

MINUTES of the Meeting of Haxby Town Council held on Monday 8 June 2015 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr G Cockburn
	Cllr M Guilford	Cllr D Harkess
	Cllr D Lee	Cllr M Harrison
	Cllr H Ridge	Cllr D Rice
	Cllr S Newton	Cllr N Wyatt
	Cllr T Richardson	Cllr R Cousans
	Mr M W Scott (Clerk)	

A member of the public, Mr P Dent was also present at the meeting.

Prior to the meeting starting Mr Dent was allowed to address the Council about his belief that the remnants of a Romano-British settlement still exist to the North of Haxby and that this should be included in any Local/Neighbourhood Plan discussions.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr D Hunter & Cllr M Preston

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 18 MAY 2015

3. **RESOLVED that the minutes of the meeting held on 18 May 2015 were confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR MAY 2015

4. The police ward report had been distributed to Councillors prior to the meeting. The report gave details of 15 crimes that had been recorded in May 2015.
 - Autocrime 1 = Theft of a phone from unlock car at Wigginton Squash Club.
 - Theft 6 = Four being theft from Sainsburys by one offender who had since been identified, arrested and charged.
 - Arson 1 = Arson to a tree in Wigginton.
 - Damage 5 = Various non-related incidents.
 - Violence 1 = Domestic violence.
 - Burglary 1 = Garage entered and golfing equipment stolen.

CASH CHECK

5. Two Councillors had carried out a Financial/Cash Check on 4 June 2015 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 MAY 2015

6.

Financial Statement for Haxby Town Council for May 2015

Details	Amount
<u>Receipts to 31st May 2015</u>	
T Robert Hardy Nursery Rent	286.16
Carnival Stall Bookings	110.00
Netball Court Rent	450.00
Hitching Rail Repair Insurance Payment	214.02
Allotment Rents	300.00
Photocopying	13.79
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	1373.97

Payments Made to 31st May 2015

City of York Council	106222	300.00
Complete Office Solutions	106223	35.47
York Window Cleaning Service	106224	59.25
Petty Cash	106225	38.98
Yorvik Electrical Contractors	106226	2970.00
Dean Landscapes	106227	977.09
City of York Council	106228	55.00
Complete Office Solutions	106229	67.20
Haxby Memorial Hall	106230	27.73
Mary Crawford	106231	22.68
Haxby Memorial Hall	106232	57.00
Matthew Porter	DP	222.00
HMRC	DP	1335.07
North Yorkshire Pension Fund	DP	1449.18
Talk Talk	DD	20.31
Jennifer Bell	DP	1092.05
Steve Gray	DP	1093.51
Mark Scott	DP	1549.84
Barclaycard	DD	88.00

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Npower	DD	43.00
		<u>11503.36</u>
Balance as at 30th April 2015		153999.19
Receipts		<u>1373.97</u>
		155373.16
Payments		<u>11503.36</u>
Balance carried forward		<u>143869.80</u>

RESOLVED that the financial statement as at 31 May 2015 which payments totalling £11503.36 inclusive of VAT be approved.

INTERNAL AUDIT REPORT.

7. The Internal Audit of Accounts for the Financial Year ending 31 March 2015 – Final visit had been distributed to Councillors prior to the meeting and was discussed. The report had detailed no issues but recommended that the Council's Asset Register should be re-assessed as to its accuracy.

HAXBY AND WIGGINTON YOUTH & COMMUNITY ASSOCIATION.

8. The Chairman and Cllr Guilford reported back to the Council following a meeting they had attended recently at Oaken Grove Community Centre regarding the youth activities being provided at the centre.
RESOLVED to release the cheque for £9500 to Haxby & Wigginton Youth and Community Association previously sanction as a grant under Section 137. They also agreed that the issue should be discussed further at a future meeting so as to establish exactly what information will be required to support any future grant requests.

ANNUAL TOWN MEETING

9. The Chairman gave a brief report on the events of the recent Annual Town meeting and focussed in particular on the talk given at the meeting by Andrew Towlerton regarding Neighbourhood Planning.

NEIGHBOURHOOD PLANNING

10. Discussion took place as to the next steps to be taken in deciding if Haxby should formulate a Neighbourhood Plan.
RESOLVED that a the Clerk should arrange a meeting for the evening of 27 July 2015 for all those who showed an interest in formulating a Neighbourhood Plan in order to meet and thereby discuss the matter further. The Clerk is to also invite City of York's Martin Grainger to the meeting.

HAXBY TOWN SIGN – FINAL DESIGN

11. The final draft of the design for the Haxby Town sign had been circulated to Councillors prior to the meeting and was approved by the Council. Cllr Newton then introduced the concept of having a plaque fitted to the sign explaining the detail within the design. This was also approved by the Council.

HAXBY TOWN SIGN - COST

12. **RESOLVED to purchase the sign at a cost of £3845 plus carriage and VAT once planning permission has been received. In addition the Council also RESOLVED to purchase the plaque describing the signs concept at a cost of £60 plus VAT. RESOLVED that installation of the sign will be administered by the Amenities Committee.**

EMERGENCY PLAN FOR HAXBY

13. Cllrs Rice, Lee and Richardson are to meet in order to formulate an Emergency Plan for Haxby.

FREEDOM OF HAXBY

14. The Clerk confirmed that the Freedom of Haxby event will take place on Saturday 1 August 2015 at 7pm in The Memorial Hall. Cllrs Rice, Crawford, Ridge, Guilford and Cockburn are to meet to plan the event.

SECTION 137 GRANTS

15. The Chairman read out a letter from Haxby Helpers which thanked the Council for the grant of £500 which had recently been awarded to them.

YLCA YORK BRANCH MEETING

16. The Chairman reported that she and the Clerk had attended a meeting of YLCA (York Branch) on Thursday 4 June 2015 and gave a brief summary of the events.

AMENITIES COMMITTEE

17. The minutes of the meeting held on 19 May 2015 were received.

ANNUAL TOWN MEETING

18. The minutes of the meeting held on 26 May 2015 were received.

PLANNING COMMITTEE

19. The minutes of the meeting held on 1 June 2015 were received.

CARNIVAL COMMITTEE

20. The minutes of the meeting held on 1 June 2015 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

21. No matters were put forward for inclusion on next months' agenda with the exception of a request from Cllr Cousans asking to discuss safety issues on Church Lane. The Councillors thought it best that this issue be discussed by the Amenities Committee and so the item will be on the next Amenities Committee agenda.

The meeting closed at 8.40pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)