

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

Minutes of a meeting of Haxby Town Council held on Monday 8 December 2025 at 8pm in Oaken Grove Youth and Community Centre, Haxby.

Present: Cllr R. Pearson (chairman)
Cllr G. Cockburn
Cllr I. Craven
Cllr T. Fisher
Cllr T. Richardson
Cllr G. Stow
Cllr I. Thompson

Also present: Alan Draper (town clerk), City of York Council (CYC) officers Ben Murphy and Claire Rafferty and CYC Cllr R. Watson.

156/2025 Apologies for absence

RESOLVED that apologies and the respective reason(s) for absence were received and accepted from:

- Cllr C. Cooper
- Cllr I. Cuthbertson
- Cllr C. Hogg
- Cllr C. Layfield
- Cllr E. Pearson
- Cllr J. Secker

157/2025 Chairman's welcome

The chairman welcomed everyone to the meeting.

158/2025 Declarations of interest

Cllr T. Richardson declared a non-pecuniary interest in agenda item 8b (scout hut) and a pecuniary interest in agenda item 22 (Legal proceedings).

159/2025 Public question time and participation

No members of the public were present.

160/2025 Minutes – council meeting

RESOLVED to approve and accept the minutes of the council meeting held on 10 November 2025.

161/2025 Minutes – committee meetings

RESOLVED to accept the minutes/notes and to confirm the recommendations therein of the following committee meetings:

- Amenities Committee – 27 October 2025
- Events Committee – 3 November 2025
- Planning Committee – 10 November 2025

162/2025 Local/ward issues

City of York Council (CYC) officers Ben Murphy and Claire Rafferty provided an update on various local/ward issues and the according work they are currently undertaking.

RESOLVED to thank the officers for their update.

163/2025 Ethel Ward playing field

- a) **Progress on the future of the pavilion and to authorise any action(s) accordingly**

RESOLVED to launch a public consultation on a Public Works Loans Board application for a loan of £100,000.

Cllr T. Richardson abstained.

- b) **Renewal of the lease for the scout hut**

RESOLVED to consult the scout group regarding possible rent and possible use of the hut by other local groups.

Cllr T. Fisher left the meeting at this juncture.

- c) **Request from Haxby Town FC regarding equipment and storage at the Ethel Ward site**

RESOLVED to approve the request with the following conditions:

- It is only temporary and must be removed when the pavilion is redeveloped.
- Haxby Town FC must obtain any necessary planning permission.
- The location is the car park space identified - but the door container door must open onto the grass, not the car park.

- d) **Possible match-funding for the netball club's crowdfunding exercise to improve the netball/sports court**

RESOLVED to consider this as part of the budget 2026-27 discussion at the next full council meeting.

164/2025 Police report

RESOLVED to receive the police report for November 2025.

165/2025 Recording of council meetings policy

RESOLVED that:

- The recording of council meetings policy be approved and adopted.
- If someone records a council meeting the council will make its own recording using a Dictaphone.

Cllr T. Richardson voted against the proposal.

166/2025 Neighbourhood plan

RESOLVED to await the response from Wigginton Parish Council and defer the item to the following meeting.

167/2025 Parish charter

The chairman reported that she had been informed at a liaison meeting that City of York Council is currently reviewing the parish charter.

RESOLVED to accept the chairman's report.

168/2025 Temporary post office - review

RESOLVED to ask Haxby and Wigginton Youth and Community Association for a report on the use of the temporary post office and to defer the item to the following meeting.

169/2025 City of York Council – road closures

RESOLVED to complain to City of York Council regarding the recent closure of Station Road.

170/2025 City of York Council – consultation on bus priority proposals

RESOLVED to note the consultation and that Cllr I. Craven will follow up the matter at the York Bus Forum.

171/2025 Local Government Boundary Commission – consultation on electoral wards

RESOLVED to request that the wards of Haxby Town Council be abolished and combined into a single large ward.

172/2025 Internal audit 2025-26 – mid-year report

RESOLVED that:

- The mid-year internal audit report be received and accepted.
- A review be held by the Finance Committee.

173/2025 External audit 2024-25

RESOLVED to receive and accept the external auditor's report for 2024-25.

174/2025 Payments – December 2025

RESOLVED that the payments for December 2025 be approved.

175/2025 Exclusion of public and press

RESOLVED that in view of the confidential nature of the business to be transacted it is in the public interest that the press and public be excluded and that they are instructed to withdraw.

COUNCIL IN PRIVATE SESSION

176/2025 Staffing matters

RESOLVED to accept the recommendation from the Staffing Committee to increase the salary of the two roles by one spinal column point as of April 2026.

177/2025 Legal proceedings

The town clerk provided an update on the legal proceedings.

RESOLVED that:

- The claim against the council continue to be defended.
- The advice of Eversheds LLP be taken on this matter and that they be instructed accordingly.

178/2025 Date of next meeting

RESOLVED that the next meeting of full council will be held on Monday 12 January 2026 at 8pm.

The meeting closed at 9.50pm.

Signed **Date**

Chairman