

# Haxby and Wigginton Joint Cemetery Committee

Minutes of a meeting of Haxby and Wigginton Joint Cemetery Committee held on 16<sup>th</sup> March 2026 at 7:15pm in the Oaken Grove Community Centre.

In attendance: Cllrs Ruth Pearson (chairman), John Gates (vice-chairman), Linda Pepper, Gemma Stow, Jane Roberts, Tony Fisher, Peter Lakey and Jane Grant (cemetery clerk).

## **C50 Apologies for absence**

Apologies for absence were received from Cllr. C. Hogg.

RESOLVED to accept and approve the apologies and the reasons for absence.

## **C51 Chairman's welcome**

The chairman welcomed everyone to the final cemetery committee meeting of the council year.

## **C52 Declarations of interest**

Cllr. R. Pearson declared a pecuniary interest in agenda item 7b. (payments for approval).

## **C53 Public question time and participation**

No members of the public were present.

## **C54 Minutes**

RESOLVED to approve the minutes of the previous committee meeting held on 16<sup>th</sup> December 2025.

## **C55 Recent burials / interments**

The cemetery clerk reported that in the period 1<sup>st</sup> October to 31<sup>st</sup> December 2025 there were nine interments consisting of three full burials and six cremations.

RESOLVED to accept and approve the cemetery clerk's report.

*Cllr. R. Pearson left the meeting room at this point before item C56 b). was discussed and returned to the room once a decision was made regarding her expenses claim.*

## **C56 Financial matters**

### **a) Payments since December meeting**

RESOLVED to:

- Accept and approve payments made up to and including 28<sup>th</sup> February 2026.
- Research alternative higher interest savings accounts for protection of deposits under the Financial Services Compensation Scheme.

### **b) Payments for approval**

RESOLVED to:

- Accept and approve an expenses claim of £101.31 to Cllr. R. Pearson dating back to 2022.
- Accept and approve a payment of £17,062.46 to Haxby Town Council for monies owed in Q3 and Q4.

### **c) Budget for 2026-2027**

RESOLVED to review at the next meeting in more detail comparing account balances on a monthly and annual basis.

### **d) Bank checks for October 2025 to March 2026**

RESOLVED to accept and approve that Cllr. L. Pepper will conduct the bank checks for the 6-month period up to the end of March 2026.

#### **e) Cemetery clerk's working hours**

RESOLVED to accept and approve the cemetery clerk continuing to work 20 hours per week with a further review in 6 months.

#### **C57 Headstone Permit Appeal**

RESOLVED to:

- Accept and approve the original memorial permit.
- Contact the stonemason regarding any copyright issues and ensure responsibility lies with them, should any copyright issues arise in the future.
- Review the rules and regulations regarding the use of colour and size of headstones for children's graves.

#### **C58 Reservations**

RESOLVED to put on hold the option to pre-purchase graves and review the decision at the next meeting.

#### **C59 Cemetery Safety & Maintenance**

The cemetery clerk reported on the following:

##### **a) Trees & Hedges**

We are awaiting revised quotes for the holly trees on the Oaken Grove side of the cemetery as requested by 2 residents.

RESOLVED to accept the cemetery clerk's report.

##### **b) Edging & Grass Maintenance**

The winter tidy, moss removal from the paths and edging of paths has completed.

RESOLVED to accept the cemetery clerk's report.

##### **c) Moles**

The cemetery clerk reported that the moles were active again and has engaged the contractor to monitor and manage the situation.

RESOLVED to accept the cemetery clerk's report.

##### **d) Main Path**

A tender will be advertised for contractors to apply to replace the main concrete path at the Moor Lane entrance to the cemetery.

RESOLVED to accept the cemetery clerk's report.

##### **e) Signage**

Quotes are still being sought for new signage at both cemetery entrances.

RESOLVED to accept the cemetery clerk's report.

##### **f) Car Park Marking**

Quotes are still being sought for the marking of new car parking spaces.

RESOLVED to accept the cemetery clerk's report.

#### **C60 Rules & Regulations**

RESOLVED for the cemetery clerk to circulate a copy of the updated rules and regulations ahead of the next meeting.

#### **C61 Memorial Seats**

##### **a) A request from a resident to donate a new memorial seat.**

RESOLVED to accept and approve this request.

##### **b) Renovate 2 existing seats donated by Haxby Town Council & Wigginton Parish Council**

RESOLVED to request a further quote to include recyclable materials.

#### **C62 Next meeting**

RESOLVED that the committee will next meet on Monday 22<sup>nd</sup> June 2026 at 7.15pm in the Oaken Grove Community Centre, Haxby.

The meeting closed at 8:10pm.

**Signed.....**

**Date.....**

**Chairman**