

MINUTES of the Meeting of Haxby Town Council held on Monday 12 March 2018 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr N Wyatt
	Cllr D Harkess	Cllr D Rice
	Cllr M Preston	Cllr I Craven
	Cllr M Guilford	Cllr C Mulholland
	Cllr M Harrison	Cllr D Lee
	Mr M W Scott (Clerk)	

APOLOGIES FOR ABSENCE

1. Cllr S Newton, Cllr E Samuel, Cllr T Richardson and Cllr R Cousins.

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED** that the minutes of the meeting held on 12 February 2018 be confirmed as a true and accurate record and signed by the Chairman.

POLICE WARD REPORT FOR FEBRUARY 2018

4. The police report for February had been circulated amongst Councillors before the meeting and was **RECEIVED.**

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 5 March 2018, Checking, cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order.

FINANCIAL STATEMENT – FEBRUARY 2018

6.

Financial Statement for Haxby Town Council for February 2018

Details	Amount
<u>Receipts to 28 February 2018</u>	
Sarah Trivett - Nursery Rent	476.67
Haxby Town FC	Levies 1300.00
Haxby Town FC	Pavilion 265.00

12 March 2018

City of York Council (Double Taxation)		1056.00
Haxby Netball	Levies	1050.00
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		4147.67

Payments to 28 February 2018

Park Lane Playgrounds	106699	84.00
Petty Cash	106700	4.95
R Fitch	106702	50.00
Park Lane Playgrounds	106703	1962.00
York CAB	106704	682.50
Haxby Memorial Hall (Electric)	106705	20.92
HMRC	DP	1083.86
North Yorkshire Pension Fund	DP	1503.05
Barclaycard	DD	238.00
Salaries	DP	4007.19
Talk Talk	DD	23.31
Npower	DD	112.00
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		9771.78

Balance as at 31 January 2018		109759.63
Receipts		<hr/> 4147.67
		113907.30
Payments		<hr/> 9771.78
		104135.52

RESOLVED that the financial statement as at 28 February 2018 which detailed payments totalling £9771.78 inclusive of VAT be approved.

SECTION 137 GRANT REQUESTS

7. The Council discussed grant requests received from The Haxby & Wigginton Over 60s Club and Haxby United Charities.
RESOLVED to approve a grant of £200 to The Haxby & Wigginton Over 60s Club and a grant of £120 to Haxby United Charities under Section 137. The approval of the Haxby United Charities grant was agreed subject to it only being drawn down by the Charity if and when required.

LITTLE PICKLES NURSERY

8. An email from the owner of the nursery based at the pavilion had been circulated to Councillors before the meeting was discussed. The email made 3 requests and each was discussed in turn. The requests were as follows:
- To have a new door put on the front, right hand entrance to the nursery in order that visitors may be better identified.
 - To hire a skip to have rubbish, presently located in an outside store, taken away.
 - To be allowed a portakabin adjacent to the nursery in order for the to expand her business.

RESOLVED to approve the purchase of a new door and for the Clerk to get 3 quotes in respect of the new door and for this to be then finalised by the Amenities Committee.

RESOLVED for the Council to pay for a skip and for the rubbish to be removed provided the football clubs know this is happening.

RESOLVED to decline the request for a portakabin.

HAXBY FAIR

9. The Clerk confirmed that the fair will start to arrive in Haxby on Monday 19th March 2018 and will be operating from Thursday 22nd March until Sunday 25th March. Operating times will be 6pm-9pm Thursday and Friday, 1.30pm-9pm on Saturday and 1.30pm-7pm on Sunday. The Clerk also advised that the mobile library and Little Pickles nursery have been notified.

YORK ROAD PEDESTRIAN CROSSING

10. The Clerk reported that City of York Council had said that it will most probably undertake an assessment of the need for a crossing on York Road once the petition has been received.

NURSERY LEASE

11. The Clerk advised that the lease was in place and that rent was being received monthly.

LOCAL PLAN

12. It was agreed that Cllrs Crawford, Harrison and Mulholland would liaise in order to formulate the Council's response to Publication Draft of the City of York's Local Plan. Councillors are to be copied in on the response before it is submitted.

HAXBY & WIGGINTON NEIGHBOURHOOD PLAN

13. Cllr Harrison explained that a residents survey had been delivered to all houses in Haxby and Wigginton and that the closing date for responses was Monday 9th April. He also explained that members of the working group would be at Sainsbury's, Haxby on Saturday 31st March 2018 to speak to residents and answer questions.

ANNUAL TOWN MEETING

14. The Clerk confirmed that the Memorial Hall had been booked for May 29th for the annual town meeting which will start at 7pm.

COMMUNITY TIES YOUTH PROVISION

15. A report from Jess Shaw, Youth Coordinator of Community Ties Youth Provision based at Oaken Grove was **RECEIVED** by Councillors. The Clerk also explained that the group would be litter picking in the village over the weekend of March 17th and that litter grabbers and black bags had been supplied for the event by Haxby Town Council.

CITIZENS ADVICE SESSIONS IN HAXBY

16. The latest report from Citizens Advice York was received.

STANDING ORDERS & CODES OF CONDUCT

17. Cllr Guilford explained the need for a review of Standing Orders and Code of Conduct and for a training event on their meaning and content. **RESOLVED that the Clerk is to contact YLCA to ask if they could come to Haxby and deliver a training session on Standing Orders/Code of Conduct and to also carry out a review of Haxby Town Council Standing Orders/Code of Conduct in order to check their accuracy/legality. The Clerk was also asked to send a copy of Standing Orders to each Councillor for them to read and then acknowledge receipt at the next Full Council meeting.**

WHITE ROSE UPDATE

18. The latest White Rose Update had not been received at the time of the meeting.

MATTERS FOR INCLUSION ON THE NEXT AGENDA

19. The Chairman reminded Councillors that matters for inclusion on the Agenda should be with the Clerk 7 days prior to the date of the meeting (Standing Order 4.1 as amended above).

AMENITIES COMMITTEE

20. The minutes of the meeting held on 26 February 2018 were received.

PLANNING COMMITTEE

21. The minutes of the meeting held on 5 March 2018 were received.

CARNIVAL COMMITTEE

22. The minutes of the meetings held on 18 January 2018 and 8 March 2018 were received.

The meeting closed at 8.25pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)