

MINUTES of the Meeting of Haxby Town Council held on Monday 8 August 2016 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr C Mulholland
	Cllr M Guilford	Cllr M Harrison
	Cllr D Harkess	Cllr R Cousans
	Cllr S Newton	Cllr N Wyatt
	Cllr T Richardson	Cllr D Rice
	Mr M W Scott (Clerk)	

Also present were two members of the public, Ian Craven and Christine Nellis.

Before the meeting started, Ian Craven introduced himself to the Council and expressed his desire to take up the current vacancy on Haxby Town Council. Mr Craven explained his employment history and his wish to offer something back to Haxby.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr D Lee & Cllr M Preston.

DECLARATIONS OF INTEREST

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 11 JULY 2016

3. **RESOLVED that the minutes of the meeting held on 11 July 2016 be confirmed as a true and accurate record and signed by the Chairman.**

MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON 25 JULY 2016

4. **RESOLVED that the minutes of the meeting held on 25 July 2016 be confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR JULY 2016

5. PCSO Andy Smith unfortunately couldn't attend the meeting however the Clerk did explain that a report had been received and that it had been distributed to all Councillors prior to the meeting. The Clerk added however that in his opinion there were a number of anomalies in the report particularly regarding reported crime during July. The report indicated no crime but the Clerk said that he himself had report 4 instances of criminal damage during the month. He also advised that the link allowing himself and the Councillors to view reported crime was also 2 months out of date. He ended by saying that these errors had been

reported to the police but that no response had been received. The Councillors agreed that the report was not acceptable and that concerns as to its accuracy should be sent to Lee Pointon.

CASH CHECK

6. Two Councillors had carried out a Financial Cash Check on 3 August 2016, checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 JULY 2016

7.

Financial Statement for Haxby Town Council for July 2016

Details	Amount
<u>Receipts to 31 July 2016</u>	
T Robert Hardy Nursery Rent	307.72
Cemetery Committee	234.99
Carnival	971.50
	1514.21

Payments Made to 31 July 2016

Sports Turf Services	106436	1596.00
YLCA	106437	941.00
Complete Office Solutions	106438	75.37
Complete Office Solutions	106439	124.34
Haxby Memorial Hall	106440	29.99
Concrete Sports Ltd	106441	840.00
City of York Council	106442	506.40
Yorkshire Water	106443	10.92
Petty Cash	106444	103.23
Vale Radio	106445	150.00
Supreme Starlets	106446	100.00
Lord Mayors Own Scout Group	106447	75.00
Magic Hatter Birthdays Ltd	106449	275.00
York Birds of Prey	106450	185.00
Jason Edwards	106451	200.00
City of York Pipe Band	106452	500.00
Cash (Carnival)	106453	750.00
Joseph Rowntree School	106454	250.00

Complete Office Solutions	106455	50.11
York Window Cleaning Company	106456	59.25
Minster Alarms	106457	128.40
JSS Audio	106458	1170.00
M W Scott	106459	20.00
St Johns Ambulance	106460	240.00
Hooks Removals	106461	108.00
Sleightholm Landscapes	106462	540.00
Sleightholm Landscapes	106463	96.00
Park Lane Playgrounds	106464	648.00
Haxby Memorial Hall	106465	40.00
Haxby Memorial Hall	106466	28.61
Haxby Memorial Hall	106467	966.00
Yorkshire Internal Audit	106468	300.00
All Design & Print	BACS	450.00
Barclaycard	DD	30.98
HMRC	DP	1316.39
Npower	DD	196.00
North Yorkshire Pension Fund	DP	1491.69
Jennifer Bell	DP	1132.88
Steve Gray	DP	1137.50
Mark Scott	DP	1502.90
Talk Talk	DD	20.31
		18385.27
Balance as at 30 June 2016		129124.89
Receipts		1514.21
		130639.10
Payments		18385.27
Balance carried forward		112253.83

RESOLVED that the financial statement as at 31 July 2016 which detailed payments totalling £18385.27 inclusive of VAT be approved.

REVIEW OF RISK ASSESSMENTS

8. Cllr Wyatt gave an update on the review of Haxby Town Council's Risk Assessments and explained that the process was still ongoing and there were still a number of issues.

HAXBY & WIGGINTON NEIGHBOURHOOD PLAN

9. Cllr Mulholland gave a brief report on the activities of the Haxby and Wigginton Neighbourhood Plan group stating that they had met on 27th July. The report stated that most of the meeting had centred round formulating a response to the City of York's Local Plan. She ended by saying that the next meeting of the group would be held on Tuesday 16th August 2016.

CITY OF YORK'S LOCAL PLAN

10. The Chairman advised that the Local Plan Working Party had met on 3 August and were due to meet again on 10 August in order to consider their response to the City of York's Local Plan. She explained that the first step was to get a special edition of the Town Crier out to every household in Haxby in order to stimulate responses to the plan. In addition she explained that the banner which had been used previously to advise residents about the plan was in the process of being amended and would be put up on the netball court fence. Cllr Richardson added that Martin Grainger of City of York Council had agreed to come to Haxby to discuss the Local Plan. The Council thought this was a good idea and that a meeting should be arranged.

During this session the meeting was suspended for local resident, Christine Nellis, to speak to the Council. Ms Nellis explained that she intended to produce flyers, for distribution to all houses in Haxby, opposing the 784 new homes planned for Haxby.

TOWN CRIER – SPECIAL EDITION

11. Cllr Crawford showed the Council a draft of a special edition of the Town Crier which had been assembled to highlight the latest impact on Haxby of the City of York's Local Plan. The Town Crier will summarise the key points in order to raise awareness and stimulate public response. The Council were in favour of the draft but recommended one or two alterations.
- RESOLVED to approve the printing and distribution of the special edition of the Town Crier subject to the slight amendments discuss and which the Council agreed could be authorised by the HTC Local Plan Working Party.**

NETBALL COURTS

12. A recommendation from the Amenities Committee was received and discussed by the Council. The recommendation was to accept a quote from Soft Surfaces to have the netball courts resurfaced at a cost of £9467.90 plus VAT. It was explained to the Council that in its original budget for this year, £9000 had been allocated for this purpose and that the additional £500 had been provided by Haxby Netball. This money had come in the form of a grant from the Ward Committee.
- RESOLVED to accept the quote from Soft Surfaces to resurface the netball courts at a cost of £9467.90 plus VAT and that the Clerk is to ask**

Haxby Netball to send through the £500 grant awarded by the Ward Committee in time to pay the invoice.

ANNUAL WARD MEETING

13. Cllr Richardson gave a brief verbal report on the recent annual meeting of the Ward Committee. He explained that the meeting had been attended by the police who had explained about property marking. In addition he added that Ward priorities were the sponsorship of more community events, installation of a new crossing on Greenshaw Drive and the upgrading the Belisha Beacons.

COUNCILLOR RESIGNATION

14. The Chairman advised the Council that Cllr Debbie Hunter had reluctantly resigned from the Council due to heavy work commitments.

CO-OPTION

15. **RESOLVED that Ian Craven be co-opted on to Haxby Town Council and will also be a member of the Haxby Town Council Planning Committee.**

LONG TERM COUNCILLOR ABSENCE

16. The Chairman explained to the Council about the long term illness of Cllr Douglas Lee which had been ongoing for 6 months.
RESOLVED to give dispensation to Cllr Lee for his position on the Council to remain in place beyond the normal six months rule, for a period of 90 days. A further review is then to take place. The Clerk is to write to Mrs Lee to advise her of the Council's decision.

MEMORIAL HALL

17. The Chairman advised the Council of letters she had been copied in to between members of the Local History Group and the Memorial Hall Trustees concerning storage of the History Group's archives.
RESOLVED:
- **That the Clerk is to contact the author of the History Group's letter to ask if a reply to his letter has been received.**
 - **Cllr Mulholland is to check Charity Commission Rules.**
 - **That the Clerk is to arrange a meeting with the Memorial Hall Trustees. Haxby Town Council is to be represented at the meeting by Councillors Crawford, Guilford, Mulholland and also the Clerk.**

BUS FORUM

18. Cllr Rice explained that he had recently attended a meeting of the York Bus Forum and was able to advise the Council that changes would be taking place in respect of services 13, 14 and 20. The Clerk then added details of a request from the Bus Forum group for Haxby Town Council to take out an affiliation with the group at a cost of £10.

RESOLVED to take out affiliation with the York Bus Forum at a cost of £10.

WHITE ROSE UPDATE

19. The latest issue of the White Rose Update was received.

YLCA TRAINING COURSES

20. **RESOLVED that Cllr Mulholland should attend the YLCA “Developing Your Skills as a Councillor” training course on 7 November 2016 at a cost of £45.**

AMENITIES COMMITTEE

21. The minutes of the meeting held on 18 July 2016 were received.

FINANCE COMMITTEE

22. The minutes of the meeting held on 1 August 2016 were received.

PLANNING COMMITTEE

23. The minutes of the meeting held on 1 August 2016 were received.

CEMETERY COMMITTEE

24. The minutes of the meeting held on 2 August 2016 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

25. None.

The meeting closed at 9.30pm

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Chairman

(These Minutes are displayed ‘unsigned’ and are subject to correction at the next Council meeting.)