

HAXBY TOWN COUNCIL AND WIGGINTON PARISH COUNCIL

AGENDA HAXBY AND WIGGINTON CEMETERY COMMITTEE MEETING

15th September 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Haxby and Wigginton Cemetery Committee to be held on Monday 21st September 2026 at 7:15pm in the Oaken Grove Youth & Community Centre, Haxby.

Yours faithfully,

Jane Grant

Jane Grant
Cemetery Clerk
Haxby and Wigginton Cemetery Committee

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal council meeting, though not, under current legislation, of the public participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

2. Chairman's welcome

The Chairman will welcome councillors and residents to the meeting.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with The Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the monitoring officer.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to the committee's remit and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes

To approve the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 16 June 2026.

6. Recent burials / interments

To receive an update on recent burials/interments.

7. Financial matters

To consider the following:

- a) Payments since June meeting
- b) Payments for approval
- c) Bank Balances
- d) Bank Checks
- e) New Savings/Bank Account

8. National Joint Council (NJC) pay award 2026-27

The cemetery clerk to report accordingly.

9. Reservations

To consider the following:

- a) Current policy for the pre-purchase of graves
- b) Requests to pre-purchase graves
- c) New memorial seat (Plot 36)

10. Cemetery Safety & Maintenance

To receive updates and consider the following:

- a) Car park marking
- b) Renovating 2x seats donated by HTC & WPC in 1998
- c) Previously laid down headstone
- d) Compost Bin
- e) Volunteer morning/Working Group
- f) Yew Trees
- g) Gardener
- h) Headstone Management
- i) Signage

11. Exclusion of public and press

Due to the confidential nature of the business to be transacted, it is advisable and in the public interest that the public and press be excluded and that they are instructed to withdraw.

12. Confidential Matter

Cemetery clerk to report on a cemetery confidential matter.

13. Next meeting

To confirm the date of the next committee meeting on Mon 7th December 2026.