

MINUTES of the Meeting of Haxby Town Council held on Monday 10 April 2017 in the Memorial Hall, Haxby, at 7.30 pm.

PRESENT    Cllr M Crawford (Chairman)                    Cllr C Mulholland  
                   Cllr M Guilford    Cllr S Newton  
                   Cllr N Wyatt     Cllr E Samuel  
                   Cllr D Harkess     Cllr R Cousans  
                   Cllr M Preston  
                   Mrs J Bell (Deputy Clerk)

Also present were PCSO Jamie Gibson, PCSO Toby Gorwood and PCSO Rachel Simpson.

APOLOGIES FOR ABSENCE

1. Apologies were received from, Cllr T Richardson, Cllr M Harrison, Cllr D Rice, Cllr I Craven and Cllr D Lee.

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the meeting held on 13 March 2017 be confirmed as a true and accurate record and signed by the Chairman.**

The Chairman then suspended the meeting to hold a one minute silence for Jenny Gibbons who died after a long illness. Jenny received the Freedom of Haxby Award on Yorkshire day 2015 and was awarded the British Empire Medal in recognition of her pivotal role in the establishment and running of Haxby Helpers for more than thirty years. The Council acknowledged the outstanding contribution she has made to the community in Haxby.

After the one minute silence the Chairman welcomed the three PCSO's who attended the meeting. They introduced themselves to Council members and spoke about the recent changes within the Neighbourhood Policing Team. The meeting then recommenced.

POLICE WARD REPORT FOR MARCH 2017

4. The March Police report detailing crimes in the village had been circulated to Councillors prior to the meeting. From 1<sup>st</sup> April the local PCSO's will be 3524 Gibson and 5562 Piercy. The new Sergeant will be Danny Leach. Councillors expressed their concerns about youths riding on mopeds in the area. The Police confirmed they were aware of this. There were no reported incidents with the Fair which operated on the Ethel Ward Playing Field from 6<sup>th</sup> – 9<sup>th</sup> April 2017.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 7 April 2017, checking cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order.

FINANCIAL STATEMENT – MARCH 2017

6. Financial Statement for Haxby Town Council for March 2017

Details		Amount
<u>Receipts to 31 March 2017</u>		
T Robert Hardy Nursery Rent		307.72
City of York Council		1606.00
Carnival Stalls		25.00
Cemetery Admin		593.40
Haxby Netball		750.00
		<hr/>
		3282.12
<u>Payments to 31 March 2017</u>		
Complete Business Solutions	106556	95.50
Petty Cash	106557	24.85
City of York Council	106558	10.00
Edge IT	106559	450.00
R Fitch	106560	70.00
Yorkshire Water	106561	24.29
Park Lane Playgrounds	106562	504.00
Park Lane Playgrounds	106563	588.00
Yorkshire Water	DD	20.56
BT	DD	207.59
HMRC	DP	1253.70
North Yorkshire Pension Fund	DP	1459.36
Jennifer Bell	DP	1132.83
Steve Gray	DP	1137.62
Mark Scott	DP	1496.49
Talk Talk	DD	22.31
NPower	DD	196.00
Barclaycard	DD	5.95
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		8699.05

Balance as at 28 February 2017	104307.02
Receipts	<u>3282.12</u>
	107589.14
Payments	8699.05
Cancelled Cheque	<u>50.00</u>
Balance carried forward	<u>98940.09</u>

**RESOLVED that the financial statement as at 31 March 2017 which detailed payments totalling £8699.05 inclusive of VAT be approved.**

#### NEIGHBOURHOOD PLAN

7. Cllr Mulholland updated the Council on the production of the Haxby & Wigginton Neighbourhood Plan. She reported that the grant application submitted to City of York Council had been approved and she had received the signed and sealed Neighbourhood Plan Grant Agreement. The £3000 grant should now be forthcoming. In addition she informed the Council that a meeting had been held on 27<sup>th</sup> March 2017 with City of York Council's Rebecca Harrison. A meeting was now being arranged to take matters forward to the next stage of the consultation.

#### NURSERY LEASE

8. The Chairman spoke about the need to consider fixed rents, break rights and the cost of drawing up the 5 years lease for the nursery. A discussion took place. **RESOLVED to include, in the new 5 Year Lease for the nursery, the rent of £110.00 per week payable from the start of the lease, followed by £120.00 per week from April 2018, £120.00 per week plus RPI from April 2019 and an annual increase thereafter in accordance with the RPI. To include a clause regarding Break Rights (cancellation of the lease) by mutual agreement and to await a response from Sarah Trivett regarding the request made by this Council for the fees for drawing up the lease to be paid by the nursery.**

#### MEMORIAL HALL REDEVELOPMENT

9. An invitation had been received from The Memorial Hall Trustees for a delegation of Councillors to attend one of the Trustees regular meetings to discuss the requirements of the Town Council in the new building. **RESOLVED that Councillor M Crawford, Councillor M Guilford and Councillor C Mulholland will be the representatives for Haxby Town Council.**

#### FOOTBALL SERVICE LEVEL AGREEMENT/GRANT APPLICATION

10. Cllr M Preston reported that the Draft Football Development Service Level Agreement had been drawn up as required under the terms of the Football Association grant. He gave a brief summary of the Agreement and Council members thanked him for taking control of this matter. **RESOLVED to approve the draft Football Service Level Agreement recommended by the Amenities Committee at their meeting on 20 February 2017 subject to the participation of the Ethel Ward Playing Field Committee.**

FOOTBALL CLUB INITIATIVE

11. The Chairman reported on an initiative from the football club to sell bricks in the pavilion in order to raise funds for part of their contribution to the proposed works on the football pitches and changing rooms. Cllr M Preston explained that it was not bricks which were actually being sold but name plaques which would be placed on one of the internal changing room walls.  
**RESOLVED that the Council had no objections to the selling of name plaques for fixing to the internal wall of one of the changing rooms in the pavilion subject to the Ethel Ward Playing Field Committee being kept informed.**

HAXBY CARNIVAL – SATURDAY 8 JULY 2017

12. The Deputy Clerk asked Councillors to take a note of the date of the carnival as helpers would be needed on the day.

YORK BUS FORUM - ANNUAL MEMBERSHIP

13. **RESOLVED to renew the Council’s annual membership of the York Bus Forum at a cost of £10.00.**

YORKSHIRE LOCAL COUNCILS ASSOCIATIONS – UNDERSTANDING THE PLANNING SYSTEM SEMINARS

14. Councillors had been invited to attend a training seminar on ‘Understanding the Planning System and making effective observations on planning applications’ which was taking place on Thursday 20 April 2017 from 10.00am to 4.00pm at the Middleham Key Centre, Park Lane, Middleham, Leyburn, DL8 4RA at a cost of £115.00 per delegate.  
**RESOLVED to provide funding of £115.00 for one councillor to attend if available.**

WHITE ROSE UPDATE

15. The March edition of the White Rose Update had been received from the YLCA and was circulated to Councillors prior to the meeting.

AMENITIES COMMITTEE

16. The minutes of the Amenities meeting held on 20 March 2017 were received.

CARNIVAL COMMITTEE

17. The minutes of the Carnival Committee meeting held on 29 March 2017 were received.

FINANCE COMMITTEE

18. The minutes of the Finance Committee meeting held on 3 April 2017 were received.

PLANNING COMMITTEE

19. The minutes of the Planning Committee meeting held on 3 April 2017 were received.

The meeting closed at 8.20pm

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Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**