

MINUTES of the Meeting of Haxby Town Council held on Monday 10 October 2016 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr C Mulholland
	Cllr M Guilford	Cllr M Preston
	Cllr D Rice	Cllr R Cousans
	Cllr S Newton	Cllr N Wyatt
	Cllr D Harkess	Cllr T Richardson
	Cllr I Craven	Mr M W Scott (Clerk)

Also present was Mr Andrew Laslett, City of York's Strategic Services Manager and Mr Chris Moss, a Trustee of Haxby Memorial Hall.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr D Lee & Cllr M Harrison.

DECLARATIONS OF INTEREST

2. Cllr Richardson declared an interest, being a Ward Councillor, in agenda item 12, which related to a proposal to increase next year's Precept by £25 in order to part fund redevelopment of Haxby Memorial Hall.

MINUTES

3. **RESOLVED that the minutes of the meeting held on 12 September 2016 be confirmed as a true and accurate record and signed by the Chairman.**

MEMORIAL HALL REDEVELOPMENT - INCREASE IN PRECEPT

4. Cllr Richardson explained that now that planning permission had been obtained for the redevelopment of the Memorial Hall, twinned with the fact that Haxby library had recently closed and needed a new location, the Council should look to help with the redevelopment of the hall by pledging some form of financial support. He suggested that Haxby Town Council should look to increase the Precept by £25 per annum (or an alternative agreed amount) in order to give such support. Bearing in mind that a £25 increase would raise £80000-£90000, other Councillors asked where the remainder of the £1.7m build cost would come from. It was explained that about £0.5m of this would come from City of York Council should the library be relocated within the redeveloped Memorial Hall and other monies would possibly be raised by Beware of the Bull, a company working in association with the Memorial Hall Trustees, through grant applications. A meeting between Beware of the Bull and the Memorial Hall Trustees was due to take place shortly. Discussions also took place on the need to ballot the residents of Haxby on such a large increase in Precept (80%) should the Council be minded to give the financial support suggested.

RESOLVED that, subject to a positive outcome from the meeting between Beware of the Bull and The Memorial Hall Trustees, the residents of the village should be balloted as to whether they would be happy with a substantial increase in the Precept in order to help fund redevelopment of Haxby Memorial Hall.

MEETING WITH OAKEN GROVE

5. The Chairman explained to the Council that a meeting with representatives from Oaken Grove Community Centre concerning redevelopment of Haxby Memorial Hall had not yet taken place.

POLICE WARD REPORT FOR SEPTEMBER 2016

6. No representative from the police was in attendance at the meeting. However the police report for September 2016 had been received and had been circulated to Councillors prior to the meeting. After a brief discussion it was agreed that the Police Crime Commissioner, Julia Mulligan, should be invited to a meeting of Haxby Town Council.

CASH CHECK

7. Two Councillors had carried out a Financial Cash Check on 3 October 2016, checking cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order

FINANCIAL STATEMENT – 30 SEPTEMBER 2016

8. Financial Statement for Haxby Town Council for September 2016

Details	Amount
<u>Receipts to 30 September 2016</u>	
T Robert Hardy Nursery Rent	307.72
Cemetery Admin Fees	487.60
Interest	9.25
	804.57

Payments Made to 30 September 2016

Chris Mayfield	106477	50.00
Mr & Mrs J Baron	106478	30.00
Mr D Sanderson	106479	20.00
Vitax Limited	106480	292.04

York Window Cleaning Service	106481	70.00
All Design & Print	106482	625.00
Complete Office Solutions	106483	105.70
Information Commissioner	106484	35.00
PKF Littlejohn	106485	480.00
Dean Landscapes	106486	958.58
Yorvik Electrical	106487	180.00
Yorvik Electrical	106488	1873.20
Soft Surfaces Limited	106489	11361.48
Haxby Memorial Hall	106490	34.41
York Bus Forum	106491	10.00
Dean Landscapes	106492	1437.88
Haxby Memorial Hall	106493	28.34
Savills	106494	162.50
BT	DD	245.26
Barclaycard	DD	106.11
Npower	DD	196.00
HMRC	DP	1253.70
North Yorkshire Pension Fund	DP	1459.36
Jennifer Bell	DP	1132.88
Steve Gray	DP	1137.50
Mark Scott	DP	1502.90
Talk Talk	DD	20.31
		24808.15
Balance as at 31 August 2016		105499.86
Receipts		804.57
		106304.43
Payments		24808.15
Balance carried forward		81496.28

RESOLVED that the financial statement as at 30 September 2016 which payments totalling £24808.15 inclusive of VAT be approved.

BUDGET TO ACTUAL FIGURES FOR QUARTER ENDING 30 SEPTEMBER 2016

9. The budget to actual figures for the quarter ending 30 September 2016 were received.

RULES OF DEBATE

10. The Chairman explained the "Rules of Debate" to Councillors by referring to Haxby Town Council Standing Orders.

ROLE OF THE CLERK

11. The Chairman explained the role of the Clerk within Haxby Town Council.

ROLE OF THE CHAIRMAN

12. The Chairman explained the role of the Chairman of Haxby Town Council and the Chairman of Haxby Town Council's Committees.

AMENDMENT TO STANDING ORDERS

13. The Chairman raised the issue of amending Standing Orders to prevent Committees from implicating all Councillors in decisions which may be thought to be unlawful by making it that any potentially unlawful decision be referred back to the Full Council for consideration and resolution. After discussion the Council agreed that existing Standing Orders have sufficient safeguards to stop any unlawful resolution from being made and that no change should take place.

HAXBY & WIGGINTON NEIGHBOURHOOD PLAN

14. Cllr Mulholland gave a brief report on the activities of the Haxby and Wigginton Neighbourhood Plan group and advised that the group's next meeting was to be held on Wednesday 2nd November 2016.

CITY OF YORK'S LOCAL PLAN

15. The Chairman explained that following a meeting with City of York Council's Martin Grainger, the Local Plan Working Party were in the process of preparing a letter to City of York Council in order to ask searching questions of the CYC to see how problems within the Local Plan are to be overcome. The issues to be asked about include Traffic Surveys and Traffic Management, Schools, GP Practices, Parking, Drainage and Trains.

CARNIVAL BUDGET FOR 2016/2017

16. **RESOLVED to award £2000 to the Carnival Committee towards the 2017 Haxby Carnival.**

EXTERNAL AUDIT

17. The notice of the conclusion of the external audit for 2015/2016 was received.

CO-OPTION

18. The Clerk explained that despite advertising on Facebook, Twitter and the Town Council Notice Boards, no one had come forward to become a Town Councillor. Cllr Rice suggested advertising in the White Rose Update.

EMERGENCY PLAN

- 19. Cllr Newton explained that he had made amendments to the draft Emergency Plan for Haxby and also explained that further work was still required. It was agreed that the Emergency Plan working group should meet in order to finalise the Plan.

WHITE ROSE UPDATE

- 20. The latest issue of the White Rose Update was received.

AMENITIES COMMITTEE

- 21. The minutes of the meeting held on 19 September 2016 were received.

STAFFING COMMITTEE

- 22. The minutes of the meeting held on 28 September 2016 were received.

FINANCE COMMITTEE

- 23. The minutes of the meeting held on 3 October 2016 were received.

PLANNING COMMITTEE

- 24. The minutes of the meeting held on 3 October 2016 were received.

The meeting closed at 9.17pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)