

MINUTES of the Meeting of Haxby Town Council held on Monday 12 June 2017 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr C Mulholland
	Cllr R Cousans	Cllr M Harrison
	Cllr D Rice	Cllr N Wyatt
	Cllr S Newton	Cllr T Richardson
	Cllr I Craven	Cllr E Samuel
	Mrs J Bell (Deputy Clerk)	

APOLOGIES FOR ABSENCE

1. Apologies were received from, Cllr M Preston and Cllr D Lee.

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the meeting held on 8 May 2017 be confirmed as a true and accurate record and signed by the Chairman.**

POLICE WARD REPORT FOR FEBRUARY 2017

4. No representative from the police was present however a report from the police detailing crimes in the village had been circulated to the Councillors prior to the meeting.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 9 June 2017, checking cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order.

FINANCIAL STATEMENT – MAY 2017

6. Financial Statement for Haxby Town Council for May 2017

Details	Amount
<u>Receipts to 31 May 2017</u>	
T Robert Hardy Nursery Rent	425.00
City of York Council	2500.00
Carnival Stalls	60.00

12 June 2017

VAT		498.27
		<u>3483.27</u>
<u>Payments to 31 May 2017</u>		
Complete Business Solutions	106583	95.69
Petty Cash	106584	139.45
Balance Best	106585	65.70
Rural Action Yorkshire	106586	35.00
RFitch	106587	50.00
HMRC	DP	1083.66
North Yorkshire Pension Fund	DP	1503.05
Jennifer Bell	DP	1151.46
Steve Gray	DP	1163.23
Mark Scott	DP	1692.30
Talk Talk	DD	22.31
Barclays Bank (error)		0.50
Npower	DD	196.00
Barclaycard	DD	10.58
		<u>7208.93</u>
Balance as at 31 May 2017		129444.15
Receipts		<u>3483.27</u>
		132927.42
Payments		<u>7208.93</u>
Balance carried forward		<u>125718.49</u>

RESOLVED that the financial statement as at 31 May 2017 which detailed payments totalling £7208.93 inclusive of VAT be approved.

HAXBY CARNIVAL – SATURDAY 8 JULY 2017

7. The Chairman reminded Councillors that help would be needed on the day of the carnival.

YORKSHIRE LOCAL COUNCIL'S ASSOCIATIONS – HYDRAULIC FRACTURING

8. The Chairman read out a response received from the Yorkshire Local Council's Association advising that there is no requirement for a Town or Parish Council to formulate a policy on the subject of hydraulic fracturing. Any application for a well within the vicinity would include consultation with Haxby Town Council via City of York Council as they are the Local Planning Authority. The Town Council could then make any decisions based on the facts of the individual application presented rather than having a general policy. It was felt that the Neighbourhood Plan Steering Group would also want to be involved with any decision. The Chairman reported that The York Branch meeting of the Yorkshire Local Council's Associations had received an impartial and factual

presentation on Hydraulic Fracturing from Councillor Allison, from Wilsden Parish Council who is a scientist with experience in the oil and gas industry. **RESOLVED to approach the Yorkshire Local Council's Associations to ask them to make arrangements for Councillor Allison to attend an informal meeting of the Council to make a similar presentation and to invite members from The Neighbourhood Plan Steering Group and Wigginton Parish Council to attend.**

DISTURBANCES ON MANCROFT

9. Councillor Wyatt had made a request to ask Councillors from Haxby Town Council to respond to disturbances on the Mancroft Play Area in the early hours where there will be no Police response. Advice had been sought from the Yorkshire Local Council's Associations and the Chairman read out the response.
- RESOLVED to take the advice from the Yorkshire Local Council's Associations which stated that members should not get involved in responding to 'disturbances' at the play area as to do so would expose them to risks. Any disturbances should be reported to the North Yorkshire Police.**

KEY COUNCIL WORKING DOCUMENTS

10. Cllr Newton spoke to Councillors about the need to ensure that key documents like Standing Orders and Financial Regulations are reviewed and updated on an ongoing basis to incorporate any necessary changes and to reflect best practice at all times.
- RESOLVED that the Clerk, Cllr Crawford and Cllr Newton would meet to discuss a more structured approach to ensuring key documents are kept updated and to report back to the next Full Council meeting.**

YORK BRANCH OF THE YORKSHIRE LOCAL COUNCIL'S ASSOCIATIONS

11. The Chairman reported on a meeting which had taken place on Thursday 1st June 2017. Items discussed included:
- The need for the YLCA to change the External Auditor regularly as this was best practice.
 - The Annual National meeting
 - To include a suggestion from a Parish Council on the next YLCA Agenda to discuss the idea of Towns/Cities being Parished
 - The City of York Draft Local Plan which was due to be submitted for a six week consultation period in August 2017 and the need for the YLCA to arrange an extra meeting if this was the case.

INSURANCE POLICY

12. The Chairman reported that the Insurance Policy for Haxby Town Council had been renewed for a period of three years from 1 June 2017 to 31 May 2020 at

an annual cost of £1,354.20 subject to the annual Insurance Premium Tax.
The policy last year had cost £1,562.81.

ANNUAL TOWN MEETING

13. The Chairman reported that the Annual Town meeting had been very successful and was very positive. There were a few complaints about the sound system/hearing loop and the need for the projector screen to be higher to enable everyone to see what was being projected on it. It was suggested that the room is reversed next year and tea and coffee should be provided. Councillors felt that this was a good idea.

WHITE ROSE UPDATE

14. The May 2017 White Rose Update had been copied to Councillors prior to the meeting. This included information about the revised publication 'The Good Councillor Guide 2017'.

MATTERS FOR INCLUSION ON THE AMENITIES AGENDA

15. The Chairman reminded Councillors that matters for inclusion on the Amenities Agenda should be with the Clerk 10 working days prior to the date of the meeting (Standing Order 4.1). Councillors questioned why this should not be 7 working days and agreed that Standing Order 4.1 should be queried.

CARNIVAL COMMITTEE

16. The minutes of the meeting held on 3 May 2017 were received.

AMENITIES COMMITTEE

17. The minutes of the meeting held on 15 May 2017 were received.

ETHEL WARD PLAYING FIELD COMMITTEE

18. The minutes of the meeting held on 24 May 2017 were received.

PLANNING COMMITTEE

19. The minutes of the meeting held on 5 June 2017 were received.

The meeting closed at 8.20pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)