

# **HAXBY TOWN COUNCIL**

**The Memorial Hall, The Village, Haxby YO32 3HT**

**Minutes of a meeting of the Staffing Committee held on Monday 13 April 2026 at 6pm  
in the council office, Memorial Hall, Haxby.**

**Present:** Cllr. R. Pearson – Chairman  
Cllr. E. Pearson  
Cllr. G. Stow  
Cllr. I. Thompson

**Also present:** Alan Draper (town clerk)

## **S22/2025 Apologies for absence**

**RESOLVED** that apologies and the reason for absence were accepted from Cllr. C. Layfield.

## **S23/2025 Chairman's welcome**

The chairman welcomed everyone to the meeting.

## **S24/2025 Declarations of interest**

**RESOLVED** to note there were no declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

## **S25/2025 Public question time and participation**

No members of the public were present.

## **S26/2025 Minutes of the previous meeting**

**RESOLVED** to approve and accept the minutes of the Staffing Committee meeting held on 1 December 2025.

## **S27/2025 Exclusion of public and press**

**RESOLVED** that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

## **COMMITTEE IN PRIVATE SESSION**

### **S28/2025 Staffing matters**

#### **a) Review of any impact of councillors' behaviour on members of staff**

**RESOLVED** that the current procedures are sufficient and that a review will be held at the next meeting.

#### **b) Appraisals**

**RESOLVED** that

- The town clerk's appraisal will be conducted by Cllrs R. Pearson and G. Stow.
- The town clerk will conduct appraisals with all other members of staff.
- All council staff be commended for their work.

- All council staff be asked for their respective opinions regarding the provision of facilities.

**c) Other staffing matters**

None.

**S29/2025 Date of next meeting**

**RESOLVED** that the next meeting of the Staffing Committee will be held on Monday 5 October 2026 at 7.15pm.

The meeting closed at 6.15pm.

**Signed** ..... **Date** .....

**Chairman**