

HAXBY TOWN COUNCIL AND WIGGINTON PARISH COUNCIL

AGENDA HAXBY AND WIGGINTON CEMETERY COMMITTEE MEETING

16th June 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Haxby and Wigginton Cemetery Committee to be held on Monday 22nd June 2026 at 7:15pm in the Oaken Grove Youth & Community Centre, Haxby.

Yours faithfully,

Jane Grant

Jane Grant
Cemetery Clerk
Haxby and Wigginton Cemetery Committee

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal council meeting, though not, under current legislation, of the public participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

1. Election of chairman

To elect the chairman of the Cemetery Committee for the 2026-27 council year.

2. Apologies for absence

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

3. Chairman's welcome

The Chairman will welcome councillors and residents to the meeting.

4. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with The Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the monitoring officer.

5. Election of vice-chairman

To elect the vice-chairman of the Cemetery Committee for the 2026-27 council year.

6. Committee membership

To confirm the membership of the committee, as determined by the respective, constituent councils.

7. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to the committee's remit and not relate to the individual affairs of either the questioner or any other named person.

8. Minutes

To approve the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 16 March 2026.

9. Recent burials / interments

To receive an update on recent burials/interments.

10. Financial matters

To consider the following:

- a) Payments since March meeting
- b) Payments for approval including monies owed to Haxby Town Council for Q1
- c) Expenses – Cemetery Clerk
- d) Budget for 2026-2027
- e) Bank Checks

11. Internal Auditor's Report

To review the internal audit for year ending March 2026.

12. Reservations

To consider the following:

- a) Current policy for the pre-purchase of graves
- b) A request from a resident to pre-purchase 4x full burial graves

13. Cemetery Safety & Maintenance

To receive an update on the following:

- a) Quotations for 2x holly trees behind the large shed (Oaken Grove)
- b) Quotation for renovating 2x seats donated by HTC & WPC in 1998
- c) Car park marking
- d) Next Plots
- e) Trees

14. Rules and Regulations

To review the updated Rules and Regulations.

15. Plot 31

To consider the following:

- a) A request to include a lantern as part of a memorial permit application.

16. Next meeting

To confirm the date of the next committee meeting.

