

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

**Minutes of a meeting of the Events Committee held on Monday 9 June 2025 at 5.30pm
in the Council Office, Memorial Hall, Haxby.**

Present: Cllr. J. Secker – Chairman
Cllr. C. Cooper
Cllr R. Pearson

Also present: Lesley Beverley, Alan Draper (town clerk) and Joanne Pratt (admin officer).

E1/2025 Election of chair

RESOLVED that Cllr J. Secker be elected as chairman of the committee for the ensuing year.

E2/2025 Apologies for absence

RESOLVED that apologies and the reason for absence were received and accepted from Cllr C. Layfield.

E3/2025 Chair's welcome

The chair welcomed everyone to the meeting.

E4/2025 Declarations of interest

RESOLVED to note there were no declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

E5/2025 Election of vice-chair

RESOLVED that Cllr C. Cooper be elected as vice-chair of the committee for the ensuing year.

E6/2025 Committee membership

RESOLVED to reaffirm the members of the committee as follows:

- Cllr. C. Cooper
- Cllr C. Layfield
- Cllr R. Pearson
- Cllr J. Secker

E7/2025 Public question time and participation

No matters were raised.

E8/2025 Minutes of the previous meeting

RESOLVED to accept and approve the minutes of the Events Committee meeting held on 19 May 2025.

E9/2025 Terms of reference

RESOLVED that the committee's extant terms of reference be approved and adopted.

E10/2025 Carnival - update

The admin officer provided an update on the progress of the preparations for this year's carnival.

RESOLVED that:

- The admin officer's report be accepted and approved.
- The officers (town clerk and admin officer) continue to be authorised to make the usual/traditional bookings and to take all necessary actions.
- The carnival working group will meet as and when required to assist with the planning and preparation for the carnival.

E11/2025 Christmas lights

The admin officer provided an update on the progress of the preparations for this year's Christmas lights switch on event.

RESOLVED that:

- The admin officer's report be accepted and approved.
- The officers (town clerk and admin officer) continue to be authorised to make the usual/traditional bookings and to take all necessary actions.
- The Christmas lights working group will meet as and when required to assist with the planning and preparation for the switch on event.

E12/2025 Next meeting

RESOLVED that the next meeting of the committee will be held at 5pm on 30 June 2025.

Signed Date

Chairman