

HAXBY TOWN COUNCIL AND WIGGINTON PARISH COUNCIL

AGENDA HAXBY AND WIGGINTON CEMETERY COMMITTEE MEETING

10th March 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Haxby and Wigginton Cemetery Committee to be held on Monday 16th March at 7:15pm in the Oaken Grove Youth & Community Centre, Haxby.

Yours faithfully,

Jane Grant

Jane Grant
Cemetery Clerk
Haxby and Wigginton Cemetery Committee

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal committee meeting, though not, under current legislation, of the public participation session, as that is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

2. Chairman's welcome

The Chairman will welcome councillors and residents to the meeting.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

4. Public question time and participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the cemetery itself. It is not always possible to give a verbal

response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of cemetery committee policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes

To approve the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 16 December 2025.

6. Recent burials / interments

To receive an update on recent burials/interments.

7. Financial matters

To consider the following:

- a) Payments since December meeting
- b) Payments for approval including monies owed to Haxby Town Council for Q3 and Q4
- c) Budget for 2026-2027
- d) Bank Checks for the period October 2025 to March 2026.
- e) Cemetery Clerk's working hours

8. Headstone Permit Appeal

To consider a letter of appeal from a resident.

9. Reservations

To review the pre-purchase of graves.

10. Cemetery Safety & Maintenance

To receive an update on the following:

- a) Trees & Hedges
- b) Edging and Grass Maintenance
- c) Moles
- d) Main Path
- e) Signage
- f) Car Park Marking

11. Rules and Regulations

To receive an update from the cemetery clerk.

12. Memorial Seats

To consider the following:

- a) A request from a resident to donate a new memorial seat.
- b) Renovating 2x seats donated by Haxby Town Council & Wigginton Parish Council

13. Next meeting

To confirm the date of the next committee meeting.