	1491.84

10953.53

Balance as at 30th June 2015	134133.01
Receipts	10189.38
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	144322.39
Payments	10953.53
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Balance carried forward	133368.86
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RESOLVED that the financial statement as at 31 July 2015 which detailed payments totalling £10953.53 inclusive of VAT be approved.

Financial Statement for Haxby Town Council for August 2015

Details

Amount

Receipts to 31st August 2015

T Robert Hardy Nursery Rent		286.16
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		286.16
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Payments Made to 31st August 2015

Cash	106282	50.00
Complete Office Solutions	106283	120.42
Cash	106284	63.23
Sleightholm Landscapes	106285	324.00
Haxby Memorial Hall	106286	26.99
York Window Cleaning Service	106287	59.25
Mick Lambert	106288	190.00
NALC	106289	17.00
Park Lane Services	106290	144.00
Sleightholm Landscapes	106291	540.00
PFK Littlejohn	106292	480.00
Dean Landscapes	106293	977.09
Dean Landscapes	106294	1035.72
Dunning Plant Hire	106295	23400.00
Green Thumb	106296	414.50
Barclaycard	DD	627.34
HMRC	DP	1270.09
Npower	DD	43.00
North Yorkshire Pension Fund	DP	1445.40
Jennifer Bell	DP	1092.05
Steve Gray	DP	1111.31
Mark Scott	DP	1491.84
Talk Talk	DD	20.31
		<hr/>
		34943.54
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Balance as at 31st July 2015		133368.86
Receipts		286.16
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		133655.02
Payments		34943.54
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Balance carried forward		98711.48
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RESOLVED that the financial statement as at 31 August 2015 which detailed payments totalling £34943.54 inclusive of VAT be approved.

NEIGHBOURHOOD PLANNING MEETINGS

10. The Chairman reported that so far 2 meetings had taken place between a number Haxby residents and a few Haxby Town Councillors who are looking to put together a Neighbourhood Plan. The Chairman explained that Wigginton Parish Council had resolved to prepare a joint plan for Haxby and Wigginton. She went on to explain that as a starting point the group were preparing a questionnaire for inclusion in the next edition of the Town Crier in order to get views of Haxby residents. She also explained that Wigginton Parish Council is also following a similar path.

DEVELOPMENT OF A NEIGHBOURHOOD PLAN

11. **RESOLVED** for Haxby Town Council to develop a Neighbourhood Plan in collaboration with Wigginton Parish Council.

EXTERNAL AUDIT

12. The results of the external audit, which stated that in the opinion of the Auditors, the information in the annual return was in accordance with proper practices and they were happy that relevant legislation and regulatory requirements were being met, were received.

OAKEN GROVE "GO CREATE" PROJECT

13. The final report relating to the Oaken Grove "Go Create" project was received.

HWYCA ANNUAL GENERAL MEETING

14. The Chairman reported that she had recently attended the Annual General Meeting of the Haxby and Wigginton Youth & Community Association. She reported that income for the organisation was better than anticipated due an upturn in room bookings. The Chairman also said that HWYCA had recently appointed a new Chairman and that the Clerk was presently in the process of arranging a meeting.

NEW DEFIBRILLATOR

15. The Chairman advised the Councillors that a new defibrillator had recently been installed outside Haxby Ambulance Station. The cost of the defibrillator had been raised by the Haxby Lions. The Chairman also explained that she had provided the Clerk with a contact at the Ambulance Station who could help other communities install a defibrillator at a discounted price and that the Clerk had been asked to pass the information on to YLCA.

FREEDOM OF HAXBY

16. Everyone agreed that the recent Freedom of Haxby evening had gone very well and the Chairman expressed her thanks to Jenny Bell for the hard work she had done in preparation for the event.

USHER LANE – TRAFFIC CALMING MEASURES

17. Prior to this meeting the Clerk had circulated details of calming measures planned by City of York Council in respect of Usher Lane. These were well received by the Councillors and the Clerk was requested to write expressing support for the project.

HAXBY UNITED CHARITIES

18. **RESOLVED to award a grant of £100 to Haxby United Charities under Section 137 towards the cost of Christmas Cards and Raffle Prizes for the proposed New Year Afternoon Tea planned for January 2016.**

HAXBY UNITED CHARITIES NEW YEAR PARTY

19. The Chairman requested a list of those Councillors willing to help during the Haxby United Charities Afternoon Tea Party which is due to take place on 16 January 2016. The majority of Councillors stated that they would be willing to help but asked to be reminded of the event nearer the time..

NEW PROJECTOR

20. The Clerk advised that a new projector had been purchased at a cost of £249.99 plus VAT and that it was now being used by the Planning Committee.

JULIAN STURDY MP's ANNUAL PARISH MEETING

21. The Clerk advised the Councillors that Julian Sturdy MP's Annual Parish meeting is now going to take place on Saturday 26 September 2015 at Skelton Village Hall, starting at 9.30am.

YLCA TRAINING COURSE

22. Details of YLCA Training Courses relating to Planning were given to Councillors. The courses are to cost £115 per delegate and those Councillors who wish to attend should notify the Clerk accordingly.
RESOLVED to cover the cost of £115 per delegate for all those Councillors wishing to attend the Planning Training Course being facilitated by YLCA.

NORTH YORKSHIRE FIRE & RESCUE

23. Details of changes planned by North Yorkshire Fire and Rescue were received by the Councillors.

CITIZENS ADVICE OUTREACH SERVICE

24. A report from Citizens Advice detailing the number of people seen and the topics discussed during the period April 2015 – June 2015 was received. Cllr Rice requested that the Clerk should contact Citizens Advice asking for details of what percentage of appointment slots were taken up over the three months period.

AMENITIES COMMITTEE

25. The minutes of the meetings held on 20 July 2015 and 24 August 2015 were received.

CEMETERY COMMITTEE MEETING

26. The minutes of the meeting held on 18 August 2015 were received.

CARNIVAL COMMITTEE

27. The minutes of the meeting held on 14 July 2015 were received.

PLANNING COMMITTEE

28. The minutes of the meetings held on 3 August 2015 and 7 September were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

29. Cllr Cousans requested that the issue of dog fouling should be included on the next agenda. However the Councillors were of the opinion that the issue would be best discussed by the Amenities Committee when it meets on 21 September 2015.

The meeting closed at 8.40pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)

14 September 2015