

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

**Minutes of a meeting of Haxby Town Council held on Monday 14 July 2025 at 7.30pm
in the Oaken Grove Youth and Community Centre, Haxby.**

Present: Cllr R. Pearson - Chair

Cllr C. Cooper
Cllr I. Craven
Cllr I. Cuthbertson
Cllr T. Fisher
Cllr C. Layfield
Cllr T. Richardson
Cllr J. Secker
Cllr G. Stow
Cllr I. Thompson

Also present: Alan Draper (town clerk).

56/2025 Apologies for absence

RESOLVED that apologies and the reason(s) for absence were received and accepted from:

- Cllr G. Cockburn
- Cllr C. Hogg
- Cllr A. Hollyer
- Cllr E. Pearson

57/2025 Chairman's welcome

The chair thanked everyone (especially Cllr J. Secker) who helped with the carnival as it was a fantastic day.

58/2025 Declarations of interest

Cllr R. Pearson declared a pecuniary interest in agenda item 25 (Payments – July and August 2025).

Cllr T. Richardson declared a pecuniary interest in agenda item 28 (Legal proceedings).

59/2025 Public question time and participation

No members of the public were present.

60/2025 Minutes – council meeting

RESOLVED to approve and accept the minutes of the council meeting held on 9 June 2025.

61/2025 Minutes – committee meetings

RESOLVED to accept the minutes and confirm the recommendations therein of the following committee meetings:

- Haxby and Wigginton Cemetery Committee – 24 March 2025
- Planning Committee – 2 June 2025
- Amenities Committee – 2 June 2025
- Finance Committee – 9 June 2025
- Staffing Committee – 9 June 2025
- Events Committee – 9 June 2025

62/2025 Housing development to the north of Haxby

Cllr C. Layfield arrived at this juncture.

Cllr T. Richardson proposed the pursuance of a judicial review but there was no seconder.

RESOLVED to express the council's dismay and disappointment, particularly regarding the cemetery extension and transport issues and to convey such concerns to City of York Council.

63/2025 Police report

Cllr I. Cuthbertson left the meeting at this juncture.

RESOLVED:

- To ask the local inspector to attend a council meeting.
- To continue to ask the deputy mayor to attend a council meeting.
- To publicise the council's efforts to counter anti-social behaviour.

64/2025 Speed watch

RESOLVED that the council will join 'Speed watch'.

Cllr J. Secker voted against the proposal.

65/2025 Anti-social behaviour

RESOLVED that this matter was dealt with under minute no 63/2025.

66/2025 Grant application

RESOLVED that the grant application from Haxby Playgroups for £526 be approved.

Cllrs I. Craven and R. Pearson abstained.

67/2025 Ethel Ward netball court – fee 2025-26

RESOLVED:

- To charge the fee for the first six months (£750) with a review to be held later this year.
- To procure a professional assessment of the state of the netball court.

68/2025 Pavilion at Ethel Ward playing field

RESOLVED that the Football Foundation is due to visit on 5 August 2025.

69/2025 Staffing Committee

RESOLVED that Cllr C. Layfield be added as a member of the Staffing Committee.

70/2025 Grievance policy

RESOLVED that the grievance policy be approved and adopted.

71/2025 Disciplinary policy

RESOLVED that the disciplinary policy be approved and adopted.

72/2025 Equal opportunities statement

RESOLVED that the equal opportunities statement be approved and adopted.

73/2025 Recording of council meetings policy

RESOLVED that the recording of council meetings policy be approved and adopted.

74/2025 Records management policy

RESOLVED that the records management policy be approved and adopted.

75/2025 Press and media policy

RESOLVED that the press and media policy be approved and adopted.

76/2025 Data protection policy

RESOLVED that the data protection policy be approved and adopted.

77/2025 Correspondence

RESOLVED to receive a letter of thanks for the council's support regarding the pensioners' afternoon tea event.

78/2025 Government withdrawal of neighbourhood plan funding

RESOLVED to send a letter of objection to the government (with Luke Charters MP cc'd) regarding the withdrawal of neighbourhood plan funding.

79/2025 Annual Governance and Accountability Return 2025-26 – new assertion

RESOLVED that in accordance with the new assertion on the 2025-26 Annual Governance and Accountability Return, any emails concerning council business should only be sent using the council email address of the councillor or officer concerned.

80/2025 Payments – July and August 2025

Cllr T. Richardson left the meeting at this juncture.

Having declared a pecuniary interest, Cllr R. Pearson took no part in this item and in the absence of the vice-chair, Cllr I. Thompson assumed the chair.

RESOLVED that the payments for July and August 2025 be approved.

Cllr R. Pearson resumed the chair at this juncture.

81/2025 Exclusion of public and press

RESOLVED that in view of the confidential nature of the business to be transacted it is in the public interest that the press and public be excluded and that they are instructed to withdraw.

COUNCIL IN PRIVATE SESSION**82/2025 Staffing matters**

RESOLVED to approve the request from members of staff and the according recommendation from the Staffing Committee (minute no. S12/2025).

83/2025 Legal proceedings

The town clerk provided an update on the legal proceedings.

RESOLVED that:

- The claim against the council continue to be defended.
- The advice of Eversheds LLP be taken on this matter and that they be instructed accordingly.

84/2025 Date of next meeting

RESOLVED that the next meeting of full council will be held on Monday 8 September 2025 at 7.30pm.

The meeting closed at 9.25pm.

Signed **Date**

Chairman