

MINUTES of the Meeting of Haxby Town Council held on Monday 13 June 2016 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr D Rice (Chairman)	Cllr C Mulholland
	Cllr M Guilford	Cllr M Harrison
	Cllr D Harkess	Cllr R Cousans
	Cllr S Newton	Cllr N Wyatt
	Cllr T Richardson	Mr M W Scott (Clerk)

Also present was Ward Councillor Ian Cuthbertson.

Due to the absence of the Chairman, Cllr Rice took the role of Chairman for the meeting.

APOLOGIES FOR ABSENCE

1. Apologies were received from, Cllr D Lee, Cllr M Preston, Cllr M Crawford, Cllr D Hunter and PCSO Andy Smith.

DECLARATIONS OF INTEREST

2. There were no declarations of interest..

MINUTES OF FULL COUNCIL MEETING HELD ON 9 MAY 2016

3. **RESOLVED that the minutes of the meeting held on 9 May 2016 were confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR MARCH 2016

4. PCSO Andy Smith unfortunately couldn't attend the meeting but prior to it had given an update on the present situation. In the absence of PCSO Smith, Cllr Rice updated the Councillors present on the crime within the village. Cllr Rice's update explained the main problem within the village is still with youths causing nuisance on Ethel Ward Playing Field. The nuisance being caused is through noise, the riding of motor scooters on the field and litter. He added that the police are trying hard to control the situation by speaking to the youths and issuing warnings. Finally he added that contrary to previous notification, the police will once again continue sending monthly reports to the Clerk, although he apologised for not sending one at the beginning of June.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 6 June 2016, checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 MAY 2016

6.

Financial Statement for Haxby Town Council for May 2016

Details		Amount
<u>Receipts to 31st May 2016</u>		
T Robert Hardy Nursery Rent		384.65
City of York Council		55300.00
Allotment Rents		1262.50
Carnival		20.00
HMRC - VAT		1148.71
		<hr/>
		58115.86
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<u>Payments Made to 31st May 2016</u>		
Annette Jackson	106413	80.00
Anita Thompson	106414	180.00
Geoff Newbold	106415	110.00
Sleightholm Landscapes	106416	96.00
Cash - Petty Cash	106417	25.40
York Windows Cleaning Service	106418	59.25
Balancebest Ltd	106419	63.45
Rural Action Yorkshire	106420	35.00
Central Fire	106421	24.60
Central Fire	106422	67.20
Dean Landscapes	106424	922.22
Park Lane Playgrounds	106425	84.00
Haxby Memorial Hall	106426	30.08
Complete Office Solution	106427	90.22
Zurich Municipal	106428	1562.81
Barclaycard	DD	234.99
HMRC	DP	1224.49
Npower	DD	51.00
North Yorkshire Pension Fund	DP	1445.07
Jennifer Bell	DP	1123.89
Steve Gray	DP	1118.71
Mark Scott	DP	1489.05
Talk Talk	DD	20.31
		<hr/>
		10137.74
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13 June 2016

Balance as at 30th April 2016	82626.92
Receipts	<u>58115.86</u>
	140742.78
Payments	<u>10137.74</u>
Balance carried forward	<u>130605.04</u>

RESOLVED that the financial statement as at 31 May 2016 which detailed payments totalling £10137.74 inclusive of VAT be approved.

HAXBY TOWN COUNCIL FACEBOOK PAGE

7. Cllr Harrison explained that the Haxby Town Council Facebook page had now been set up and that the Clerk would now take control of updating the page.

REVIEW OF RISK ASSESSMENTS

8. Cllr Wyatt gave an update on the review of Haxby Town Council's Risk Assessments and explained that he should have the review completed in 3 to 4 weeks. He also asked for Councillors to consider whether the Council should have a Safety Policy. The Chairman then added that this issue will be discussed again at the July meeting with a view to resolving the matter.

HAXBY & WIGGINTON NEIGHBOURHOOD PLAN

9. Cllr Mulholland gave an update on the Neighbourhood Plan for Haxby & Wigginton and commented that working parties had been set up to concentrate on specific topics and that these working parties had been meeting. She stated that the whole group had not met again since the last Full Council meeting but would be meeting again soon.

PICNIC IN HONOUR OF THE QUEEN'S 90th BIRTHDAY

10. Cllr Guilford gave an update on the picnic that was held on Saturday 11 July stating that the event had gone very well and was very pleasurable, with approximately 120 people attending. He then suggested that Cllr Crawford and Jenny Bell, Deputy Clerk, should be thanked for all their efforts.

FREEDOM OF HAXBY

11. The Clerk read out a letter from a member of the public asking whether the Council were considering a board recognising those persons awarded the Freedom of Haxby. The Council were interested in the idea and asked the Clerk to make enquiries in to the cost.

STAFF PAY AWARD

12. Prior to the meeting the 2016-2018 National Salary Award had been distributed to Councillors. This advised of a 1% pay rise effective from April 1st 2016 and a further 1% effective from 1st April 2017. This was **RECEIVED** by the Council.

CITIZENS ADVICE

13. The Clerk read out the latest report from Citizens Advice York, which gave details of their 3 sessions in Haxby over the period January to March 2016. The report explained that each session had seen full attendance with all 12 appointments slots filled. The appointments had resulted in the assistance with the claiming of £4934 of previously unclaimed benefits and also aided clients who had debts totalling £22600.

HAXBY CARNIVAL

14. In the absence of representatives from the Carnival Committee, the Clerk asked for volunteers to help with road closures on the day of the carnival. Cllrs Mulholland and Wyatt then offered their services. Cllr Harrison added that he and his wife would also be available to help with the tombola as in previous years.

HTC STANDING ORDERS AND WORKING DOCUMENTS

15. Cllr Newton suggested that Haxby Town Council's Standing Orders and other working documents were in need of a review. He also explained that he had been looking at the document concerning the recording of meetings and that he had made a few teaks to some of the wording in the document. It was agreed that the Clerk should carry out a review of the Standing Orders and other working documents.

ETHEL WARD FOOTBALL PITCH AND CHANGING ROOM IMPROVEMENTS

16. Cllr Preston unfortunately sent his apologies for the meeting but a request from him was added to the agenda under Standing Order 5.1.13. Cllr Guilford explained there was a delay in the FA grant to improve the Ethel Ward football pitches and showers. This being the case, time was now running out in carrying out the pitch improvements prior to the next football season starting. In order to get the work done in time, Cllr Preston had requested that the Council release some of the money previously allocated to the scheme, prior to the grant being approved. Cllr Preston requested £4000 to be released for the work with the footballers contributing the other £3000.
RESOLVED to approve the release of funds providing that the FA can confirm in writing that the grant will not be affected by the starting of the work.

AMENITIES COMMITTEE

17. The minutes of the meeting held on 23 May 2016 were received.

FINANCE COMMITTEE

18. The minutes of the meeting held on 3 June 2016 were received.

PLANNING COMMITTEE

19. The minutes of the meeting held on 3 June 2016 were received.

MATTERS FOR INCLUSION ON NEXT AGENDA

20. None.

The meeting closed at 8.02pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)