

# HAXBY TOWN COUNCIL AND WIGGINTON PARISH COUNCIL

## **AGENDA** **HAXBY AND WIGGINTON CEMETERY COMMITTEE MEETING**

9<sup>th</sup> December 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Haxby and Wigginton Cemetery Committee to be held on Tuesday 16<sup>th</sup> December at 7:15pm in the Haxby Town Council Office, The Memorial Hall, Haxby.

Yours faithfully,

*Jane Grant*

Jane Grant  
Cemetery Clerk  
Haxby and Wigginton Cemetery Committee

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal committee meeting, though not, under current legislation, of the public participation session, as that is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

### **1. Apologies for absence**

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

### **2. Chairman's welcome**

The Chairman will welcome councillors and residents to the meeting.

### **3. Declarations of interest**

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

### **4. Public question time and participation**

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the cemetery itself. It is not always possible to give a verbal

response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of cemetery committee policy or practice and not relate to the individual affairs of either the questioner or any other named person.

## **5. Minutes**

To approve the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 15 September 2025.

## **6. Recent burials / interments**

To receive an update on recent burials/interments.

## **7. Financial matters**

To consider the following:

- a) Payments since September meeting
- b) Payments for approval
- c) Budget for 2026-2027
- d) Bank Checks - April to September 2025
- e) Current Fees & Charges

## **8. Interim Audit Report**

To consider the Interim Internal Audit Report.

## **9. Reservations**

To consider the following:

- a) A request from a Non-Resident to have his ashes interred in late father's grave P3 G20B
- b) A request from a resident to purchase a new double cremated remains space for in-laws who had lived in Haxby until going into care in Shipton.
- c) A request from a resident to purchase a new double cremated remains grave for his in-laws who previously lived in Clifton.
- d) Current policy for the pre-purchase of graves

## **10. Cemetery Safety & Maintenance**

To receive an update on the following:

- a) Drainage
- b) Parking Spaces
- c) Signage
- d) Moles
- e) Main Path

## **11. Garden of Remembrance**

To receive an update from the Working Group.

## **12. Rules and Regulations**

To receive an update from the Working Group.

## **13. Memorial Seats**

To consider the following:

- a) A proposal to replace a memorial seat previously removed (pre-2024).
- b) A review of all memorial seats in the cemetery.

## **14. Memorials**

To consider a memorial permit for a new headstone in Plot 34.

**15. Next meeting**

To confirm the date of the next committee meeting.