

MINUTES of the Meeting of Haxby Town Council held on Monday 13 July 2015 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Preston
	Cllr M Guilford	Cllr D Harkess
	Cllr D Lee	Cllr M Harrison
	Cllr H Ridge	Cllr D Hunter
	Cllr S Newton	Cllr N Wyatt
	Cllr T Richardson	Cllr R Cousins
	Mr M W Scott (Clerk)	

Two members of the public were also present at the meeting as was Ward Councillor Ian Cuthbertson.

#### APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr G Cockburn & Cllr D Rice

#### DECLARATIONS OF INTEREST

2. None.

#### MINUTES OF FULL COUNCIL MEETING HELD ON 8 JUNE 2015

3. **RESOLVED that the minutes of the meeting held on 8 June 2015 were confirmed as a true and accurate record and signed by the Chairman.**

#### POLICE WARD REPORT FOR JUNE 2015

4. The police ward report had been distributed to Councillors prior to the meeting and was received by the Council. The report gave details of 13 crimes that had been recorded in June 2015. The Chairman reiterated a paragraph in the report that asked for members of the public to report all issues of anti-social behaviour to the police. Failure to report such incidents will, it said, result in a lack of police presence within the village.

#### CASH CHECK

5. Two Councillors had carried out a Financial/Cash Check on 13 July 2015 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 30 JUNE 2015

6.

Details		Amount
<u>Receipts to 30th June 2015</u>		
T Robert Hardy Nursery Rent		357.70
Carnival Stall Bookings		145.00
VAT Refund		864.42
Interest		14.25
City of York Council Planning App Refund		1347.50
Npower Refund		992.87
Allotment Rents		50.00
Cemetery Committee Admin Charges		671.60
		<hr/>
		4443.34
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<u>Payments Made to 30th June 2015</u>		
York Window Cleaning Service	106233	59.25
Complete Office Solutions	106234	41.82
Central Fire	106235	109.74
Aldby Field	106236	139.20
Andrew Towlerton Associates	106237	120.00
Haxby Memorial Hall	106238	57.00
Rural Action Yorkshire	106239	35.00
Haxby Memorial Hall	106240	1347.50
Dean Landscapes	106241	1035.72
FAC Welding	106242	477.60
Yorkshire Internal Audit	106243	295.00
Complete Office Solutions	106244	92.24
Petty Cash	106245	38.88
Zurich Municipal	106246	1477.56
Carnival - Anna Toulson	106247	130.00
Rachael Blueman - Carnival	106248	150.00
St Andrews Lads - Carnival	106249	130.00
Supreme Starlets - Carnival	106250	100.00
Lord Mayors Own Scout Group	106251	75.00
Joseph Rowntree School - Carnival	106253	500.00
York Birds of Prey - Carnival	106254	185.00
Vale Radio - Carnival	106255	150.00

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Cash - Carnival (Tombola)	106256	150.00
Cash - Carnival (Day)	106257	60.00
River Foss Society	106258	18.00
All Design & Print	106259	400.00
Barclaycard	DD	112.14
Talk Talk	DD	20.31
HMRC	DP	1212.09
Yorkshire Water	DD	80.02
Npower	DD	43.00
North Yorkshire Pension Fund	DP	1445.39
Jennifer Bell	DP	1091.85
Steve Gray	DP	1093.51
Mark Scott	DP	1491.84
BT	DD	215.47
		14180.13
Balance as at 31st May 2015		143869.80
Receipts		4443.34
		148313.14
Payments		14180.13
Balance carried forward		134133.01

**RESOLVED that the financial statement as at 30 June 2015 which detail payments totalling £14180.13 inclusive of VAT be approved.**

#### QUARTERLY INCOME / EXPENDITURE TO 30<sup>th</sup> JUNE 2015

- The new reporting format of income/expenditure had been distributed amongst Councillors before the meeting. Councillors were happy with the new format and the report was received.

At this stage the Chairman closed the meeting to hear from the two members of the public who wished to express their concerns about the proposed new Haxby sign. Their concerns were noted and discussed and then the Chairman reopened the meeting.

The two members of the public then left the meeting.

### HAXBY TOWN SIGN – CORRESPONDENCE

8. The Chairman read out a letter from Ian Strong written on behalf St Mary's Church which detailed the church's support of the proposed new Haxby Town sign. The Clerk then gave details of a conversation he had with the Sandra Duffill, City of York Planning Department. The Clerk reported that the conversation had indicated that as the Officer dealing with planning application relating to the sign, Sandra had concerns over the sign's size, the material it was made from and its location. He explained that Sandra had said she would detail her thoughts more clearly in an email which she would send out in the next day or so.

### HAXBY AND WIGGINTON YOUTH & COMMUNITY ASSOCIATION. – GO CREATE

9. A report on the "Go Create" project which is being run by HWYCA had been distributed amongst Councillors before the meeting. Councillors acknowledged receipt of the report and thought it very comprehensive.

### NEIGHBOURHOOD PLANNING MEETING

10. The Clerk advised that he had arranged for Rebecca Harrison from City of York Council to attend the Neighbourhood Planning meeting scheduled to take place on July 27<sup>th</sup> 2015, commencing at 7.30pm in the Council Office, Haxby.

### SECTION 106 MONEY

11. The Clerk advised that monies totalling £8696.97 had recently been received from City of York Council in respect of Section 106 monies from various recent building projects which had taken place in the village. The Council decided that the Finance Committee should discuss how this money may be spent at its next meeting and make any necessary recommendations.

### REQUEST FROM RECTOR AND PAROCHIAL CHURCH COUNCIL

12. Prior to the meeting a request had been circulated amongst Councillors asking for a contribution towards the cost of renovating the gates at St Mary's church. The request had come from Ian Strong and was written on behalf of the Rector and the PCC. The request was looking for a donation of approximately £1000 towards the total renovation costs of £6500. The letter detailed how the renovation of the gates would enhance the overall look of the village green.  
**RESOLVED to contribute £1000 towards the renovation of the church gates in order to enhance the look of the church within the conservation area. The award was made under Section 137 and was made subject to approval by the Finance Committee.**

HAXBY CARNIVAL

13. The Haxby Town Carnival, which had taken place on Saturday 11<sup>th</sup> July 2015, was discussed by the Council. All Councillors who attended were of the opinion that the whole event went very well and had been a great success.

EMERGENCY PLAN FOR HAXBY

14. Cllrs Rice, Lee and Richardson were still to meet in order to formulate an Emergency Plan for Haxby. Cllr Lee did explain that in his opinion the cost of setting up an Emergency Plan would be minimal. They will report back to a future meeting.

FREEDOM OF HAXBY

15. The Chairman and the Clerk confirmed that arrangements were all in place for the Freedom of Haxby awards night which is to take place in The Memorial Hall, Haxby on August 1<sup>st</sup> 2015 with a 7pm for 7.30pm start.

SECTION 137 – LETTER OF THANKS

16. The Chairman read out a letter of thanks from the Haxby and Wigginton Youth & Community Association which thanked the Council for a grant of £9500 towards the cost of providing youth services in Haxby.

HWYCA MEETING

17. The Chairman gave feedback relating to a meeting she had recently attended at Oaken Grove concerning the Haxby and Wigginton Youth & Community Association. The Clerk confirmed that the minutes relating to the meeting had just been received and would be distributed to all Councillors shortly.

NEW PROJECTOR

18. **RESOLVED** to allow the Clerk to purchase a new projector up to the value of £500 for use by the Council at various meetings and in particular by the Planning Committee at its meetings. The new projector being there to replace the existing projector which is now no longer fit for purpose.

YLCA - WHITE ROSE UPDATE

19. The White Rose Update dated June 2015 was received.

AMENITIES COMMITTEE

20. The minutes of the meeting held on 15 June 2015 were received.

CEMETERY COMMITTEE MEETING

21. The minutes of the meeting held on 23 June 2015 were received.

CARNIVAL COMMITTEE

22. The minutes of the meeting held on 24 June 2015 were received.

CARNIVAL COMMITTEE

23. The minutes of the meeting held on 6 July 2015 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

24. No matters were put forward for inclusion on next month's agenda.

DATE OF NEXT MEETING

25. **RESOLVED that no meeting will take place in August 2015 and that the next meeting will take place September 14<sup>th</sup> 2015.**

The meeting closed at 8.45pm

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Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**