

MINUTES of the Meeting of Haxby Town Council held on Monday 12 December 2016 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr C Mulholland
	Cllr M Guilford	Cllr M Harrison
	Cllr D Rice	Cllr R Cousans
	Cllr S Newton	Cllr N Wyatt
	Cllr M Preston	Cllr T Richardson
	Cllr I Craven	Mr M W Scott (Clerk)

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr D Lee & Cllr D Harkess.

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the meeting held on 14 November 2016 be confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR NOVEMBER 2016

4. No representative from the police was in attendance at the meeting. However the police report for November 2016 had been received and had been circulated to Councillors prior to the meeting. The Clerk commented that he had replied to the report stating that the report failed to give sufficient information and that the link to the crime statistics within the report was 2 months out of date.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 5 December 2016, checking cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order.

FINANCIAL STATEMENT – 30 NOVEMBER 2016

6.

Financial Statement for Haxby Town Council for November 2016

Details		Amount
<u>Receipts to 30 November 2016</u>		
T Robert Hardy Nursery Rent		307.72
City of York Council (Section 106)		6402.99
Photocopying		22.40
		<u>6733.11</u>
<u>Payments Made to 30 November 2016</u>		
Royal British Legion	106511	117.00
Petty Cash	106513	33.38
L E Pickles	106515	344.40
York Window Cleaning Service	106516	59.25
Park Lane Playgrounds	106517	1500.00
North Yorkshire CC	106518	80.00
Dean Landscapes	106519	611.34
Complete Office Solutions	106520	109.84
Sports Turf Services	106521	273.00
Ware & Kay Solicitors	106522	810.00
York & Diatrick CAB	106523	1365.00
Park Lane Playgrounds	106524	84.00
Signs Express	106525	36.00
Complete Office Solutions	106526	56.87
Mark Preston	BACS	118.00
Yorkshire Water	DD	117.94
Barclaycard	DD	352.03
Npower	DD	196.00
HMRC	DP	1253.70
North Yorkshire Pension Fund	DP	1459.36
Jennifer Bell	DP	1132.88
Steve Gray	DP	1137.50
Mark Scott	DP	1502.90
Talk Talk	DD	22.31
		<u>12772.70</u>

Balance as at 31 October 2016	110341.98
Receipts	<u>6733.11</u>
	117075.09
Payments	<u>12772.70</u>
Balance carried forward	<u>104302.39</u>

RESOLVED that the financial statement as at 30 November 2016 which detailed payments totalling £12772.70 inclusive of VAT be approved.

MEMORIAL HALL REDEVELOPMENT

7. Cllrs Crawford and Guilford gave a brief report on the latest meeting held between representatives of The Memorial Hall Trustees, Haxby Town Council, Wigginton Parish Council and Ward Councillors concerning the redevelopment of the Memorial Hall.

EXPLORE YORK

8. The Clerk read out a request from Explore York requesting that they be allowed to park their mobile library on Ethel Ward Car Park each Monday and that their staff and customers be allowed to use the toilet facilities within the pavilion.
RESOLVED to allow Explore York to park their mobile library on Ethel Ward Car Park free of charge on the understanding that they made good any damage to the car park surface or the surrounding area. It was further RESOLVED that mobile library staff (not customers) be allowed to use the toilets within the pavilion subject to approval from the owner of Theresa's Nursery.

HAXBY & WIGGINTON NEIGHBOURHOOD PLAN

9. Cllr Mulholland gave a brief report on the activities of the Haxby and Wigginton Neighbourhood Plan Working Group. She explained that the boundary relating to the proposed plan had been communicated to the public by City of York Council and that the period of consultation would last 6 weeks.

TRAFFIC ENFORCEMENT

10. The Clerk advised that that he had received an email from City of York Council stating that traffic enforcement within the village was being cut back to original levels due to the fact that their officers were finding no significant problems within the village.

EMERGENCY PLAN

11. Cllr Crawford gave an update on the current position regarding formulation of the Emergency Plan. She explained that letters had been sent to those institutions and persons that the Council wanted to be named within the plan and that so far no responses had been received.

SECTION 137 GRANT REQUESTS

12. Cllr Guilford declared an interest in the grant application relating to Coffee Cup Crafts and did not vote on their application.

RESOLVED to approve the following grants awarded under Section 137:

- **Oaken Grove Youth & Community Association - £10000**
- **Haxby Memorial Hall - £2500**
- **Haxby Helpers - £500**
- **Eco-Sapien - £330**
- **Coffee Cup Crafts - £500**
- **Musical Connections - £420**
- **Haxby United Charities - £120**
- **Flying Ducks Youth Theatre - £250**
- **Haxby & Wigginton Over 60's - £150**
- **Royal British Legion - £117**
- **Haxby & Wigginton Luncheon Club - £600**
- **Citizens Advice York - £2500**

2017-2018 BUDGET

13. Cllr Harrison gave details the budget that the Finance Committee had put together and were recommending to the Full Council. This was then discussed.

PRECEPT FOR 2017-2018

14. Following the discussion concerning the proposed budget for 2017-2018 a proposal was tabled and seconded to set the Precept for 2017-2018 at £115600. At this stage Cllr Wyatt asked for a named vote.
RESOLVED to set the Precept for 2017-2018 at £115600. Those voting in favour were Cllrs Crawford, Rice, Harrison, Mulholland, Craven Guilford and Cousans. Those voting against were Cllrs Wyatt, Newton, Richardson and Preston.

CITIZENS ADVICE (YORK) REPORT

15. The latest report from Citizens Advice York was received by the Council. The Clerk explained that he had received a complaint from a member of the public about the service she had received and the Council asked the Clerk to communicate this to Citizens Advice.

STANDING ORDERS (STAFFING COMMITTEE)

- 16. The wording referring to the Staffing Committee within Standing Orders was not ready at the time of the meeting so this item was carried forward.

WHITE ROSE UPDATE

- 17. The latest White Rose update was received.

AMENITIES COMMITTEE

- 18. The minutes of the meeting held on 21 November 2016 were received.

FINANCE COMMITTEE

- 19. The minutes of the meeting held on 6 November 2016 were received.

PLANNING COMMITTEE

- 20. The minutes of the meeting held on 5 December 2016 were received.

CEMETERY COMMITTEE

- 21. The minutes of the meeting held on 6 December 2016 were received.

The meeting closed at 9.15pm

.....
Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)