HAXBY TOWN COUNCIL
The Memorial Hall, The Village, Haxby YO32 3HT

Minutes of a meeting of the Finance Committee held on Wednesday 13 August 2025 at 4pm at Oaken Grove Community Centre, Haxby.

Present: Cllr. I. Cuthbertson - Chairman
Cllr C. Cooper
Cllr R. Pearson
Cllr G. Stow
Cllr I. Thompson

Also present: Alan Draper (town clerk).

F16/2025 Apologies for absence

All members of the committee were in attendance.

F17/2025 Chairman's welcome

The chairman welcomed everyone to the meeting.

F18/2025 Declarations of interest

RESOLVED to note there were no declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

F19/2025 Public question time and participation

No members of the public were present.

F20/2025 Minutes of the previous meeting

RESOLVED to accept and approve the minutes of the Finance Committee meeting held on 9 June 2025.

F21/2025 Grant applications

a) **Application from Wigginton Recreation Hall for the production of a booklet to celebrate the hall's 90th anniversary**

   RESOLVED that a recommendation be made to the full council to decline the request and to advise that sponsorship could be sought from local businesses.

   Cllr I. Cuthbertson abstained.

b) **Application from 'The Wednesday Club' for £180 towards the cost of the coach hire for a Christmas day trip for pensioners**

   RESOLVED that a recommendation be made to the full council to approve the request.

F22/2025 Fees for the Ethel Ward site 2026-27

RESOLVED to await the outcome of the Amenities Committee's current work to draft respective service level agreements for the netball club and the football clubs.

F23/2025 Internal audit report 2024-25 – non-material recommendations

RESOLVED that having reviewed the non-material recommendations from the internal audit report for 2024-25, the committee accordingly makes the following comments:

- The financial regulations have been updated.
- The committee disagrees that Cllr Hogg's absence contravenes section 85 of the Local Government Act 1972 as the reason for his absence has been consistently accepted and approved by the council. This has been verified by the Yorkshire Local Councils Association.
- The chair and vice-chair of the Finance Committee conduct routine checks on the council's accounts and do not authorise any bank payments.
- The council's reserves have been reviewed.
- The clerk's expenses claims are checked/corroborated by the chairman and approved by the council. The clerk checks/corroborates expenses claims by all other members of staff which are in turn approved by the council.
- The council's turnover has not exceeded £300,000 for three consecutive years so the current accounting basis is correct.

F24/2025 Bank checks

The bank checks for June and July had yet to be conducted.

F25/2025 Budget and balances update

Cllr C. Cooper left the meeting at this juncture.

The town clerk provided a budget update at 31 July 2025 and confirmed that the council is already (approx.) £40,000 over budget which is mostly due to £21,552 in legal fees, £4,704 for the survey report on the Ethel Ward pavilion and £7,040 owed by the cemetery committee.

In view of the ongoing legal proceedings the town clerk advised there be no significant unbudgeted expenditure until the legal process has concluded.

The town clerk provided a balances update at 31 July 2025 as follows:

Opening balances (1/4/25)			
Business Premium Account			53,526.21
Community Account			33,281.71
Tracker Account			41,497.99
Total			128,305.91
	Net	*VAT*	*Gross*
Receipts	122,218.66	0	122,218.66
Payments	120,701.68	8,676.58	129,378.26
Closing balances (31/7/25)			
Business Premium Account			53,704.02
Community Account			25,806.45
Tracker Account			41,635.84
Total			121,146.31

RESOLVED that the town clerk's reports be received and approved.

F26/2025 Next meeting
RESOLVED that the committee will next meet at 5pm on Monday 20 October 2025.

The meeting closed at 5.30pm.

Signed …………………………………………….. **Date** ………………………….

             Chairman