

HAXBY TOWN COUNCIL AND WIGGINTON PARISH COUNCIL

AGENDA HAXBY AND WIGGINTON CEMETERY COMMITTEE MEETING

9th September 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Haxby and Wigginton Cemetery Committee to be held on Monday 15th September at 7:15pm in the Oaken Grove Community Centre, Haxby.

Yours faithfully,

Jane Grant

Jane Grant
Cemetery Clerk
Haxby and Wigginton Cemetery Committee

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal committee meeting, though not, under current legislation, of the public participation session, as that is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

2. Chairman's welcome

The Chairman will welcome councillors and residents to the meeting.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

4. Public question time and participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the cemetery itself. It is not always possible to give a verbal

response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of cemetery committee policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes

To approve the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 30 June 2025.

6. Recent burials / interments

To receive an update on recent burials/interments.

7. Financial matters

To consider the following:

- a) Monies owed to Haxby Town Council for Q1 2025-26
- b) Payments since June meeting
- c) Payments for approval
- d) Quotation for procurement of a fire proof safe
- e) Transferring funds to a higher interest account

8. Trees

To receive an update on cemetery trees.

9. Reservations

To consider the following:

- a) A request to take the decision regarding the pre-purchase of graves to both Wigginton Parish Council & Haxby Town Council
- b) A request from a resident for his daughter's ashes to be interred and a new cremated remains grave purchased
- c) A request for ashes interment into an existing pre-purchased burial grave

10. Cemetery Safety & Maintenance

To receive an update on the following:

- a) Drainage
- b) Soil Tip
- c) Parking Spaces
- d) Signage
- e) Moles

11. Training Courses

To receive an update on future/attended training courses.

12. Rules and Regulations

To receive an update on reviewing the existing rules and regulations.

13. Memorial Seats

To consider a request from a resident for a new memorial seat near to Plot 34.

14. Memorials

To receive an update on Plot 31.

15. Next meeting

To confirm the date of the next committee meeting.

