

MINUTES of the meeting of Haxby Town Council held on Monday 9 September 2019 in the Memorial Hall, Haxby, at 7.30 pm.

PRESENT

Cllr M Guilford (Chairman)	Cllr M Preston
Cllr M Harrison	Cllr I Craven
Cllr E Samuel	Cllr N Wyatt
Cllr T Carmichael	Cllr P Acaster
Cllr D Rice	Cllr R Cousans
Mr M W Scott (Clerk & RFO)	

In addition, Ward Councillors Edward Pearson and Ian Cuthbertson were also present.

ABSENT

- 1 Apologies had previously been approved for Cllr S Newton. Cllr T Richardson was absent.

MINUTES OF FULL COUNCIL MEETING HELD ON 12 AUGUST 2019

2. **RESOLVED that the minutes of the meeting held on 12 August 2019 be confirmed as a true and accurate record and signed by the Chairman.**

DECLARATIONS OF INTEREST

3. None.

COMMUNICATIONS WITH YLCA AND REGULATORY BODIES

4. The Chairman and the Clerk both advised the Council that they had both been in contact with the Monitoring Officer at City of York Council. As a result of the conversation that followed it was **RESOLVED that the September Amenities Committee meeting was cancelled.**

CASH CHECK

5. Two Councillors had carried out a Cash Check on 9 September 2019 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 AUGUST 2019

6.

Financial Statement for Haxby Town Council for August 2019

Details		Amount
<u>Receipts to 31 August 2019</u>		
Rent		520.00
Carnival		40.00
Barclays Loyal Reward		6.99
		<hr/>
		566.99
		<hr/>
<u>Payments to 31 August 2019</u>		
Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1589.76
HMRC	DP	1157.95
Npower	DD	511.00
Salaries	DP	4248.00
Dean Landscapes	DP	501.60
Barclays (Charges)	DP	34.92
R Fitch	DP	60.00
Talk Talk	DD	27.00
Green Thumb	DP	414.50
Larch Music	DP	210.00
Sports Turf Services	DP	462.00
Complete Business Solutions	DP	51.77
Community TM Ltd	DP	780.00
Haxby & Wigginton Youth & Comm Services	106817	2500.00
Petty Cash	106818	123.26
YLCA - Training Courses	DP	595.00
York Mens Shed	DP	208.63
Complete Business Solutions	DP	170.60
Complete Business Solutions	DP	56.96
Barclaycard	DD	109.33
		<hr/>
		14116.28
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Balance as at 31 July 2019	102316.31
Receipts	566.99
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	102883.30
Payments	14116.28
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Balance carried forward	<u>88767.02</u>

**RESOLVED that the financial statement as at 31 August 2019 which detailed payments totalling £14116.28 inclusive of VAT be approved.**

#### POLICE REPORT FOR THE MONTH OF AUGUST 2019

7. The police report for August 2019 had been circulated to Councillors before the meeting.  
**The police report for the month of August 2019 was RECEIVED.**

#### CO-OPTION OF NEW COUNCILLORS

8. The Chairman reminded Councillors of the need still to co-opt 2 new Councillors to Haxby Town Council.

#### COMMITTEES' TERMS OF REFERENCE

9. Proposed "Terms of Reference" for the Amenities Committee were discussed.  
**RESOLVED that the "Terms of Reference" for the Amenities Committee were approved.**

#### YORK'S FLOOD ALLEVIATION SCHEME

10. No update so this item was carried forward.

#### YLCA ANNUAL CONFERENCE

11. The Clerk reminded those Councillors attending that the YLCA Annual Conference was taking place on Friday 13<sup>th</sup> September at the Mecure Fairfield Manor Hotel, Shipton Road, Skelton from 10.00am to 6.00pm.

#### SUPPORT FOR HOMELESS PEOPLE

12. The Clerk advised that the lady organising the meeting to discuss supporting homeless people was delighted that the Town Council was sending 3 representatives to the meeting and that she will send further details direct to the Councillors.

YORK HOSPITAL OPEN DAY.

13. The Clerk advised Councillors that York Hospital will hold an open day on September 17<sup>th</sup> 2019 between the hours of 11.00am and 2.00pm.

LIBRARY UPDATE

14. The Clerk advised that a meeting would be taking place tomorrow between City of York Council and the Scout Association concerning the leases for the new library and that further information would be passed on once the outcome of the meeting was known. He did advise that he had been in contact with the Council's solicitor in order to get a quote for the work required to ensure that from a legal point of view this Council was in no way compromised by the change to its land.

AMENITIES COMMITTEE

15. The Chairman briefly explained his thoughts about splitting the issues currently managed by the Amenities Committee in to two new, smaller Committees. He then asked for the item to be adjourned until next month's meeting and for Councillors to give the matter some thought in the interim.

OUTSIDE BODIES

16. The Chairman then clarified the Outside Bodies which Haxby Town Council is represented on and those persons representing the Council. These were:
- YLCA – The Chairman and The Clerk
  - Haxby & Wigginton Youth & Community Association – Cllr I Craven
  - Haxby & Wigginton Traders Association – Cllr N Wyatt

The matter of representation on the River Foss Society was then discussed and it was agreed that the Clerk should contact the River Foss Society to see if they would like a representative of the Town Council to attend their meetings.

In addition the Chairman advised the Council that NALC was looking for larger Councils to join its Larger Councils' Committee. The definition of a larger Council being one with an annual turnover of more than £600000 or an electorate of more than 6000. He advised that on the grounds of the size of the electorate that Haxby Town Council qualifies. It was agreed that the Council would send in a nomination to apply and that Cllr T Carmichael would represent the Town Council if the application was successful.

WHITE ROSE UPDATE

17. The most recent issue of the White Rose update was received.

AMENITIES COMMITTEE

18. The minutes of the meeting held on 19 August 2019 were received.

PLANNING COMMITTEE

19. The minutes of the meeting held on 2 September 2019 were received.

STAFFING COMMITTEE

20. The minutes of the meeting held on 3 September 2019 were received.

MATTERS FOR INCLUSION

21. The Chairman reminded Councillors that matters for inclusion on the agenda for the next Full Council meeting should be with the Clerk no later than 7 days prior to the meeting. (Standing Order 4.1)

The meeting closed at 8:12pm

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Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**