

MINUTES of the Annual Meeting of Haxby Town Council held on Monday 8 May 2017 in the Memorial Hall, Haxby, at 7.00 pm.

PRESENT

Cllr M Crawford	Cllr M Preston
Cllr M Harrison	Cllr D Rice (Chairman)
Cllr Richardson	Cllr C Mulholland
Cllr S Newton	Cllr M Guilford
Cllr N Wyatt	Cllr I Craven
Cllr E Samuel	Cllr R Cousans
Cllr D Harkess	Mr M W Scott (Clerk)

In addition PCSOs Justin Piercy and Tom Richardson of the Neighbourhood Police Team were present.

At the start of the meeting Cllr Crawford was not present and so Cllr Rice took the Chair for the meeting.

ELECTION OF CHAIRMAN

1. Cllr Crawford had indicated prior to the meeting that she was willing to stand as Chairman again for the forthcoming year. In her absence she was duly proposed, seconded and approved unanimously by the Councillors present.
RESOLVED that Cllr Mary Crawford serve as Chairman for the year.

CHAIRMAN'S ACCEPTANCE OF OFFICE

2. As the new Chairman was absent it was agreed that the 'Declaration of Acceptance of Office' would be signed later by Cllr Crawford.

ELECTION OF VICE CHAIRMAN

3. **RESOLVED that Cllr David Rice serve as Vice Chairman for the year.**

APOLOGIES FOR ABSENCE

4. Apologies had been received from Cllr D Lee and City of York Councillor Ian Cuthbertson.

POLICE REPORT FOR MONTH OF APRIL 2017

5. PSCO Justin Piercy gave the Councillors a verbal report about incidents in the village commenting that the level of crime was very low. He also mentioned about actions which will be taken by the police during the Summer months. These included Operation Liberate, which is used to tackle the anti-social behaviour of youths throughout York. He commented that the main areas within Haxby which were on the police list were Ethel Ward Playing Field and the Co-op Shopping precinct. When questioned by Cllr Wyatt, PSCO Piercy also confirmed that Mancroft

was also on the list. In addition to Operation Liberate there was also Operation Joy Pad which was designed to make residents aware of not leaving their doors unlocked.

ELECTION OF COMMITTEES

6. Planning Committee

RESOLVED that Cllr M Crawford, Cllr M Harrison, Cllr D Rice, Cllr E Samuel, Cllr Lee, Cllr Harkess, Cllr I Craven and Cllr R Cousins were elected to serve on the Planning Committee.

Amenities Committee

RESOLVED that Cllr M Crawford, Cllr D Rice, Cllr S Newton, Cllr M Preston, Cllr A Richardson, Cllr M Guilford, Cllr N Wyatt, Cllr C Mulholland and Cllr R Cousins were elected to serve on the Amenities Committee.

Cemetery Committee

RESOLVED that Cllr D Rice, Cllr M Harrison, Cllr A Richardson and Cllr N Wyatt were elected to serve on the Cemetery Committee.

Staffing Committee

RESOLVED that Cllr M Harrison, Cllr M Crawford, Cllr C Mulholland, Cllr M Guilford and Cllr D Rice were elected to serve the Staffing Committee

Finance Committee

RESOLVED that Cllr M Crawford, Cllr M Harrison, Cllr D Rice, Cllr Lee, Cllr Harkess and Cllr Guilford were elected to serve on the Finance Committee.

Carnival Committee

RESOLVED that Cllr M Crawford and Cllr M Preston were elected to represent the Council on the Carnival Committee.

Ethel Ward Playing Field Committee

RESOLVED that Cllr M Guilford and Cllr M Preston were elected to represent the Council on the Ethel Ward Playing Field Committee.

ELECTION OF REPRESENTATIVES

7. Yorkshire Local Councils Association York Branch

RESOLVED that Cllr M Crawford and Mr M W Scott (the Clerk) were elected to represent the Council on the York Branch of the Yorkshire Local Councils Association.

Haxby & Wigginton Youth and Community Association

RESOLVED that Cllr I Craven would represent the Council at Haxby & Wigginton Youth and Community Association meetings.

ELECTION OF TRUSTEES

8. Haxby United Charities
RESOLVED that Cllr M Crawford, Cllr M Harrison, Cllr D Lee, Cllr D Rice and Cllr M Guilford were elected as trustees for Haxby United Charities.

ELECTION OF COUNCILLORS TO CARRY OUT MONTHLY CASH CHECKS

9. **RESOLVED** that Cllr D Rice, Cllr M Harrison and Cllr N Wyatt were elected as Councillors who will carry out cash checks. Each month, 2 of the 3 Councillors elected, will carry out the cash check.

MINUTES OF FULL COUNCIL MEETING HELD ON 10 APRIL 2017

10. **RESOLVED** that the minutes of the meeting held on 10 April 2017 be confirmed as a true and accurate record and signed by the Chairman.

DECLARATIONS OF INTEREST

11. None.

CASH CHECK

12. Two Councillors had carried out a Cash Check on 5 May 2017 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

At this stage Cllr Crawford arrived, apologised for being late and duly signed the "Declaration of Acceptance of Office". As the meeting was nearing its conclusion Cllr Rice remained in the Chair.

PRESENTATION OF THE YEAR ENDING 31 MARCH 2017 ACCOUNTS FOR APPROVAL

13. **RESOLVED** that the year ending accounts as at 31 March 2017 be approved and signed by the Chairman.

SIGNING OF THE ANNUAL RETURN FOR 2016-2017 BY CHAIRMAN AND THE PROPER OFFICER

14. **RESOLVED** that the annual return for 2016-2017 be signed by the Chairman and the Proper Officer.

FINANCIAL STATEMENT – 30 APRIL 2017

15.

Financial Statement for Haxby Town
Council for April 2017

Details	Amount
<u>Receipts to 30 April 2017</u>	
T Robert Hardy Nursery Rent	340.00
City of York Council	55300.00
Carnival Stalls	50.00
Fair rent	600.00
	56290.00

Payments to 30 April 2017

Dave Atkins	DP	330.00
All Design & Print	DP	450.00
Mick Lambert	106564	225.00
Petty Cash	106565	66.99
YLCA	106566	1002.00
Haxby Memorial Hall	106567	25.96
Complete Business Solutions	106568	55.58
R Fitch	106569	50.00
Haxby Memorial Hall	106570	21.36
Haxby Memorial Hall	106571	966.00
Haxby & Wigginton Y&CA	106573	10000.00
Haxby Memorial Hall	106574	2500.00
Haxby Helpers	106575	500.00
Eco-Sapient	106576	330.00
Coffee Cup Crafts	106577	500.00
Musical Connections	106578	420.00
Haxby United Charities	106579	120.00
Flying Ducks Youth Theatre	106580	250.00
Haxby & Wigginton Over 60s	106581	150.00
Haxby & Wigginton Luncheon Club	106582	600.00
York Bus Forum	106583	10.00
HMRC	DP	1249.33
North Yorkshire Pension Fund	DP	1457.03
Jennifer Bell	DP	1151.46

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Steve Gray	DP	1163.43
Mark Scott	DP	1692.30
Talk Talk	DD	22.31
Npower	DD	196.00
Barclaycard	DD	281.19
		<u>25785.94</u>
Balance as at 31 March 2017		98940.09
Receipts		<u>56290.00</u>
		155230.09
Payments		25785.94
		<u>129444.15</u>

RESOLVED that the financial statement as at 30 April 2017 which detailed payments totalling £25785.94 inclusive of VAT be approved.

SECTION 137 PAYMENTS

16. The Clerk read out letters of thanks from Haxby Memorial Hall Trust, Oaken Grove Community Centre , Haxby Helpers, Eco-Sapien, Coffee Cup Crafts, The Luncheon Club and Musical Connections, thanking the Councillors for the grants awarded to them by Haxby Town Council.

NURSERY LEASE

17. The Clerk gave a brief summary of exchanges between himself, the proposed new nursery tenant and solicitors concerning the drafting of the new Nursery Lease. He explained within this that the terms agreed by Councillors at their last meeting had been accepted by the new tenant. He went on to add that a revised cost for the new lease had now been received setting the cost at between £950 plus VAT and £1500 plus VAT. The Council were still of the opinion that this cost should be met by the new tenant but that the increase should be challenged with the solicitor.

HAXBY & WIGGINTON NEIGHBOURHOOD PLAN.

18. Cllr Mulholland gave a brief outline as to how things were going with the production of a Neighbourhood Plan for Haxby and Wigginton. She explained that meetings of the full group were due to recommence in May.

RURAL ACTION YORKSHIRE

19. **RESOLVED to renew the annual subscription to Rural Action Yorkshire at a cost of £35.**

WHITE ROSE UPDATE

- 20. The White Rose update for April 2017 had not been received at the time of the meeting.

ANNUAL TOWN MEETING

- 21. The Councillors were reminded that the Annual Town Meeting will take place at 7pm on Tuesday 30 May 2017 in the Memorial Hall, Haxby

CARNIVAL COMMITTEE

- 22. The minutes of the meeting held on 3 April 2017 were received.

AMENITIES COMMITTEE

- 23. The minutes of the meeting held on 24 April 2017 were received.

CEMETERY COMMITTEE

- 24. The minutes of the meeting held on 25 April 2017 were received.

PLANNING COMMITTEE

- 25. The minutes of the meeting held on 2 May 2017 were received.

The meeting closed at 7.40pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)