

# **HAXBY TOWN COUNCIL**

**The Memorial Hall, The Village, Haxby YO32 3HT**

**Minutes of a meeting of Haxby Town Council held on Monday 9 February 2026 at 8pm  
in Oaken Grove Youth and Community Centre, Haxby.**

**Present:** Cllr R. Pearson (chairman)  
Cllr C. Cooper  
Cllr I. Craven (arrived late)  
Cllr A. Hollyer  
Cllr C. Layfield  
Cllr E. Pearson  
Cllr G. Stow  
Cllr I. Thompson

**Also present:** Alan Draper (town clerk) and six representatives from 2nd Haxby and Wigginton Scout Group.

## **200/2025 Apologies for absence**

**RESOLVED** that apologies and the respective reasons for absence were received and accepted from:

- Cllr G. Cockburn
- Cllr I. Cuthbertson
- Cllr T. Fisher
- Cllr C. Hogg
- Cllr T. Richardson
- Cllr J. Secker

## **201/2025 Chairman's welcome**

The chairman welcomed everyone to the meeting.

## **202/2025 Declarations of interest**

No declarations were made other than those already declared in members' respective register of interests.

## **203/2025 Public question time and participation**

Representatives from 2nd Haxby and Wigginton Scout Group provided their views on the lease renewal and that a 99 year lease is preferred to assist with grant funding applications.

## **204/2025 Minutes – council meeting**

**RESOLVED** to approve and accept the minutes of the council meeting held on 12 January 2026.

## **205/2025 Minutes – committee meetings**

**RESOLVED** to accept the minutes and to confirm the recommendations therein of the following committee meetings:

- Events Committee – 5 January 2026
- Amenities Committee – 5 January 2026
- Planning Committee – 12 January 2026

## **206/2025 Ethel Ward playing field**

**a) Progress on the future of the pavilion and to authorise any action(s) accordingly**

**RESOLVED** to await the response from the Football Foundation regarding funding.

**b) Renewal of the lease for the scout hut**

Cllrs C. Layfield, E. Pearson, R. Pearson and the town clerk fed back from their meeting with the scout group.

**RESOLVED** that another meeting be arranged with the scout group, including the scouts' County Lead Volunteer.

*Cllr I. Craven arrived at this juncture.*

**c) A request from Haxby Town Football Club (juniors and seniors)**

**RESOLVED** that following a review:

- Standing order 26(a) be invoked to suspend standing order 7.
- A fee of £1,000 be charged to each football club for 2025-26.
- A fee of £1,500 be charged to each football club for 2026-27.
- Each club be asked to provide its accounts or financial statements.

**207/2025 Police report**

**RESOLVED** to receive the police report for January 2026.

**208/2025 Office rent**

The town clerk confirmed that the Memorial Hall trustees had accepted the council's offer of a monthly rent of £400 per month (from April 2026) with a mutually agreed increase each year.

**RESOLVED** to receive and accept the town clerk's report.

**209/2025 Scheme of delegation**

**RESOLVED** to approve and adopt the scheme of delegation.

**210/2025 Internal controls**

**RESOLVED:**

- To approve the internal control checklist.
- That the checks be conducted twice per year.
- That Cllrs I. Cuthbertson and I. Thompson will conduct the checks.

**211/2025 Annual / ongoing contracts**

**RESOLVED:**

- To reaffirm the annual / ongoing contracts.
- That a list of the annual / ongoing contracts where the council is the supplier be reported at the next meeting.

**212/2025 Business continuity plan**

**RESOLVED** to approve and adopt the business continuity plan.

**213/2025 Councillors' allowances**

**RESOLVED** to reaffirm that there be no allowances for councillors.

**214/2025 Procurement threshold**

**RESOLVED** to reaffirm the procurement threshold at £30,000, above which a tender process must be conducted.

### **215/2025 Councillors' access to accounts**

**RESOLVED** not to have councillors' access to the accounts for the following reasons:

- Other robust checks are in place.
- Councillors can sit with the town clerk to view the accounts.
- The cost is therefore not worthwhile.

### **216/2025 Corporate risk assessment**

**RESOLVED** to approve and adopt the corporate risk assessment.

### **217/2025 Cycle racks**

**RESOLVED** to:

- Contact City of York Council for further details of the funding available.
- Publish a request for residents to suggest possible locations.
- Defer the matter to the next meeting.

### **218/2025 The Pensions Regulator – auto-enrolment re-declaration**

The town clerk confirmed that the auto-enrolment re-declaration was submitted to the Pensions Regulator on 29 January 2026.

**RESOLVED** to receive and accept the town clerk's report.

### **219/2025 North Yorkshire Pension Fund Strategy Statement - consultation**

**RESOLVED** to note the consultation on the North Yorkshire Pension Fund Strategy Statement.

### **220/2025 Payments – February 2026**

**RESOLVED** that the payments for February 2026 be approved.

### **221/2025 Payments – quarter 3, 2025-26**

**RESOLVED** to reaffirm the payments for the third quarter of 2025-26.

### **222/2025 Exclusion of public and press**

**RESOLVED** that in view of the confidential nature of the business to be transacted it is in the public interest that the press and public be excluded and that they are instructed to withdraw.

## **COUNCIL IN PRIVATE SESSION**

### **223/2025 Legal proceedings**

The town clerk provided an update on the legal proceedings and the resultant effect on the council's reserves.

**RESOLVED** that:

- The claim against the council continue to be defended.
- The advice of Eversheds LLP be taken on this matter and that they be instructed accordingly.

### **224/2025 Date of next meeting**

**RESOLVED** that the next meeting of full council will be held on Monday 9 March 2026 at 8pm.

The meeting closed at 9.15pm.

**Signed** ..... **Date** .....

**Chairman**