

MINUTES of the Meeting of Haxby Town Council held on Monday 14 November 2016 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr C Mulholland
	Cllr M Guilford	Cllr M Harrison
	Cllr D Rice	Cllr R Cousans
	Cllr S Newton	Cllr N Wyatt
	Cllr D Harkess	Cllr T Richardson
	Cllr I Craven	Mr M W Scott (Clerk)

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr D Lee & Cllr M Preston

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the meeting held on 10 October 2016 be confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR OCTOBER 2016

4. No representative from the police was in attendance at the meeting. However the police report for October 2016 had been received and had been circulated to Councillors prior to the meeting. Cllr Richardson and the Clerk then explained that the Deputy Police & Crime Commissioner for North Yorkshire was due to attend the next Ward meeting which was to be held on 9 December 2016 at the Haxby & Wigginton Methodist Church and starting at 6pm. Cllr Richardson encouraged Councillors to attend.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 7 November 2016, checking cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order.

FINANCIAL STATEMENT – 31 OCTOBER 2016

6.

Financial Statement for Haxby Town Council for October 2016

Details		Amount
<u>Receipts to 31 October 2016</u>		
T Robert Hardy Nursery Rent		384.65
City of York Council		55300.00
HMRC VAT Refund		4181.51
Wayleave Payments		6.77
Zurich Insurance		1100.00
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		60972.93
 <u>Payments Made to 31 October 2016</u>		
Dave Atkin	BACS	18850.00
Park Lane Playgrounds	106496	1944.00
York Window Cleaning Service	106497	59.25
Petty Cash	106498	24.80
Sleightholm Landscapes	106499	60.00
Dean Landscapes	106500	1016.16
Dean Landscapes	106501	153.92
Complete Office Solutions	106502	50.99
Haxby Helpers	106503	100.00
Flying Ducks	106504	100.00
Yorkshire Water	106505	13.85
All Design & Print	BACS	450.00
Park Lane Playgrounds	106506	1440.00
Haxby Memorial Hall	106507	966.00
Haxby Memorial Hall	106508	23.21
Yorvik Electrical	106509	114.00
Complete Office Solutions	106510	58.40
Npower	DD	196.00
HMRC	DP	1253.70
North Yorkshire Pension Fund	DP	1459.36
Jennifer Bell	DP	1132.88
Steve Gray	DP	1137.50
Mark Scott	DP	1502.90
Talk Talk	DD	20.31
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		32127.23

Balance as at 30 September 2016	81496.28
Receipts	60972.93
	142469.21
Payments	32127.23
Balance carried forward	110341.98

RESOLVED that the financial statement as at 31 October 2016 which detailed payments totalling £32127.23 inclusive of VAT be approved.

MEETING WITH OAKEN GROVE

7. Cllrs Crawford & Guilford reported on a meeting they had recently with Martin Crosby from Oaken Grove Community Centre concerning the future development of The Memorial Hall. They reported that the meeting had gone well and that Oaken Grove were looking to build a harmonious working relationship with the Council and The Memorial Hall Trustees.

MEMORIAL HALL REDEVELOPMENT

8. Cllr Guilford gave a brief report on the latest meeting held between representatives of The Memorial Hall Trustees, Haxby Town Council, Wigginton Parish Council, Ward Councillors, Explore, Beware of the Bull and City of York Council concerning the redevelopment of The Memorial Hall and the incorporation of the library within the new building once redevelopment has taken place. The Councillors were reminded that at their meeting in October they had agreed to send a questionnaire to residents asking for their willingness to help fund the redevelopment of the hall via a large increase in Precept. This had been agreed subject of a positive outcome from a meeting, which was due to take place, between Beware of the Bull (a professional fund raising company) and the Memorial Hall Trustees.

RESOLVED to delay the sending out of the questionnaire at this stage and to review the position again in 3 months. The Council believed that at the present time there was insufficient detail as to the rest of the funding to enable them to ask the public for their commitment.

HAXBY & WIGGINTON NEIGHBOURHOOD PLAN

9. Cllr Mulholland gave a brief report on the activities of the Haxby and Wigginton Neighbourhood Plan group and advised that the group last met on Wednesday 2nd November 2016. She explained that the group was currently working on a questionnaire which is to be sent out to residents.

LETTER TO CITY OF YORK REGARDING PROPOSED LOCAL PLAN

10. The letter sent to Martin Grainger of City of York Council which had been prepared by the Local Plan Working Group was **RECEIVED** by the Council.

OFFICE RENT

11. **RECEIVED** notification from Haxby Memorial Hall that the quarterly rental for the Council Office will increase from £966 per quarter to £980 per quarter with effect from 1 April 2017.

EMERGENCY PLAN

12. Cllr Crawford explained that she had recently met with Cllrs Rice and Newton about the Emergency Plan. Cllr Newton explained that the Emergency Plan was just about complete apart from that it needed populating with the names of persons and organisations. Cllr Crawford was in the process of writing to various persons and organisations asking for permission for them to be named in the Plan.

DOCUMENT UPDATE

13. Updated documents relating to Haxby Town Council's Standing Orders, Financial Risk Management, Complaints Procedure and Grievance Policy were **RECEIVED** and **APPROVED** by the Council. However it was pointed out by Cllr Mulholland that there was no section within Standing Orders which related to the Staffing Committee. This issue is to be addressed and brought back to the next meeting for further approval.

WHITE ROSE UPDATE

14. No update had been received by the Clerk prior to the meeting.

AMENITIES COMMITTEE

15. The minutes of the meeting held on 19 September 2016 were received.

CEMETERY COMMITTEE

16. The minutes of the meeting held on 25 October 2016 were received.

HAXBY UNITED CHARITIES

17. The minutes of the meeting held on 2 November 2016 were received.

CARNIVAL COMMITTEE

18. The minutes of the meeting held on 3 November 2016 were received.

FINANCE COMMITTEE

19. The minutes of the meeting held on 7 November 2016 were received.

PLANNING COMMITTEE

20. The minutes of the meeting held on 7 November 2016 were received.

The meeting closed at 8.15pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)