

Haxby and Wigginton Joint Cemetery Committee

Minutes of a meeting of Haxby and Wigginton Joint Cemetery Committee held on 15th September 2025 at 7.15pm in the Oaken Grove Community Centre.

In attendance: Cllrs Ruth Pearson (chairman), John Gates (vice-chairman), Linda Pepper, Peter Lakey, Alan Draper (Haxby town clerk), and Jane Grant (cemetery clerk).

C20 Apologies for absence

Apologies for absence were received from Cllrs C. Hogg, G. Stow, and J. Roberts
RESOLVED to accept and approve the apologies and the reasons for absence.

C21 Chairman's welcome

The chairman welcomed everyone to the second cemetery committee meeting of the new council year.

C22 Declarations of interest

No declarations of interest.

C23 Public question time and participation

No members of the public were present.

C24 Minutes

RESOLVED to approve the minutes of the previous committee meeting held on the 30th of June 2025.

C25 Recent burials / interments

The cemetery clerk reported that in the period 1 April to 30 June 2025 there were thirteen interments consisting of five full burials and eight cremations.

RESOLVED to accept and approve the cemetery clerk's report.

C26 Financial matters

a) Monies owed to Haxby Town Council for Q1 2025-26

RESOLVED to accept and approve payment to Haxby Town Council.

b) Payments since June meeting

RESOLVED to accept and approve payments made up to 31st August 2025.

c) Payments for approval

RESOLVED to approve the cemetery clerk's expenses since July for £20.56.

d) Quotation for procurement of a fireproof safe

RESOLVED to authorise up to the quotation amount received of £1129.70 +VAT plus £189 + VAT delivery charge. The cost to be split 50/50 between Haxby Town Council and Haxby & Wigginton Joint Cemetery Committee.

e) Transferring funds to a higher interest account

RESOLVED to transfer £25,000 from Barclays current account to Skipton Building Society savings account. Cemetery clerk to investigate the market for higher interest rates and prepare a budget for the next tax year 2026-27 which will be discussed at the next meeting.

C27 Trees

RESOLVED to accept the cemetery clerk's report and to monitor the area where the cherry tree was felled and there is now a gap.

C28 Reservations

a) A request to take the decision regarding the pre-purchase of graves to both Wigginton Parish Council & Haxby Town Council

RESOLVED to take no further action following advice from YLCA confirming this was not necessary and both councils are represented on the Haxby & Wigginton Joint Cemetery Committee.

b) A request from a resident for his late daughter's ashes to be interred and a new cremated remains grave purchased

RESOLVED to approve the request.

c) A request for ashes interment into an existing pre-purchased burial grave

RESOLVED to approve the request.

C29 Cemetery Safety & Maintenance

The cemetery clerk reported on the following:

a) Drainage

Work is scheduled to start in September to clear the main drain.

RESOLVED to accept the cemetery clerk's report.

b) Soil Tip

Cemetery clerk to investigate best practice for retaining cemetery soil.

RESOLVED to accept the cemetery clerk's report.

c) Parking spaces

RESOLVED for the Cemetery clerk to seek guidance from Haxby Town Council staff with a view to sourcing a qualified contractor to conduct the marking and refresh the existing car park spaces.

d) Signage

Quotations are being sought.

RESOLVED to accept the cemetery clerk's report.

e) Moles

The cemetery clerk reported that the moles were active again in preparation for winter. A notice has been put up on the cemetery notice board to contact the cemetery clerk if there are any concerns.

RESOLVED to accept the cemetery clerk's report.

C30 Training

The cemetery clerk has attended a Soil seminar and reported that the Headstone Management course which was to be held in November 2025 is now fully booked. The next course will be in 2026 for the Haxby Town Council staff to attend.

RESOLVED to accept the cemetery clerk's report.

C31 Rules & Regulations

The cemetery clerk reported that the working group has completed the review of the existing rules and will bring the results to the next Haxby & Wigginton Joint Cemetery Committee Meeting.

RESOLVED to accept the cemetery clerk's report.

C32 Memorial Seats

RESOLVED to approve the request from a resident for a new seat near to Plot 34.

C33 Memorials

RESOLVED to accept the cemetery clerk's report.

C34 Next meeting

RESOLVED that the committee will next meet on Tuesday 16th December 2025 at 7.15pm in the Haxby Town Council Office, The Memorial Hall, Haxby.

The meeting closed at 8:15pm.

Signed.....

Date.....

Chairman