

# Haxby and Wigginton Joint Cemetery Committee

Minutes of a meeting of Haxby and Wigginton Joint Cemetery Committee held on 16<sup>th</sup> December 2025 at 7:15pm in the Haxby Town Council Office.

In attendance: Cllrs Ruth Pearson (chairman), John Gates (vice-chairman), Linda Pepper, Gemma Stow, Jane Roberts, Alan Draper (Haxby town clerk), and Jane Grant (cemetery clerk).

## **C35 Apologies for absence**

Apologies for absence were received from Cllrs C. Hogg and P. Lakey.

RESOLVED to accept and approve the apologies and the reasons for absence.

## **C36 Chairman's welcome**

The chairman welcomed everyone to the third cemetery committee meeting of the council year.

## **C37 Declarations of interest**

Cllr. G. Stow declared a non-pecuniary interest in agenda item 13a (memorial seat proposal).

## **C38 Public question time and participation**

No members of the public were present.

## **C39 Minutes**

RESOLVED to approve the minutes of the previous committee meeting held on 15<sup>th</sup> September 2025.

## **C40 Recent burials / interments**

The cemetery clerk reported that in the period 1<sup>st</sup> July to 30<sup>th</sup> September 2025 there were nine interments consisting of three full burials and six cremations.

RESOLVED to accept and approve the cemetery clerk's report.

## **C41 Financial matters**

### **a) Payments since September meeting**

RESOLVED to accept and approve payments made up to 30<sup>th</sup> November 2025.

### **b) Payments for approval**

RESOLVED to:

- Accept and approve the balance of funds in the higher interest Skipton BS account.
- Make further contact with residents regarding the hollies near to the cemetery big shed and obtain revised quotes if further tree maintenance is required.

### **c) Budget for 2026-2027**

RESOLVED to review at the next meeting and look at the grass cutting and potential tree work elements of the proposed budget.

### **d) Bank checks April – September 2025**

The cemetery clerk reported that Cllr. L. Pepper conducted bank checks for the period April to September 2025 with no issues.

RESOLVED to accept and approve the cemetery clerk's report.

### **e) Current fees and charges**

RESOLVED to increase all cemetery fees and charges with effect from 1<sup>st</sup> April 2026 and to amend the child age from under 12 to under 18.

#### **C42 Interim Audit Report**

The cemetery clerk reported the results of a good interim audit report and the chair congratulated the cemetery clerk for contributing to this outcome.

RESOLVED to accept the cemetery clerk's report.

#### **C43 Reservations**

**a) A request from a non-resident to have his ashes interred in late father's grave**

RESOLVED to approve the request.

**b) A request from a resident to purchase a new cremated remains space for his in-laws who were residents up until going into care**

RESOLVED to approve the request.

**c) A request from a resident to purchase a new cremated remains space for his in-laws who were not residents**

RESOLVED to approve the request and non-resident interment fees will apply.

**d) Current policy on pre-purchase of graves**

RESOLVED to allow the pre-purchase of graves for residents up until the end of March 2026. A review of the policy to be undertaken post 31<sup>st</sup> March 2026.

#### **C44 Cemetery Safety & Maintenance**

The cemetery clerk reported on the following:

**a) Drainage**

Work has now completed which has resolved the waterlog issues at the cemetery.

RESOLVED to accept the cemetery clerk's report.

**b) Parking Spaces**

A qualified contractor is being sought.

RESOLVED to accept the cemetery clerk's report.

**c) Signage**

Quotations are being sought and further signage contractors to pursue.

RESOLVED to accept the cemetery clerk's report.

**d) Moles**

The cemetery clerk reported that the moles were active again and has engaged the contractor to monitor and manage the situation.

RESOLVED to accept the cemetery clerk's report.

**e) Main Path**

RESOLVED to proceed with putting a tender together for contractors to apply to replace the main concrete path at the Moor Lane entrance to the cemetery.

#### **C45 Garden of Remembrance**

RESOLVED to revisit the rules and obtain quotes for a remembrance wall with a view to displaying memorial plaques.

#### **C46 Rules & Regulations**

RESOLVED to review at the next meeting in March.

#### **C47 Memorial Seats**

a) RESOLVED to accept the proposal to replace a memorial seat and pay half the cost of the seat as well as the full cost of installation.

b) RESOLVED to accept the cemetery clerk's report to conduct a review of all memorial seats in the cemetery grounds.

#### **C48 Memorials**

RESOLVED to approve the permit if the applicant is agreeable to a black and white image as opposed to colour.

**C34 Next meeting**

RESOLVED that the committee will next meet on Monday 16<sup>th</sup> March at 7.15pm in the Oaken Grove Community Centre, Haxby.

The meeting closed at 8:25pm.

**Signed**.....

**Date**.....

**Chairman**