

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

Minutes of a meeting of the Finance Committee held on Monday 20 April 2026 at 5pm
in the council office, Memorial Hall, Haxby.

Present: Cllr I. Cuthbertson (chairman)
Cllr C. Cooper
Cllr R. Pearson
Cllr G. Stow
Cllr I. Thompson

Also present: Alan Draper (town clerk).

F57/2025 Apologies for absence

None, as all committee members were present.

F58/2025 Chairman's welcome

The chairman welcomed everyone to the meeting.

F59/2025 Declarations of interest

RESOLVED to note there were no declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

F60/2025 Public question time and participation

No members of the public were present.

F61/2025 Minutes of the previous meeting

RESOLVED to accept and approve the minutes of the Finance Committee meeting held on 2 February 2026.

F62/2025 Bank checks

The chairman provided feedback on the bank check conducted for January 2026 and the vice-chairman provided feedback on the bank checks conducted for February and March 2026 and that there were no issues to report.

RESOLVED to accept and approve the respective reports from the chairman and the vice-chairman on the bank checks.

F63/2025 Budget and balances update

The town clerk provided a budget update at 31 March 2026 and confirmed that the council was (approx.) 16% over budget which is mostly due to the legal advice fees.

In view of the ongoing legal proceedings the town clerk again advised there be no significant unbudgeted expenditure until the legal process has concluded.

The town clerk provided a balances update at 31 March 2026 as follows:

Opening balances (1/4/25)			
Business Premium Account			53,526.21
Community Account			33,281.71

Tracker Account			41,497.99
Total			128,305.91
	<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Receipts	254,431.95	0	254,431.95
Payments	281,368.76	16,654.13	298,022.89
Closing balances (31/3/26)			
Business Premium Account			32,047.65
Community Account			30,671.96
Tracker Account			21,995.36
Total			84,714.97

RESOLVED that the town clerk's reports be received and approved.

F64/2025 Grant applications

RESOLVED:

- To set up a working group consisting of all five committee members and stakeholders to look into applying for (external) grants on behalf of the council.
- That applying for grants be added to a full council meeting agenda twice per year.

F65/2025 Insurance – cyber cover and business interruption cover

RESOLVED:

- To accept the quote from Zurich Municipal for £56 for business interruption cover.
- To accept the quote from Gallagher for £304.60 for cyber cover.

F66/2025 Finance year end timetable 2025-26

The town clerk outlined the year end timetable as follows:

- April - Closedown of 2025-26 accounts and into the new year.
- May – Internal audit.
- June – AGAR at full council meeting and submission to external audit.
- July and August – Period for the inspection of accounts.
- September – Report received from external audit.

RESOLVED to accept the town clerk's report.

F67/2025 Next meeting

RESOLVED that the committee will next meet at 7.15pm on Monday 1 June 2026.

The meeting closed at 5.50pm.

Signed Date

Chairman