

MINUTES of the Meeting of Haxby Town Council held on Monday 16 January 2017 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr C Mulholland
	Cllr M Guilford	Cllr M Harrison
	Cllr D Rice	Cllr R Cousans
	Cllr S Newton	Cllr T Richardson
	Cllr I Craven	Mr M W Scott (Clerk)

Also present was Ellen Samuel, a member of the public interested in filling the current vacancy on the Council.

#### APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr M Preston, Cllr D Lee, Cllr N Wyatt, Cllr D Harkess and City of York Ward Councillor, Ian Cuthbertson.

#### DECLARATIONS OF INTEREST

2. None

#### MINUTES

3. **RESOLVED that the minutes of the meeting held on 12 December 2016 be confirmed as a true and accurate record and signed by the Chairman.**

#### POLICE WARD REPORT FOR DECEMBER 2016

4. No representative from the police was in attendance at the meeting. However the police report for December 2016 had been received and had been circulated to Councillors prior to the meeting. The Council was of the belief that the report did not give enough detail as to the results of the police action in respect of the crimes reported and that the Clerk should advise the police accordingly.

#### CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 9 January 2017, checking cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order.

FINANCIAL STATEMENT – 31 DECEMBER 2016

6.

Financial Statement for Haxby Town Council for December 2016

Details		Amount
<u>Receipts to 31 December 2016</u>		
T Robert Hardy Nursery Rent		307.72
Interest		11.61
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		319.33
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<u>Payments Made to 31 December 2016</u>		
York Window Cleaning Service	106527	59.25
Dean Landscapes	106528	275.14
Haxby Memorial Hall	106529	33.13
All Design & Print	DP	450.00
BT	DD	229.80
Yorkshire Water	DD	78.17
Yorkshire Water	106530	32.82
Barclaycard	DD	209.86
Npower	DD	196.00
HMRC	DP	1253.70
North Yorkshire Pension Fund	DP	1459.36
Jennifer Bell	DP	1132.88
Steve Gray	DP	1137.50
Mark Scott	DP	1502.90
Talk Talk	DD	22.31
Green Thumb	106531	414.50
Complete Office Solutions	106532	100.99
Petty Cash	106533	25.00
Sleightholm Landscapes	106534	72.00
		<hr/>
		8685.31
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Balance as at 30 November 2016		104302.39
Receipts		319.33
		<hr/>
		104621.72
Payments		8685.31
		<hr/>
Balance carried forward		95936.41
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16 January 2017

**RESOLVED that the financial statement as at 31 December 2016 which detailed payments totalling £8685.31 inclusive of VAT be approved.**

BUDGET/ACTUAL FIGURES AS AT 31 DECEMBER 2016

7. The Budget/Actual figures as at 31 December 2016 were received.

EXPLORE YORK

8. The Council was informed that the mobile library will commence its visits to Haxby on April 3<sup>rd</sup> 2017 and will be located on the car park at Ethel Ward Playing Field.

EMERGENCY PLAN

9. The Clerk advised that responses had been received from a number of parties agreeing to their inclusion in the Emergency Plan for Haxby. In addition the Clerk advised that an Emergency Box including thermal blankets, a wind-up torch, a wind-up radio, candles, matches, hi-vis jackets, telephone book etc. had been set. He explained that a few items were still required but that everything should be ready at the February meeting for the Emergency Plan to be fully adopted.

2017-2018 BUDGET

10. **RESOLVED that the Budget for 2017-2018 was approved. However it was agreed that an email recently circulated by Cllr Wyatt should be taken in to consideration by the Finance Committee when the 2018-2019 precept/budget is being prepared.**

CITIZENS ADVICE (YORK)

11. The Clerk read out a response from Citizens Advice (York) to a complaint made by a member of the public concerning the purported refusal to see a Haxby resident at a Wigginton session of Citizens Advice. The response stated that this was not policy and people would only ever be refused if the session was already full, when upon an alternate appointment would be offered. The Council accepted the comments and requested that the Clerk should give feedback to the resident concerned.

“BATTLES OVER”

12. Prior to the meeting a letter had been circulated regarding commemorating one hundred years since the end of WWI on 11<sup>th</sup> November 2018. The Council agreed that the letter should be circulated amongst local organisations to see if there was any enthusiasm amongst the population of Haxby to mark the event by the lighting of a beacon or bonfire as a tribute.

HAXBY UNITED CHARITIES AFTERNOON TEA

13. The Chairman advised the Council of the arrangements for the Haxby United Charities Afternoon Tea which was due to take place on Saturday 21<sup>st</sup> January 2017 commencing at 1.30pm.

STANDING ORDERS (STAFFING COMMITTEE)

14. The wording referring to the Staffing Committee for inclusion in the Standing Orders had been prepared by Cllr Mulholland and circulated to all Councillors prior to the meeting. It was agreed that the wording should be added to Standing Orders for approval at the next Full Council meeting in February 2017.

JULIAN STURDY’S PARISH COUNCILS MEETING

15. Julian Sturdy’s Annual Parish Councils Meeting is due to take place on Thursday 26<sup>th</sup> January 2017 starting at 5.30pm at Huntington Community Centre. It was agreed that Cllrs Richardson, Guilford and Mulholland would represent Haxby in addition to the Clerk.

WHITE ROSE UPDATE

16. No White Rose Update had been received at the time of the meeting.

FINANCE COMMITTEE

17. The minutes of the meeting held on 5 December 2016 were received.

PLANNING COMMITTEE

18. The minutes of the meeting held on 9 January 2017 were received.

The meeting closed at 8.05pm

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Chairman

**(These Minutes are displayed ‘unsigned’ and are subject to correction at the next Council meeting.)**