

MINUTES of the Meeting of Haxby Town Council held on Monday 14 August 2017 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Preston
	Cllr R Cousans	Cllr M Harrison
	Cllr D Rice	Cllr N Wyatt
	Cllr I Craven	Cllr T Richardson
	Cllr M Guilford	Cllr D Harkess
	Mr M W Scott (Clerk)	

Also present at the meeting was Inspector Lee Pointon of North Yorkshire Police.

APOLOGIES FOR ABSENCE

1. Apologies were received from Cllr S Newton, Cllr E Samuel, Cllr D Lee and Cllr C Mulholland.

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the meeting held on 10 July 2017 be confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR AUGUST 2017

4. The police report for July had been circulated amongst Councillors before the meeting. Attending the meeting, and joining in the discussion at this point was police inspector Lee Pointon. Inspector Pointon had asked to attend the meeting in order to speak to Councillors about various issues concerning the policing of Haxby at present. Inspector Pointon explained about how the 3 shift system works and the numbers of PCSO's/PC's covering the area. He explained that there is pressure on numbers at present as one PCSO is on maternity leave and one is restricted to an office role. He added that he doesn't get extra manpower to cover these situations. Inspector Pointon was also quizzed about the poor service which users of the non-emergency number (101) receive. He explained that he was aware of the problem but that he has no control over this service and that this comes under the control of the Police and Crime Commissioner. The ongoing problem this year concerning youths on noisy mopeds was also discussed with Inspector Pointon explaining what was being done to try and curtail the matter. Finally a letter was read out by the Chairman from a gentleman who lives near the Mancroft Open Space. The letter listed a number of issues relating to anti-social behaviour by youths in the area. At this point Inspector Pointon advised that he had received a copy of the same letter prior to the meeting and the content was being investigated.

RESOLVED that the Clerk is to write to the Police and Crime Commissioner to advise her of the problems with the 101 service and deployment of officers.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 7 August 2017, checking cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order.

FINANCIAL STATEMENT – JULY 2017

6. Financial Statement for Haxby Town Council for July 2017

Details	Amount
<u>Receipts to 31 July 2017</u>	
T Robert Hardy Nursery Rent	425.00
City of York Council (Section 106)	7731.94
Allotment Rents	850.00
Carnival	1124.20
Cemetery Admin Charges	386.40
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	10517.54

Payments to 31 July 2017

Cash (Carnival Entertainment)	106597	490.00
City of York Pipe Band	106598	500.00
Great Yorkshire Radio	106599	150.00
Supreme Starlets	106600	100.00
Lord Mayors Own Scout Group	106601	75.00
Joseph Rowntree School Fund	106602	250.00
Magic Hatter Birthdays Limited	106603	275.00
York Birds of Prey	106604	185.00
Minster Alarms	106605	130.80
Cash (Petty Cash)	106606	19.76
R Fitch	106607	50.00
Haxby Memorial Hall	106608	29.40
Yorkshire Internal Audit	106609	300.00
Dean Landscapes	106610	958.58
JSS Audio	106611	1290.00
Sports Turf Services (York) Ltd	106612	990.00
J Steel (Allotment Comp)	106613	50.00

Mr & Mrs J Baron	106614	30.00
Mr A Fitzhugh	106615	20.00
Sleightholm Landscapes	106616	504.00
Green Thumb	106617	414.50
Cooler Options Ltd	106618	102.00
Ware & Kay Solicitors	106619	144.00
Ware & Kay Solicitors	106620	528.00
Central Fire	106621	40.80
Central Fire	106622	48.00
Hooks Removals	106623	108.00
York IT Services	DP	153.20
HMRC	DP	1083.66
North Yorkshire Pension Fund	DP	1503.05
Jennifer Bell	DP	1151.46
Steve Gray	DP	1163.23
Mark Scott	DP	1692.30
Talk Talk	DD	22.31
Npower	DD	74.00
Barclaycard	DD	533.88
		<hr/>
		15159.93
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Balance as at 30 June 2017		115035.62
Receipts		10517.54
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		125553.16
Payments		15159.93
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Balance carried forward		110393.23
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RESOLVED that the financial statement as at 31 July 2017 which detailed payments totalling £15159.93 inclusive of VAT be approved.

PRESENTATION ON HYDRAULIC FRACTURING

7. The Clerk advised that the presentation regarding hydraulic fracturing will take place at the Old School Wigginton on 20th September 2017 at 7.30pm.

ETHEL WARD PAVILION AND FOOTBALL PITCH IMPROVEMENTS

8. Cllr Preston gave an update to the Council on the improvements currently taking place to Ethel Ward pavilion and to the football pitches. He also explained about the need to replace the windows in the pavilion once the other works had been carried out.

RESOLVED to spend up to £2000 from Section 106 monies currently held in reserve, in order replace the windows in the pavilion on Ethel Ward.

COUNCIL OFFICE RENT

9. The Clerk advised the Councillors about changes to the office rent. These related to the normal annual increase of the quarterly rent, a change from payment in arrears to payment in advance and a change from quarterly payments to monthly. Due to the fact that payment was now monthly and to smooth the payment system out, the Clerk asked if the rent could now be paid by standing order instead of cheque.
RESOLVED that payment of the office rent can now be paid by standing order instead of by cheque.

HAXBY UNITED CHARITIES – USE OF OFFICE STAFF

10. **RESOLVED that approval was given for office staff to do work on behalf of Haxby United Charities in respect of the annual Afternoon Tea and Strawberry Tea.**

PARKING NEAR CHARITY SHOP

11. Cllr Guilford explained about cars parking outside of the charity shop on The Village which blocked the pedestrian footpath when the owners of the cars were dropping of goods at the shop. He suggested that a designated 5 minute only parking bay should be marked on the road for this purpose so that the footpath would not be blocked. He asked that the Council should agree to contact Highways Department to check in to the feasibility of such a bay.
RESOLVED to contact Highways Department in order to ask for a site meeting to discuss a 5 minute drop-off parking bay adjacent to the charity shop.

OFFICE COMPUTERS

12. **RESOLVED to have the office computer system and laptop upgraded by York IT Services.**

TRAINING COURSES

13. **RESOLVED to send 3 Councillors (Cllrs Guilford, Richardson & Mulholland) on a course concerning Village Greens and Common Land at a cost of £115 each, 1 Councillor (Cllr Preston) on a “Chairmanship Skills” course at a cost of £45 and 2 Councillors (Cllrs Craven & Samuel) on a “Developing Your Skills as a Councillor” course also at a cost of £45 each.**

INTERNAL AUDIT REPORT

14. The Internal Audit Report for the financial year ending 31st March 2017 was **RECEIVED.**

WHITE ROSE UPDATE

15. The August edition of the White Rose Update was **RECEIVED**.

MATTERS FOR INCLUSION ON THE NEXT AGENDA

16. The Chairman reminded Councillors that matters for inclusion on the Agenda should be with the Clerk 7 days prior to the date of the meeting (Standing Order 4.1 as amended above).

AMENITIES COMMITTEE

17. The minutes of the meeting held on 17 July 2017 were received.

PLANNING COMMITTEE

18. The minutes of the meeting held on 7 August 2017 were received.

The meeting closed at 9.10pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)